

<b>Job Title:</b> Kitchen Equipment Preventative Maintenance Apprentice	<b>Wage/Hour Status:</b> Hourly
<b>Rports to:</b> Crew Leader	<b>Pay Grade:</b> 403
<b>Dept/School:</b> Food and Nutrition Services	<b>Date Revised:</b> August 31, 2023

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**Primary Purpose**

Perform maintenance on commercial kitchen hood systems, kitchen and refrigeration equipment, kitchen floors and ceiling tiles/light bulbs.

**Qualifications****Education/Certification**

High School Diploma/GED or higher education from an accredited institution of higher education  
Valid Driver's License

**Special Knowledge/Skills**

- Knowledge of basic routine maintenance of kitchen hood systems, kitchen equipment, refrigeration units.
- Ability to follow verbal and written instructions.
- Ability to operate hand and power tools.
- Ability to work independently
- Strong communication and interpersonal skills.
- Mechanically inclined
- Ability to handle different heights and use of ladder to do roof work

**Experience**

Three (3) months experience working with commercial kitchen equipment

**Major Responsibilities and Duties**

1. Follow established safety procedures and techniques to perform job duties, including lifting and climbing.
2. Correct unsafe conditions in wash area.
3. Power washing of kitchen exhaust systems including duct work.
4. The set up and take down of the job sites and equipment includes wiping down stainless-steel hoods, setting up wet/dry vacuums, high pressure hoses, pre-sprayers, ladders, hanging plastic sheeting etc.
5. Independent completion of work projects with high quality without supervision.
6. Use of pressure washer equipment. Able to repair things related to a pressure washer, pumps, hoses etc.
7. Clean condenser and evaporative coils in refrigeration systems to include motor and fan blades.
8. Perform preventive maintenance to kitchen equipment to include ovens, steamers, dishwashers, stoves, and ice machines.
9. Power wash kitchen floors.
10. Replace kitchen light bulbs as needed.
11. Maintain, clean, and install kitchen-ceiling tiles.
12. Assist with removal, transporting, and transferring food items and kitchen equipment between campuses.
13. Perform other duties as assigned by supervisor.

**Supervisory Responsibilities**

None

**Physical and Mental Job Requirements**

**Mental Demands/Physical Demands/Environmental Factors**

Maintain emotional control under stress. Occasional standing, walking, pushing, and pulling; moderate lifting and carrying. Some stooping, bending, and kneeling; limited exposure to extreme hot and cold temperatures. Able to lift 50+ pounds. Frequently required to walk, climb, stoop, kneel, crouch and crawl.

**Terms of Employment**

238 days, hourly rate to be established by Board of Trustees.

Must be able to work evenings, typical hours range from 12:00 pm to 8:30 pm, occasional weekends.

During summer break, schedule subject to change.

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The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Approved: \_\_\_\_\_

Job Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Job Title: \_\_\_\_\_

Date: \_\_\_\_\_

My supervisor has reviewed this job description with me and has provided me a copy

Employee: \_\_\_\_\_

Date: \_\_\_\_\_

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