

Job Title: Maintenance Gardener/Irrigation Technician **Wage/Hour Status:** Hourly
Reports to: Regional Supervisor **Pay Grade:** 404
Dept/School: Maintenance, Building and Grounds **Date Revised:** September 26, 2023

Primary Purpose

Maintain irrigation systems to ensure safe and attractive grounds and landscaping for the district.

Qualifications

Education/Certification

High School Diploma/GED or higher education from an accredited institution of higher education
Valid Texas Driver's License
Must acquire a Valid Certified/Licensed Irrigation Installer in the State of Texas within one (1) year of employment.

Special Knowledge/Skills

- Knowledge of gardening and landscape maintenance
- Ability to read and interpret irrigation blueprints and landscape plans
- Ability to read and understand written instructions
- Ability to communicate (verbally)
- Ability to operate tractor and landscaping equipment
- Ability to operate riding or power mower, power tools, and hand tools
- Ability to perform basic arithmetic calculations
- Ability to operate computer

Experience

Four (4) years experience in grounds maintenance

Major Responsibilities and Duties

Grounds and Landscaping

1. Perform routine maintenance on irrigation sprinkler systems, timers, and bubblers in accordance with state and local regulations.
2. Inspect, install, test, and adjust irrigation sprinkler systems.
3. Operate heavy equipment and ground maintenance equipment according to prescribed safety procedures.
4. Read and interpret blueprints, work drawings and specifications to carry out landscape designs.
5. Ensure vehicles are in safe operating condition.
6. Prepare cost estimates on irrigation installations.
7. Uphold and adhere to safety rules and guidelines of the district safety program.
8. Assign priority and processes irrigation systems work orders, including tracking of labor and material use.
9. Mow and detail district grounds, including athletic fields.
10. Care for trees, shrubs, and flowers by watering, pruning, fertilizing, mulching, caring for beds, and controlling weeds. Plant shrubs and vegetation.
11. Collect and dispose of leaves, dirt, rubbish, and refuse from district facilities.
12. Establish and programs water schedules.
14. Apply herbicides and pesticides in compliance with state regulations.

Safety

13. Instruct assigned personnel on proper and safe use of tools and equipment.
14. Correct unsafe conditions in work area and report any conditions that are not correctable to the supervisor.
15. Inspect and adjust tools and equipment for safety and efficiency and perform preventive maintenance, as needed.
16. Follow established safety procedures and techniques to perform job duties, including lifting and climbing.
17. Ensure vehicles, equipment, and tools are in safe operating condition.

Inventory and Equipment

- 18. Order equipment, supplies, and assist in maintaining accurate records.
- 19. Recommend replacement of existing equipment and/or irrigation systems.

Other

- 20. Transport workers and equipment to work sites throughout the district.
- 21. Assist in recruiting, screening, and training of grounds employees on irrigation systems.
- 22. Perform other duties as assigned by supervisor.

Supervisory Responsibilities

Supervise assigned personnel

Equipment Used

Tractor, mower, riding, and power mower, gas-powered weed trimmer, blower, edger, sprayer, striping machine, garden and hand tools, posthole auger, and aerator. Light truck or van.

Physical and Mental Job Requirements

Mental Demands/Physical Demands/Environmental Factors

Maintain emotional control under stress. Continual walking, standing, climbing, stooping, bending, kneeling, and reaching; heavy lifting and carrying. Physically able to lift 20-100 pounds. Ability to operate motor vehicles (heavy equipment). Work indoor and outdoor in varying climate conditions; work around machinery with moving parts; work around moving objects or vehicles. Exposure to chemicals (herbicides and fertilizer) and loud noises; exposure to dampness and humidity and slippery or uneven walking surfaces. Frequent Districtwide travel. Occasional irregular hours. Flexible work schedule may include Saturday and Sunday as regular workdays.

Terms of Employment

238 days; hourly rate to be established by the Board of Trustees

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Approved: _____

Job Title: _____

Date: _____

Approved: _____

Job Title: _____

Date: _____

My supervisor has reviewed this job description with me and has provided me a copy

Employee: _____

Date: _____

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El Distrito Escolar Independiente de El Paso no discrimina en los programas de educación o en prácticas de empleo usando el criterio de raza, color, edad, sexo, religión, origen nacional, estado civil, ciudadanía, estado militar, discapacidad, información genética, estereotipo sexual o sexualidad percibida, u otra práctica prohibida por la ley. Preguntas acerca de la aplicación del título VI, VII o IX, y la Sección 504 para empleados pueden ser referidas al oficial del distrito, Rosa Ramos al 230-2031; preguntas sobre la aplicación del título VI, VII, IX y la Sección 504 tocante a estudiantes pueden ser referidas a Kelly Ball al 230-2856.