

TRANSPORTATION

The following shall apply to parents and other nonschool persons who may have reasons to ride school transportation on certain occasions:

1. A permission form requesting transportation on buses must be obtained in advance from the transportation office.
2. The permission form must be given to the bus driver or monitor at the time of the trip.
3. Permission must be obtained for each trip.
4. Persons are required to observe all transportation safety rules set by the District.
5. Children under five years of age will not be transported.

PAID BUSING

1. **BUS SERVICE MAY BE AVAILABLE IN LIMITED AREAS WHERE THE DISTRICT HAS BUS CAPACITY FOR ADDITIONAL STUDENTS.**
2. **SERVICE IS PROVIDED ON A FIRST COME FIRST SERVE BASIS.**
3. **PAID BUSING STUDENTS WILL BE ASSIGNED TO EXISTING STOPS ON BUS ROUTES ONLY AS SPACE PERMITS. THE REGULAR ROUTE WILL NOT BE DEVIATED FROM. AVAILABILITY OF SEATS MAY VARY FROM YEAR TO YEAR.**
4. **BUS PASSES WILL BE USED ON DESIGNATED BUS ROUTES ONLY.**
5. **STUDENTS WHO QUALIFY FOR THE SERVICE HAVE PRIORITY OVER STUDENTS WHO DO NOT. STUDENTS WHO PAY FOR THE SERVICE WILL BE BUMPED TO MAKE ROOM FOR REGULAR TWO MILE STUDENTS. HOWEVER, EVERY ATTEMPT WILL BE MADE TO AVOID THIS. IF THE SERVICE CAN NOT BE PROVIDED DUE TO AVAILABILITY ISSUES, A PRORATED REFUND WILL BE PROVIDED FOR THE SERVICES NOT RENDERED.**
6. **CAMPUSES WITH STUDENTS WHO DO NOT QUALIFY FOR SERVICES UNDER TRADITIONAL GUIDELINES CANNOT BE PROVIDED ROUTES FOR PAID BUSING.**
7. **COST OF THE TRANSPORTATION IS \$1.00 PER TRIP OR \$2.00 A DAY. PARENTS MUST PAY FOR THE FULL RATE AHEAD OF TIME. PAID BUSING FEES MUST BE PREPAID PER SEMESTER ON A PRORATED BASIS. ALL PAID BUSING PASSES WILL BE ISSUED BY THE TRANSPORTATION DEPARTMENT ONLY. THE TRANSPORTATION DEPARTMENT WILL REVIEW ALL REQUESTS AND ISSUE A BUS PASS ONCE THE REQUEST HAS BEEN APPROVED. THE TRANSPORTATION DEPARTMENT CAN TAKE UP TO 5 BUSINESS DAYS TO APPROVE THE REQUEST.**

8. ALL REQUESTS FOR PAID TRANSPORTATION WILL BE APPROVED AFTER LABOR DAY. TRANSPORTATION MUST FIRST DETERMINE IF THERE IS ENOUGH ROOM ON EXISTING BUS ROUTES BEFORE THE DISTRICT BEGINS OFFERING PAID SERVICE.
9. ALL STUDENT BUS RIDERS MUST FOLLOW ALL SCHOOL BUS RULES AND PROCEDURES AS STATED IN THE STUDENT CODE OF CONDUCT.
10. REVENUE GENERATED WILL BE DEPOSITED IN GENERAL OPERATING FUND TO OFFSET REGULAR OPERATING COSTS.

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