

INSTRUCTIONAL RESOURCES  
INSTRUCTIONAL MATERIALS

EFA  
(EXHIBIT)

See the following pages for forms relating to reconsideration of instructional resources:

Exhibit A: Request for Reconsideration of Instructional Materials — 1 page

Exhibit B: Checklist for Reconsideration of Instructional Materials — 2 pages

DRAFT



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EXHIBIT A

REQUEST FOR RECONSIDERATION OF INSTRUCTIONAL MATERIALS

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Do you represent yourself? \_\_\_\_\_ an organization? \_\_\_\_\_ (If an organization, please identify: \_\_\_\_\_ )

Resource on which you are commenting:

\_\_\_\_\_ Book \_\_\_\_\_ Magazine \_\_\_\_\_ Audio Recording

\_\_\_\_\_ Textbook \_\_\_\_\_ Library Program \_\_\_\_\_ Newspaper

\_\_\_\_\_ Video/DVD \_\_\_\_\_ Electronic information/network (please specify)

\_\_\_\_\_ Display \_\_\_\_\_ Other \_\_\_\_\_

Title \_\_\_\_\_

Author/Producer \_\_\_\_\_

1. Have you reviewed the materials in their entirety? If not, please do so before completing and submitting this form.

2. To what in the material do you object? (Please be specific: cite pages, and the like)

3. What do you believe might be the result of using this material?

4. For what age group would you recommend this material?

5. In its place, what material of equal quality would you recommend that could be used to teach similar subject matter?

6. What do you believe should be done with the material in question?

Remove it from the curriculum.

Do not allow my child to use this material.

Use it as resource material or a choice selection.

Complainant signature \_\_\_\_\_ Date \_\_\_\_\_



EXHIBIT B

CHECKLIST FOR RECONSIDERATION OF INSTRUCTIONAL MATERIALS

Type of resource \_\_\_\_\_

Title \_\_\_\_\_

Author/Producer \_\_\_\_\_

1. Purpose

a. What is the overall purpose of the material or resource?

b. Is the purpose accomplished?  Yes  No

2. Authenticity

a. Is the author or presenter competent and qualified in the field?  
 Yes  No

b. What is the reputation and significance of the author or publisher/producer in the field?

c. Is the material or resource up to date?  Yes  No

d. Are information sources well documented either in the resource or in guides?  
 Yes  No

e. Are translations and interpretations faithful to the original?  
 Yes  No

3. Appropriateness

a. Does the resource promote the educational goals and objectives of the curriculum of District schools?  Yes  No

b. Is it appropriate for the level of instruction intended?  Yes  No

c. Are the illustrations appropriate for the subjects and age levels?  
 Yes  No

4. Content

a. Is the content of this material or resource well presented by providing adequate scope, range, depth, and continuity?  Yes  No

b. Does it present information not otherwise available?  Yes  No

c. Does it give a dimension or direction that is new or different from others available for the subject?  Yes  No

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5. Review/Evaluations

a. Source of review/evaluation

Favorably reviewed

Unfavorably reviewed

b. Does this title or resource appear in one or more reputable selection aids?

Yes  No

If answer is "yes," please list titles of selection aids.

Additional Comments:

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Recommendations by review committee for treatment of questioned resource

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Signatures of review committee:

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Chairperson

Date