

Job Title: Kitchen and Refrigeration Equipment
Technician

Wage/Hour Status: Hourly

Reports to: Foreman Kitchens

Pay Grade: 407

Dept./School: Food and Nutrition Services

Date Revised: August 31, 2023

Primary Purpose

Install, repair, and maintain kitchen and refrigeration equipment at campuses District-wide.

Qualifications

Education/Certification

High School Diploma/GED or higher education from an accredited institution of higher education
Valid Driver's License
Refrigeration Certificate from an accredited Trade School
EPA Refrigeration Recovery Certificate/ Certified Air Conditioning and Refrigeration Technician
Registration from the Texas Department of Licensing Registration (TDLR)

Special Knowledge/Skills

- Ability to understand mechanical diagrams and technical manuals of instructions to maintain proper adjustment, maintenance, or repair equipment
- Ability to understand maintenance and calibration of automatic temperature control systems
- Ability to interpret local building and health department codes
- Ability to operate hand and power tools
- Ability to work independently
- Good communication and interpersonal skills

Experience

One (1) year experience in maintenance and repair of kitchen and refrigeration equipment

Major Responsibilities and Duties

1. Service, repair, and maintain all kitchen and refrigeration equipment.
2. Maintain records of repairs.
3. Repair or replace compressors, temperature controls, and fans.
4. Test malfunctioning systems and make repairs by maintaining or replacing defective controls, thermostats, compressors, condensers, and other associated equipment.
5. Perform seasonal shutdowns and start-ups.
6. Adhere to proper and safe use of potentially dangerous materials and equipment.
7. Repair and replace parts according to manufacturer specifications.
8. Care for vehicle, tools, and test equipment.
9. Order, record, purchase, and maintain refrigeration equipment.
10. Coordinate ordering parts and supplies and maintain an inventory of replacement parts and fixtures.
11. Coordinate routine inspection and maintenance of kitchen equipment.
12. Visually check all equipment for issues to include refrigeration temperatures.
13. Instruct food service personnel in the operation and utilization of kitchen equipment.
14. Diagnose and resolve problems in equipment using testing instruments and equipment.
15. Perform minor plumbing repairs and maintenance.
16. Calibrate timers and thermostats and adjust contact points.
17. Reassemble appliances, adjust pulleys, and lubricates moving parts on equipment.
18. Clean and wash equipment parts to remove carbon, grease, and dust.
19. Inspect and repair appliance mechanical and electrical parts.
20. Test continuity of circuits to ensure compatibility and safety of components using test equipment.
21. Perform preventive maintenance on tools and equipment.

22. Operate tools and equipment according to established safety procedures
23. Ensure that equipment is in safe operating condition.
24. Follow established safety procedures and techniques to perform job duties, including lifting, climbing, etc.
25. Correct unsafe conditions in work area and report any conditions that are not correctable to supervisor immediately.
26. Label all kitchen equipment to corresponding circuit breakers. Coordinate with Electrical Department if necessary.
27. Remove and install commercial kitchen equipment.
28. Install complete walk-ins.
29. Will work as a stand-by through a rotation.
30. Perform other duties as assigned by supervisor.

Supervisory Responsibilities

None

Equipment Used

Welder, vacuum pumps, refrigerant recovery machine, ohmmeter, testing equipment, soldering iron, wirepuller, hand and power tools, ladder. Truck or van with lift gate.

Physical and Mental Job Requirements

Mental Demands/Physical Demands/Environmental Factors

Work in tiring and uncomfortable positions indoor and outdoor, around equipment with moving parts. Exposure to extreme temperatures, dust, fumes, and odors. Continual walking and standing; frequent heavy lifting and carrying; climbing, stooping, bending, kneeling, and reaching. Exposure to mechanical, electrical, and chemical hazards. Must be able to lift 45 pounds and over. Will be required to work evenings, stand by and occasional weekend work. Frequent District-wide travel.

Terms of Employment

238 days; hourly rate to be established by the Board of Trustees

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Approved: _____

Job Title: _____

Date: _____

Approved: _____

Job Title: _____

Date: _____

I have read and understood the contents of this job description. I acknowledge that my performance evaluation will be based on stated duties/responsibilities. I am also aware that my position is funded with external funds (State Compensatory Education or federal) and my job duties/responsibilities must comply with the respective Program requirements.

Employee Signature: _____ Date: _____

I hereby certify the above information to be true and correct. The employee will be supervised to ensure that work performed by the individual listed above, is compliant with respective Program requirements.

Supervisor Signature: _____ *Date:* _____

The El Paso Independent School District does not discriminate in its educational programs or employment practices on the basis of race, color, age, sex, religion, national origin, marital status, citizenship, military status, disability, genetic information, gender stereotyping and perceived sexuality, or on any other basis prohibited by law. Inquiries concerning the application of Titles VI, VII, IX, and Section 504 may be referred to the District compliance officer, Rosa Ramos at 230-2031; Section 504 inquiries regarding students may be referred to Kelly Ball at 230-2856.

El Distrito Escolar Independiente de El Paso no discrimina en los programas de educación o en prácticas de empleo usando el criterio de raza, color, edad, sexo, religión, origen nacional, estado civil, ciudadanía, estado militar, discapacidad, información genética, estereotipo sexual o sexualidad percibida, u otra práctica prohibida por la ley. Preguntas acerca de la aplicación del título VI, VII o IX, y la Sección 504 pueden ser referidas al oficial del distrito, Rosa Ramos at 230-2031; preguntas sobre 504 tocante a estudiantes pueden ser referidas a Kelly Ball al 230-2856.