

### PROPOSED REVISIONS

Relation to Essential  
Knowledge and Skills

The District shall establish instructional objectives that relate to and are consistent with the essential knowledge and skills for grade-level subjects or courses. These objectives shall address the skills needed for successful performance in the next grade or next course in a sequence of courses.

~~Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that each student's performance indicates the level of mastery of the designated District objectives.~~

Guidelines for Grading

~~The Superintendent or designee shall ensure that each campus or instructional level develops guidelines for teachers to follow in determining grades for students. These guidelines shall ensure that grading reflects a student's relative mastery of an assignment and that a sufficient number of grades are taken to support the grade average assigned. Guidelines for grading shall be clearly communicated to students and parents or legal guardians.~~

~~The District shall permit a student who meets the criteria detailed in the grading guidelines a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade. Makeup or redo opportunities shall not be provided to the extent that the failing grade was due to the student's academic dishonesty.~~

~~The Superintendent shall be authorized to develop administrative regulations and guidelines, defining additional circumstances under which a student shall be provided remediation opportunities, including making up or redoing assignments and examinations for which the student received a failing grade, and in further support of these policy provisions, as deemed necessary. A student may be eligible for accelerated instruction and a plan for success [see EHBC]. Services should be coordinated in order to avoid unnecessary duplication of effort.~~

~~Students shall be notified of all grades recorded by the teachers. Papers for which grades have been recorded shall be returned to the students for review.~~

**THE SUPERINTENDENT SHALL BE AUTHORIZED TO DEVELOP ADMINISTRATIVE REGULATIONS AND GUIDELINES FOR GRADING. GUIDELINES FOR GRADING SHALL BE CLEARLY COMMUNICATED TO ALL STUDENTS, PARENTS, LEGAL GUARDIANS, TEACHERS, COUNSELORS AND CAMPUS ADMINISTRATORS.**

**MINIMUM  
NUMBER OF  
GRADES IN  
GRADEBOOK  
  
GRADES 2-5**

**GRADES SHALL BE UPLOADED WEEKLY IN THE GRADEBOOK AND SHALL INCLUDE A MINIMUM OF TWO GRADES PER WEEK IN MATH, LANGUAGE ARTS AND READING, SCIENCE, SOCIAL STUDIES, ORCHESTRA, AND PHYSICAL EDUCATION. ONE GRADE PER WEEK SHALL BE UPLOADED INTO THE GRADEBOOK FOR ART OR MUSIC.**

**FOR DUAL LANGUAGE CLASSROOMS, A MINIMUM OF ONE GRADE PER WEEK IN MATH, LANGUAGE ARTS AND READING, SCIENCE AND SOCIAL STUDIES, IN EACH LANGUAGE, SHALL BE UPLOADED INTO THE GRADEBOOK.**

**MINIMUM  
NUMBER OF  
GRADES IN  
GRADEBOOK  
  
GRADES 6-12**

**GRADES SHALL BE UPLOADED WEEKLY INTO THE GRADEBOOK AND SHALL INCLUDE A MINIMUM OF 12 GRADES FOR THE NINE-WEEK GRADING PERIOD AS FOLLOWS:**

- **FOUR GRADES SHALL REFLECT CONTENT MASTERY THROUGH SUMMATIVE ASSESSMENTS;**
- **FOUR GRADES SHALL REFLECT CONTENT UNDERSTANDING THROUGH FORMATIVE ASSESSMENTS; AND**
- **FOUR GRADES SHALL REFLECT CONTENT ENGAGEMENT THROUGH DAILY ASSIGNMENTS.**

**COMPUTER AIDED INSTRUCTION (CAI) IS A SELF-PACED PROGRAM DRIVEN BY THE STUDENT, THEREFORE THE NUMBER OF GRADES MAY VARY. THE STUDENT WILL NEED TO COMPLY WITH THE GUIDELINES SET FORTH AT THE BEGINNING OF THE COURSE.**

**NINE-WEEK  
GRADE  
  
GRADES 6-12**

**THE FINAL NINE-WEEK GRADE SHALL BE DETERMINED AS FOLLOWS:**

- **FORTY PERCENT (CONTENT MASTERY);**
- **FORTY PERCENT (CONTENT UNDERSTANDING); AND**
- **TWENTY PERCENT (CONTENT ENGAGEMENT).**

**NOTIFICATION OF  
GRADES**

**STUDENTS SHALL BE NOTIFIED OF ALL GRADES RECORDED BY THE TEACHER. PAPERS FOR WHICH GRADES HAVE BEEN RECORDED SHALL BE RETURNED TO THE STUDENTS FOR REVIEW.**

**REDO  
ASSIGNMENTS/TE  
STS**

**A STUDENT SHALL BE ALLOWED TO REDO ASSIGNMENTS/TESTS WHERE A GRADE OF 70 PERCENT WAS NOT EARNED. RETAKE OPPORTUNITIES MUST BE OFFERED BY**

**MAKE-UP WORK  
ABSENCES**

**THE TEACHER AFTER THE GRADE IS POSTED. REMEDIATION SHALL BE ENCOURAGED BEFORE A STUDENT IS ALLOWED TO REDO ANY ASSIGNMENT/TEST THAT HAS RESULTED IN A FAILING GRADE.**

**THE REDO ASSIGNMENT/TEST MUST COVER THE SAME TEKS AS THE ASSIGNMENT/TEST WHERE THE STUDENT SCORED LESS THAN A 70 PERCENT BUT DOES NOT HAVE TO BE THE SAME ASSIGNMENT/TEST.**

**TEACHERS SHALL ALLOW A STUDENT UP TO TWO ADDITIONAL ATTEMPTS TO ENSURE THAT THE STUDENT ACHIEVES A PASSING SCORE OF 70% ON ONE OF THE ATTEMPTS. THE AVERAGE OF THE ATTEMPTS SHALL BE RECORDED IN THE GRADEBOOK AS THE FINAL GRADE FOR THE ASSIGNMENT/TEST.**

**A STUDENT SHALL HAVE FIVE SCHOOL DAYS FROM THE DAY THE ASSIGNMENT IS POSTED TO REDO AN ASSIGNMENT OR RETAKE A TEST WHERE A 70% GRADE WAS NOT EARNED. AFTER EACH ATTEMPT THE STUDENT WILL HAVE 5 SCHOOL DAYS TO REDO AN ASSIGNMENT OR TEST.**

**AT THE END OF EACH NINE-WEEK GRADING PERIOD, THE WINDOW TO REDO ASSIGNMENTS/TESTS FOR THAT GRADING PERIOD SHALL CLOSE. FOR EXTENUATING CIRCUMSTANCES, THE PRINCIPAL SHALL WORK WITH THE TEACHER TO EXTEND THE FIVE SCHOOL DAYS OR ALLOW REDO ASSIGNMENTS/TESTS AFTER THE END OF THE GRADING PERIOD. EXTENUATING CIRCUMSTANCES ARE FACTORS OUTSIDE OF THE STUDENT'S CONTROL THAT IMPACT HIS OR HER ABILITY TO REDO AN ASSIGNMENT/TEST WITHIN THE TIME FRAME ALLOWED.**

~~Minimum Number of  
Grades~~

~~Each week a minimum of two grades shall be recorded for each student in a class or course for grades 2-12.~~

~~Nine Week  
Assessments~~

~~If given, the nine week assessment shall count for no more than ten percent of each student's total nine week grade.~~

**STUDENTS SHALL BE PERMITTED TO MAKE UP ASSIGNMENTS/TESTS AFTER ABSENCES INCLUDING APPROVED SCHOOL RELATED ABSENCES. STUDENTS SHALL BE ALLOWED ONE DAY FOR EACH DAY ABSENT TO MAKE UP WORK AND RECEIVE FULL CREDIT.**

Semester Averages

The weight given to each nine-week grade in determining the final semester grade shall be as follows:

- First nine-week grade = 45 percent of the semester grade.
- Second nine-week grade = 45 percent of the semester grade.

The semester final examination shall count as ten percent of the final semester grade.

If a student does not take the semester comprehensive examination because he or she has a campus exemption, [see EIAA(LOCAL)], then the weight given to each nine-week grade in determining the final semester grade shall be as follows:

- First nine-week grade = 50 percent of the semester grade.
- Second nine-week grade = 50 percent of the semester grade.

A student who is not exempt from the final examination and does not take the semester comprehensive final examination due to an unexcused absence shall receive a zero for that examination.

**AT THE DISCRETION OF THE PRINCIPAL, A STUDENT MAY BE ALLOWED TO TAKE A MISSED FINAL EXAM. THIS IS TO BE COMPLETED BY THE END OF THE ACADEMIC YEAR (AUGUST–JULY).**

Report Cards

The District shall issue report cards giving notice to a parent or legal guardian [see EIA(LEGAL)] of his or her student's performance in each class or subject every nine weeks on a form approved by the Superintendent or designee.

Progress Reporting

Progress reports shall be issued to a parent or legal guardian [see EIA(LEGAL)] in accordance with District policy. For elementary school students, progress reports shall be issued to all students after the fourth week of each grading period. For secondary school students, progress reports shall be issued to all students every three weeks. The progress report, signed by the parent or legal guardian, shall be returned to the appropriate teacher. [See EIA(LEGAL)]

Performance shall be measured in accordance with this policy and the standards established in EIE.

Prekindergarten,  
Kindergarten,  
And Grade 1

Achievement or progress in prekindergarten, kindergarten, and grade 1 shall be reported on the appropriate progress report form for each grade-level continuum.

Grades 2–12

In grades 2–12, the District shall report progress to the parent or legal guardian as numerical scores.

ACADEMIC ACHIEVEMENT  
GRADING/PROGRESS REPORTS TO PARENTS

EIA  
(LOCAL)

Conferences

At least one parent/teacher conference day shall be included in the District's instructional school calendar wherein guidelines for grading may be an item of discussion. In addition to conferences scheduled on the campus calendar, conferences may be requested by a teacher or parent or legal guardian as needed.

Academic Dishonesty

**STUDENTS WHO RECEIVE A FAILING GRADE DUE TO ACADEMIC DISHONESTY SHALL NOT BE ALLOWED TO REDO ASSIGNMENTS OR RETAKE A TEST. AT THE DISCRETION OF THE TEACHER A DISCIPLINE REFERRAL MAY BE ISSUED.**

A student found to have engaged in academic dishonesty shall be subject to grade penalties on assignments or tests and disciplinary penalties in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, and/or information from students. [See also FNC and FNG(LOCAL)]

DRAFT