

SEE THE FOLLOWING PAGES FOR FORMS RELATING TO RECONSIDERATION OF INSTRUCTIONAL RESOURCES:

EXHIBIT A: REQUEST FOR RECONSIDERATION OF INSTRUCTIONAL RESOURCES

EXHIBIT B: CHECKLIST FOR RECONSIDERATION OF INSTRUCTIONAL RESOURCES

DRAFT

EXHIBIT A

REQUEST FOR RECONSIDERATION OF INSTRUCTIONAL RESOURCES

NAME _____ **DATE** _____

ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____

PHONE _____

DO YOU REPRESENT YOURSELF? _____ AN ORGANIZATION? _____ (IF AN ORGANIZATION, PLEASE IDENTIFY: _____)

RESOURCE ON WHICH YOU ARE COMMENTING:

- | | | |
|------------------------|--|------------------------------|
| _____ BOOK | _____ MAGAZINE | _____ AUDIO RECORDING |
| _____ TEXTBOOK | _____ LIBRARY PROGRAM | _____ NEWSPAPER |
| _____ VIDEO/DVD | _____ ELECTRONIC INFORMATION/NETWORK (PLEASE SPECIFY) | |
| _____ DISPLAY | _____ OTHER _____ | |

TITLE _____

AUTHOR/PRODUCER _____

- HAVE YOU REVIEWED THE MATERIALS IN THEIR ENTIRETY? IF NOT, PLEASE DO SO BEFORE COMPLETING AND SUBMITTING THIS FORM.**
- TO WHAT IN THE MATERIAL DO YOU OBJECT? (PLEASE BE SPECIFIC: CITE PAGES, AND THE LIKE)**

- WHAT DO YOU BELIEVE MIGHT BE THE RESULT OF USING THIS MATERIAL?**

- FOR WHAT AGE GROUP WOULD YOU RECOMMEND THIS MATERIAL?**

- IN ITS PLACE, WHAT MATERIAL OF EQUAL QUALITY WOULD YOU RECOMMEND THAT COULD BE USED TO TEACH SIMILAR SUBJECT MATTER?**

- WHAT DO YOU BELIEVE SHOULD BE DONE WITH THE MATERIAL IN QUESTION?**
 DO NOT ALLOW MY CHILD TO USE THIS MATERIAL. USE AN ALTERNATIVE PIECE OF MATERIAL WITH MY CHILD.
 USE IT AS RESOURCE MATERIAL OR A CHOICE SELECTION.

COMPLAINANT SIGNATURE _____ DATE

DRAFT

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EXHIBIT B

CHECKLIST FOR RECONSIDERATION OF INSTRUCTIONAL RESOURCES

TYPE OF RESOURCE _____

TITLE _____

AUTHOR/PRODUCER _____

1. PURPOSE

- a. **WHAT IS THE OVERALL PURPOSE OF THE MATERIAL OR RESOURCE?**
- b. **IS THE PURPOSE ACCOMPLISHED? YES NO**

2. AUTHENTICITY

- a. **IS THE AUTHOR OR PRESENTER COMPETENT AND QUALIFIED IN THE FIELD?**
 YES NO
- b. **WHAT IS THE REPUTATION AND SIGNIFICANCE OF THE AUTHOR OR PUBLISHER/PRODUCER IN THE FIELD?**

- c. **IS THE MATERIAL OR RESOURCE UP-TO-DATE? YES NO**
- d. **ARE INFORMATION SOURCES WELL DOCUMENTED EITHER IN THE RESOURCE OR IN GUIDES?**
 YES NO
- e. **ARE TRANSLATIONS AND INTERPRETATIONS FAITHFUL TO THE ORIGINAL?**
 YES NO

3. APPROPRIATENESS

- a. **DOES THE RESOURCE PROMOTE THE EDUCATIONAL GOALS AND OBJECTIVES OF THE CURRICULUM OF DISTRICT SCHOOLS? YES NO**
- b. **IS IT APPROPRIATE FOR THE LEVEL OF INSTRUCTION INTENDED? YES NO**
- c. **ARE THE ILLUSTRATIONS APPROPRIATE FOR THE SUBJECTS AND AGE LEVELS?**
 YES NO

4. CONTENT

- a. **IS THE CONTENT OF THIS MATERIAL OR RESOURCE WELL PRESENTED BY PROVIDING ADEQUATE SCOPE, RANGE, DEPTH, AND CONTINUITY? YES NO**

INSTRUCTIONAL RESOURCES

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(EXHIBIT)

- b. DOES IT PRESENT INFORMATION NOT OTHERWISE AVAILABLE? YES
 NO
- c. DOES IT GIVE A DIMENSION OR DIRECTION THAT IS NEW OR DIFFERENT FROM OTHERS AVAILABLE FOR THE SUBJECT? YES No

5. REVIEW/EVALUATION

- a. SOURCE OF REVIEW/EVALUATION _____
 - FAVORABLY REVIEWED
 - UNFAVORABLY REVIEWED
- b. DOES THIS TITLE OR RESOURCE APPEAR IN ONE OR MORE REPUTABLE SELECTION AIDS?
 YES NO

ADDITIONAL COMMENTS: _____

RECOMMENDATIONS BY REVIEW COMMITTEE FOR TREATMENT OF QUESTIONED RESOURCE _____

SIGNATURES OF REVIEW COMMITTEE:

CHAIRPERSON _____

DATE _____