

**Job Title:** Agriculture Science and Technology  
Education

**Wage/Hour Status:** Exempt

**Reports to:** Principal

**Pay Grade:** TBA

**Dept/School:** Assigned Campus

**Date Revised:** July 24, 2023

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### Primary Purpose

The Future Farmers of America (FFA) is an integral part of the instructional program and is co-curricular to all agricultural science instructional programs. The role of the teacher is to interact effectively with each component of the educational setting to respond to the unique needs of each student; within the framework of the philosophy and objectives established by Board policy and consistent with requirements and standards of regulatory agencies and administrative regulations and procedures.

### Qualifications

#### Education/Certification

Bachelor's Degree

Valid Texas Teacher Certification

Agriculture, Food, and Natural Resources: Grades 6-12

Agricultural Science and Technology: Grades 6-12 Any vocational agriculture certificate

#### Special Knowledge/Skills

- Strong organizational, communication, public relations, and interpersonal skills

#### Experience

Student teacher or approved internship experience

### Major Responsibilities and Duties

#### Instructional Strategies

1. Develop worksite-training stations to provide on-the-job experiences related to student career pathways and goals outlined in their Program of Study.
2. Serve as advisor for the local chapter.
3. Spend time in planning and conducting leadership, citizenship, and cooperative activities for students at the district, area, state, and national FFA levels.
4. Serve as advisor to local FFA chapter, including planning and conducting leadership, citizenship, cooperative, career development, and competitive activities for students at local, regional, and state level. Help train successful CDE and LDE teams.
5. Improve the quality of Agriculture, Food, and Natural Resources education instruction, counseling, management, and leadership to produce success for students.
6. Provide students with educational and equitable experiences leading to career preparation, continued education, and employment.
7. Oversee Supervised Agricultural Experience Program including assisting students in selecting and managing projects and supervising school farm. Supervise the students mechanical, crop and livestock projects.
8. Responsible for maintaining the grounds and farm facilities; not to include maintenance repairs.
9. Available to students after the regular school day and weekends to work at the farm overseeing the health of the livestock and maintaining the fields and crop.
10. Abide by all city and county regulations regarding grounds maintenance, maintaining the irrigation borders, managing the irrigation ditches, and weed control.
11. Maintain the irrigation on the farm fields using the irrigation well/distribution system and the irrigation ditches.
12. Implement the El Paso Independent School District curriculum for the grade or subject assigned.
13. Develop and implement long-range and short-range plans for the instructional program.
14. Utilize teaching techniques and classroom strategies to accommodate the various learning styles and modes of his/her students.

15. Teach an assigned grade or subject by preparing and teaching lessons, supervising learning activities, maintaining discipline, and evaluating and reporting student progress.
16. Diagnose and assess student needs regarding the instructional goals and objectives.
17. Interact with students to promote a positive school image to enhance the teaching-learning process.
18. Utilize approved textbooks, supplementary materials, furniture, equipment, and facilities in the most effective manner to implement the district curriculum.
19. Present the subject matter according to guidelines established by TEA, Board policies, and administrative regulations.
20. Cooperate with other teachers in planning and implementing the instructional program.
21. Attend departmental or grade-level meetings.
22. Perform assignments relating to student attendance, record keeping, reporting, and textbook accounting effectively and on time.
23. Test students, records grades, and send progress reports to parents.
24. Work with the principal, counselor, and supervisory staff in identifying and solving problems related to his/her students.
25. Assess the accomplishments of students on a regular basis and reteaches as necessary.
26. Assist with the selection of programs, equipment, and materials to meet the needs of his/her students.
27. Develop and maintain a classroom environment conducive to effective learning.
28. Take necessary precautions to protect students, equipment, materials, and facilities.
29. Attend and participate in group meetings and in-service education programs.
30. Attend and participate in faculty meetings before and after normal school hours.

#### **Student Management**

31. Counsel with students and parents regarding academic and social progress.
32. Act as a positive role model for students; support mission of school district.
33. Work with the principal, counselor, and supervisory staff in identifying and solving problems related to his/her students.

#### **Policy, Reports and Law**

34. Uphold and enforce school rules, administrative regulations, and Board policy.
35. Establish control in the classroom and administers discipline and punishment in accordance with Board policies and administrative regulations.

#### **Communication**

36. Establish and maintain open lines of communication by conducting conferences with parents, students, principals, and teachers.
37. Maintain a professional relationship with colleagues, students, parents, and community members.
38. Use effective communication skills to present information accurately and clearly.
39. Promote positive community relations through effective communication with community members by attending PTA/PTO meetings as often as possible as a demonstration of professional responsibility.
40. Attend PTA/PTO or school sponsored open houses.
41. Perform other duties as assigned by supervisor.

#### **Professional Growth**

42. Participate in staff development activities to improve job-related skills.

#### **Supervisory Responsibilities**

Supervise aides, paraprofessionals, volunteers, and student teachers when assigned.

#### **Physical and Mental Job Requirements**

##### **Mental Demands/Physical Demands/Environmental Factors**

Maintain emotional control under stress. Frequent standing, stooping, bending, kneeling, pushing, and pulling. Move small stacks of textbooks, media equipment, desks, and other classroom or adaptive equipment.

#### **Terms of Employment**

199 days; salary to be established by the Board of Trustees

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Approved: \_\_\_\_\_

Job Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Job Title: \_\_\_\_\_

Date: \_\_\_\_\_

My supervisor has reviewed this job description with me and has provided me a copy

Employee: \_\_\_\_\_

Date: \_\_\_\_\_

The El Paso Independent School District does not discriminate in its educational programs or employment practices on the basis of race, color, age, sex, religion, national origin, marital status, citizenship, military status, disability, genetic information, gender stereotyping and perceived sexuality, or on any other basis prohibited by law. Inquiries concerning the application of Titles VI, VII, IX, and Section 504 may be referred to the District compliance officer, Rosa Ramos at 230-2031; Section 504 inquiries regarding students may be referred to Kelly Ball at 230-2856.

El Distrito Escolar Independiente de El Paso no discrimina en los programas de educación o en prácticas de empleo usando el criterio de raza, color, edad, sexo, religión, origen nacional, estado civil, ciudadanía, estado militar, discapacidad, información genética, estereotipo sexual o sexualidad percibida, u otra práctica prohibida por la ley. Preguntas acerca de la aplicación del título VI, VII o IX, y la Sección 504 pueden ser referidas al oficial del distrito, Rosa Ramos at 230-2031; preguntas sobre 504 tocante a estudiantes pueden ser referidas a Kelly Ball al 230-2856.