

**El Paso Independent School District
Budget Review Committee (BRC)
Minutes of October 18, 2007– Regular Meeting**

BRC Chairman Dr. Rene Rosas called the meeting to order at 7:33 a.m. in the Board Room Conference Room.

Committee members present

Rick Chumsae, Dr. Gene Finke, Ken Gezelius, Dean Hester, and Frances Wever

EPISD personnel present

Walt Byers, Sandra Dea, Eduard Gabaldon, Julia Gentry, Esther Jacobo, Kenneth D. Parker, Martha Piekarski, Hector Martinez, Elizabeth Montes, Patsy Ramos, Suzanne Smith, Stephen Stiles, and William Wachtel,

Welcome

Dr. Rosas welcomed BRC members.

Approval of Minutes

Motion to adopt BRC Minutes for September 20, 2007 was unanimous.

Comments from the BRC Chairman

Dr. Rosas took a moment to decide with staff what order to present Agenda items.

The Financial Integrity Rating System of Texas (FIRST)

Martha Piekarski provided handouts and a slideshow presentation of the FIRST Report. With input from Ken Parker, she gave a recap of the five disclosures and the 21 indicators. The 2007 Annual Financial Accountability Management Report was based on FY 2006. This was submitted through the District's PEIMS. Subsequently, TEA concluded with a comparison to ensure that the same information was submitted on both sides. There was not a variance between the two reports. EPISD attained a Superior Achievement rating, which makes this the fifth successive year.

Dr. Rosas thanked Martha for her impressive presentation of Schools FIRST. He applauded Staff's hard work in playing an important role in the District's accomplishment of its notable Superior Achievement rating.

Review of Projected End of Year 2006-07 Budget

Ken Parker gave a summation of the EOY 2006-07 Budget. He provided BRC members with handouts to follow along with slides.

Items covered were:

- ***Budget Roll-forward 2006-07***
- ***Purchase Order Funding Roll-forward***
- ***Unspent Funds Roll***
 - ***Other***

Enterprise Resource Planning (ERP) System

Stephen Stiles provided a PowerPoint presentation along with handouts to BRC. He explained the positive overall impact, especially data, of implementation of an ERP system. We will be reducing our 'end of life' risk. This would greatly impact our SEMS and our vendor support.

- Why?
 - Improvement of business processes
 - Support of EPISD's mission to replace 25 year old systems
- When? Proposed to occur over the next two years.

- How?
 - Procure student information and business (Finance & HR) modules
- Who?
 - All EPISD, teachers and administrators
- TEAMS application – Regardless of what ProLogic does in the future, EPISD would be able to make modifications.
 - Included in handout, if approved, is a proposed TEAMS Project Organizational Chart.

Action?

Policy stipulates that prior to Board level for approval, that BRC is required to review/approve when Fund Balance will be utilized.

Questions and Comments from Committee

A unanimous motion by BRC was made to approve use of the funds as set forth on Worksheet Project 199 Fund Balance as of October 10, 2007, which includes District-wide software update.

Stephen Stiles was applauded for his thorough and detailed presentation of the ERP System.

Closing Comments

Dr. Rosas thanked staff for preparation of materials.

The next BRC meeting will be Thursday, November 15, 2007.

Meeting adjourned 9:13 a. m.