

**Job Title:** Maintenance Gardener, Irrigation Technician **Wage/Hour Status:** Hourly

**Reports to:** Regional Supervisor **Pay Grade:** 404

**Dept/School:** Maintenance, Building and Grounds **Date Revised:** May 23, 2019

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**Primary Purpose**

Maintain irrigation systems to ensure safe and attractive grounds and landscaping for the District.

**Qualifications****Education/Certification**

High School diploma or GED

Valid Texas Driver's License

Valid Certified/Licensed Irrigation Installer in the State of Texas

**Special Knowledge/Skills**

- Knowledge of gardening and landscape maintenance
- Ability to read and interpret irrigation blueprints and landscape plans
- Ability to read and understand written instructions
- Ability to communicate (verbally)
- Ability to operate tractor and landscaping equipment
- Ability to operate riding or power mower, power tools, and hand tools
- Ability to perform basic arithmetic calculations
- Ability to operate computer

**Experience**

Four (4) years experience in grounds maintenance

**MAJOR RESPONSIBILITIES AND DUTIES****Grounds and Landscaping**

1. Perform routine maintenance on irrigation sprinkler systems, timers, and bubblers in accordance with state and local regulations.
2. Inspect, install, test and adjust irrigation sprinkler systems.
3. Operate heavy equipment and grounds maintenance equipment according to prescribed safety procedures.
4. Read and interpret blueprints, work drawings and specifications to carry out landscape designs.
5. Ensure vehicles are in safe operating condition.
6. Prepare cost estimates on irrigation installations.
7. Uphold and adhere to safety rules and guidelines of the District safety program.
8. Assign priority and processes irrigation systems work orders, including tracking of labor and material use.
9. Mow and detail all District grounds, including athletic fields.
10. Care for trees, shrubs, and flowers by watering, pruning, fertilizing, mulching, caring for beds, and controlling weeds.
11. Plant shrubs and vegetation.
12. Collect and dispose of leaves, dirt, rubbish, and refuse from District facilities.
13. Establish and programs water schedules.
14. Apply herbicides and pesticides in compliance with state regulations.

**Safety**

14. Instruct assigned personnel on proper and safe use of tools and equipment.
15. Correct unsafe conditions in work area and reports any conditions that are not correctable to the supervisor.
16. Inspect and adjust tools and equipment for safety and efficiency and performs preventive maintenance, as needed.

- 17. Follow established safety procedures and techniques to perform job duties, including lifting and climbing.
- 18. Ensure vehicles, equipment, and tools are in safe operating condition.

**Inventory and Equipment**

- 19. Order equipment, supplies, and assist in maintaining accurate records.
- 20. Recommend replacement of existing equipment and/or irrigation systems.

**Other**

- 21. Transport workers and equipment to work sites throughout the District.
- 22. Assist in recruiting, screening, and training of grounds employees on irrigation systems.

**Supervisory Responsibilities**

Supervise assigned personnel

**Equipment Used**

Tractor, mower, riding, and power mower, gas-powered weed trimmer, blower, edger, sprayer, striping machine, garden and hand tools, posthole auger, and aerator. Light truck or van.

**Physical and Mental Job Requirements**

**Mental Demands/Physical Demands/Environmental Factors**

Continual walking, standing, climbing, stooping, bending, kneeling, and reaching; heavy lifting and carrying. Physically able to lift 20-100 pounds. Ability to operate motor vehicles (heavy equipment). Work indoor and outdoor in varying climate conditions; work around machinery with moving parts; work around moving objects or vehicles. Exposure to chemicals (herbicides and fertilizer) and loud noises; exposure to dampness and humidity and slippery or uneven walking surfaces. Frequent Districtwide travel. Occasional irregular hours.

**Terms of Employment**

238 days; hourly rate to be established by the Board of Trustees  
Flexible work schedule may include Saturday and Sunday as regular workdays.

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The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Approved: \_\_\_\_\_

Job Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Job Title: \_\_\_\_\_

Date: \_\_\_\_\_

My supervisor has reviewed this job description with me and has provided me a copy.

Employee: \_\_\_\_\_

Date: \_\_\_\_\_

The El Paso Independent School District does not discriminate in its educational programs or employment practices on the basis of race, color, age, sex, religion, national origin, marital status, citizenship, military status, disability, genetic information, gender stereotyping and perceived sexuality, or on any other basis prohibited by law. Inquiries concerning the application of Titles VI, VII, IX, and Section 504 may be referred to the District compliance officer, Patricia Cortez, at 230-2033; Section 504 inquiries regarding students may be referred to Kelly Ball at 230-2856.

El Distrito Escolar Independiente de El Paso no discrimina en los programas de educación o en prácticas de empleo usando el criterio de raza, color, edad, sexo, religión, origen nacional, estado civil, ciudadanía, estado militar, discapacidad, información genética, estereotipo sexual o sexualidad percibida, u otra práctica prohibida por la ley. Preguntas acerca de la aplicación del título VI, VII o IX, y la Sección 504 pueden ser referidas al oficial del distrito, Patricia Cortez al 230-2033; preguntas sobre 504 tocante a estudiantes pueden ser referidas a Kelly Ball al 230-2856.