

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

PROPOSED REVISIONS

DISTRICT-WIDE
EDUCATIONAL
IMPROVEMENT
COUNCIL

In compliance with Education Code 11.251, the District-wide Educational Improvement Council (DEIC) shall advise the Board or its designee in establishing and reviewing the District's educational goals, objectives, and major District-wide classroom instructional programs identified by the Board or its designee.

The DEIC shall serve exclusively in an advisory role except that the DEIC shall approve staff development and campus incentive plans of a District-wide nature. The DEIC shall also make a recommendation on the District calendar and assist in the development the District Improvement Plan.

CHAIRPERSON

The DEIC chairperson shall be elected annually in May by a plurality vote of the DEIC members and shall serve a term from June through May.

RESPONSIBILITIES

The DEIC chairperson shall have the following responsibilities:

1. In collaboration with the Superintendent or Superintendent's designee, establish the DEIC agenda.
2. Facilitate DEIC meetings.
3. Review the DEIC meeting results before distribution.
4. Establish DEIC committees, as needed, for instructional issues.
5. Perform other functions as necessary to facilitate the creation of the District Improvement Plan.

Prior to the DEIC meeting, the chairperson shall work with the Superintendent or Superintendent's designee on instructional issues being considered by the DEIC for information or recommended approval.

MEETINGS

The chairperson of the DEIC shall set its agenda and shall schedule at least four meetings per year, including one public meeting; additional **SPECIAL** meetings may be held at the call of the chairperson, **PROVIDED 48 HOUR NOTICE IS PROVIDED TO ALL COMMITTEE MEMBERS.**

~~All DEIC meetings shall be held outside of the regular school day.~~

COMMUNICATIONS

The Superintendent or designee shall ensure that the DEIC obtains broad-based community, parent, and staff input and provides information to those persons on a systematic basis. Methods of communication may include periodic reports on the work of the DEIC that may be posted on campus bulletin boards or on the District's website.

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

COMPOSITION

The DEIC shall be composed of members who shall represent campus-based professional staff, District-level professional staff, parents, businesses, and the community. For purposes of this policy, District-level professional staff shall be defined as professionals who have responsibilities at more than one campus, including, but not limited to, central office staff.

PROFESSIONAL
STAFF

Classroom teacher representatives shall be nominated and elected by classroom teachers and shall comprise at least two-thirds of the total professional staff representation on the council. The council shall include classroom teachers from the following representative groups:

1. Elementary (prekindergarten–grade 5) classroom teachers, including at least one special education teacher.
2. Middle school (grades 6–8) classroom teachers.
3. High school (grades 9–12) classroom teachers, including at least one teacher each from each of the core subject areas of language arts, mathematics, science, and social studies.
4. Classroom teachers in grades 6–12 from the remaining secondary subject areas.

No more than one teacher shall be elected from each school.

Campus-based nonteaching and District-level professional employees shall be nominated and elected by campus-based and District-level professional employees, respectively.

PARENTS

The DEIC shall include at least two parents of students currently enrolled in the District, selected in accordance with administrative procedures. The Superintendent shall, through various channels, inform all parents of District students about the DEIC's duties and composition and shall solicit volunteers. [See BQA(LEGAL)]

COMMUNITY
MEMBERS

The DEIC shall include at least two community members selected by a process that provides for adequate representation of the community's diversity, in accordance with administrative procedures. The Superintendent shall use several methods of communication to ensure that community residents are informed of the DEIC and are provided the opportunity to participate and shall solicit volunteers. Community representatives must reside in the District.

BUSINESS
REPRESENTATIVES

The DEIC shall include at least two business representatives selected by a process that provides for adequate representation of the community's diversity, in accordance with administrative procedures. The Superintendent shall use several methods of communication to ensure that area businesses are informed of the DEIC

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

and are provided the opportunity to participate and shall solicit volunteers. Business representatives need not reside in nor operate businesses in the District.

ELECTIONS

An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of the employee to the DEIC. [See DGA]

The consent of each nominee shall be obtained before the person's name may appear on the ballot.

Election of the DEIC shall be held no later than the ~~end of November~~ **FIRST WEEK OF MAY** each year. Nominations and elections shall be conducted in accordance with this policy and administrative regulations. Eligible voters include professional employees employed by the District in a representative grouping on the date of the election. **IF A VACANCY HAS NOT BEEN FILLED AFTER A SPECIAL ELECTION A PERSON WILLING TO VOLUNTEER MAY BE APPOINTED WITH THE RECOMMENDATION OF DEIC MEMBERS.**

TERMS

Representatives shall serve staggered two-year terms and shall be limited to two consecutive terms on the DEIC. **MEMBERS WHO MISS MORE THAN TWO MEETINGS IN A TERM YEAR WILL BE CONSIDERED AS FORFEITING THEIR POSITION ON DEIC. SPECIAL MEETINGS OUTSIDE THE FOUR REGULARLY SCHEDULED MEETINGS WILL NOT COUNT TOWARDS THIS REQUIREMENT.**

A DEIC year shall be from ~~January through December~~ **SEPTEMBER THROUGH AUGUST.**

VACANCY

If a vacancy occurs among the representatives, nominations shall be solicited and an election held or selection made for the unexpired term in the same manner as for the annual election. **IF A VACANCY HAS NOT BEEN FILLED AFTER A SPECIAL ELECTION A PERSON WILLING TO VOLUNTEER MAY BE APPOINTED WITH THE RECOMMENDATION OF A MAJORITY OF DEIC MEMBERS PRESENTING AND VOTING AT THE MEETING WHERE THE APPOINTMENT IS CONSIDERED.**

OTHER ADVISORY
GROUPS

The existence of the DEIC shall not affect the authority of the Board or its designee to appoint or establish other advisory groups or task forces to assist it in matters pertaining to District instruction.

Except as provided in this policy, the scope of issues to be addressed by the DEIC shall not extend to those issues within the scope of consultation as defined in Board policy DGB.