

Job Title:	Dyslexia Specialist	Wage/Hour Status:	Exempt
Reports to:	Principal	Pay Grade:	TBA
Dept/School:	Elementary School	Date Revised:	November 3, 2023

Primary Purpose:

Coordinate interventions for identified students with Dyslexia and Related Disorders. Responsible for planning, implementing and progress monitoring the education program relevant to the needs of the identified student. Provide as a Trainer of Trainers support via curriculum, district training, and the Dyslexia K/1 Screener. Responsible for evaluations generated through 504 for Dyslexia and Related Disorders. High level of intense training in the areas of Dyslexia, Dysgraphia and the evaluation of related disorders are required for this specialized position.

Qualifications**Education/Certification**

Bachelor's Degree from an accredited university
Valid Texas Teaching Certificate

Special Knowledge/Skills

- In-depth knowledge of reading processes, acquisitions, assessment, and instruction
- Knowledge and skill in the organization and implementation of testing procedures for interventions, dyslexia and dysgraphia
- Knowledge of curriculum writing and implementation
- Excellent organizational, communication, presentation, and interpersonal skills

Experience

Three (3) years teaching experience

Major Responsibilities and Duties

1. Provide dyslexia and dysgraphia support to students identified, ensuring the minimum time requirements prescribed by Texas Education Agency (TEA) guidelines be followed to include appropriate levels of grouping.
2. Evaluate students in English for dyslexia and dysgraphia.
3. Provide additional support to identified students through small group and/or individual interventions.
4. Deliver lessons according to program prescribed to include clear articulation and mobility in using multi-sensory manipulatives.
5. Collaborate with other teachers and administrators to determine goals, objectives, and accommodations.
6. Assist in the collection, analysis and evaluation of student performance data.
7. Attend professional development to remain current in reading, dyslexia and dysgraphia.
8. Collaborate with campus administration to plan and coordinate student intervention schedules.
9. Prepare and maintain complete and accurate records as required by district, state, federal requirements.
10. Prepare relevant stakeholders with progress monitoring information for meetings such as RTI, 504, SPED.

Other Responsibilities:

11. Participate in professional development activities as required by the district.
12. Keep informed and comply with state, District, and school policies.
13. Perform other duties as assigned.

Supervisory Responsibilities

None

Physical and Mental Job Requirements:

Mental Demands/Physical Demands/Environmental Factors

Maintain emotional control under stress, Occasional prolonged and irregular hours, occasional local, district and state travel.

Terms of Employment:

187 days; salary to be established by the Board of Trustees

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Approved: _____

Job Title: _____

Date: _____

Approved: _____

Job Title: _____

Date: _____

My supervisor has reviewed this job description with me and has provided me a copy

Employee: _____

Date: _____

The El Paso Independent School District does not discriminate in its educational programs or employment practices on the basis of race, color, age, sex, religion, national origin, marital status, citizenship, military status, disability, genetic information, gender stereotyping and perceived sexuality, or on any other basis prohibited by law. Inquiries concerning the application of Titles VI, VII, IX, and Section 504 may be referred to the District compliance officer, Rosa Ramos, at 230-2031; Section 504 inquiries regarding students may be referred to Kelly Ball at 230-2856.

El Distrito Escolar Independiente de El Paso no discrimina en los programas de educación o en prácticas de empleo usando el criterio de raza, color, edad, sexo, religión, origen nacional, estado civil, ciudadanía, estado militar, discapacidad, información genética, estereotipo sexual o sexualidad percibida, u otra práctica prohibida por la ley. Preguntas acerca de la aplicación del título VI, VII o IX, y la Sección 504 pueden ser referidas al oficial del distrito, Rosa Ramos al 230-2031; preguntas sobre 504 tocante a estudiantes pueden ser referidas a Kelly Ball al 230-2856.