

**Job Title:** Speech Therapist with Cert of Clin Comp      **Wage/Hour Status:** Exempt  
**Reports to:** Facilitator SLP/Principal      **Pay Grade:** 106  
**Dept./School:** Special Education and Health Services Center      **Date Revised:** August 9, 2023

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### **Primary Purpose**

Provide individual or group speech therapy to remediate speech and language disorders and implement direct or indirect speech therapy services as indicated on the IEP.

### **Qualifications**

#### **Education/Certification**

Master's Degree in Speech Pathology  
Valid Texas Certification as a Speech/Language Pathologist

#### **Special Knowledge/Skills**

- Excellent organizational, communication, and interpersonal skills
- Ability to develop individual student assessments  
Ability to use the accepted tests and measurements to assess communication disorders and conditions
- Knowledge of evaluation, habilitation, and rehabilitation of speech-language disorders and conditions
- Ability to instruct and manage student behavior

### **Major Responsibilities and Duties**

#### **Instructional and Program Management**

1. Responsible for completion and submission of School Health and Related Services (SHARS-Medicaid) on a timely basis.
2. Participate in ARD committee meetings when appropriate and necessary to ensure a continuum of educational services to eligible special education students.
3. Conduct speech therapy within the regular or special education classroom as indicated on the IEP/IFSP.

#### **School and Organization**

4. Confer with regular education teachers, special education teachers, campus administrators, and other campus personnel in meeting the educational needs of identified eligible children with disabilities.
5. Demonstrate instructional or speech modifications within the classroom to ensure educational benefit.
6. Serve as assigned member of specific assessment teams such as bilingual and autistic teams.
7. Work with campus administration to ensure efficient and effective delivery of services.
8. Participate on campus referral teams as requested.

#### **Administration**

9. Coordinate and monitor student eligibility folders to ensure compliance with federal, state, and district mandates.
10. Compile assessment data for a written speech report to be a part of a comprehensive individual assessment.
11. Serve as a member of the multi-disciplinary assessment team.

#### **Student Management**

12. Coordinate effective and efficient methods of treatment to assist eligible special education students in moving toward satisfactory speech/language production and communication.
13. Assist in implementing the child-centered process for eligible special education students.
14. Prepare the student for effective communication in the job setting.

#### **School or Community Relations**

15. Articulate to the public the school district's mission, goals, and the way special education supports these goals.
16. Maintain networks with various community agencies relating to speech therapy needs.

**Professional Growth and Development**

- 17. Keep abreast of the latest technology associated with communication.
- 18. Monitor latest assessment trends in speech therapy.
- 19. Monitor the latest information related to special educational assessment, placement, related services, and implementation and disseminates, as appropriate.
- 20. Participate in professional growth activities as required by IDEA, NCLB and local and state regulations.
- 21. Perform other duties as assigned by supervisor.

**Supervisory Responsibilities**

Unlicensed associates during the Clinical Fellowship Year

**Physical and Mental Job Requirements**

**Mental Demands/Physical Demands/Environmental Factors**

Maintain emotional control under stress. Regular districtwide travel to multiple work locations as assigned; moderate lifting and carrying. May be required to lift and transfer students to and from wheelchair or assist with positioning students with physical disabilities.

**Terms of Employment**

192 days; salary to be established by the Board of Trustees

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The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Approved: \_\_\_\_\_

Job Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Job Title: \_\_\_\_\_

Date: \_\_\_\_\_

My supervisor has reviewed this job description with me and has provided me a copy.

Employee: \_\_\_\_\_

Date: \_\_\_\_\_

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