

Annual Enrollment Analysis

The annual enrollment analysis shall include enrollment historical trends, District and campus enrollment projections, student transfers, and enrollment trends due to academic program placements.

The annual enrollment analysis report shall be presented to the Board no later than March of each year.

Attendance Zone Advisory Committee

The members of the attendance zone advisory committee shall serve a two-year term with a student-centered approach and operate through a District-wide lens and not from their own interest.

The committee shall be composed of up to 16 District stakeholders (one or two appointed by each Board member and the Superintendent). Every effort shall be made to ensure the makeup of the committee has representation from each high school feeder pattern.

Development and Approval Process

Attendance zone recommendations shall be developed through the following process:

1. The administration shall present the annual enrollment analysis, the most up to date facilities master plan, and recommended changes to attendance zones to the committee. These recommendations shall be known as the preliminary report.
2. Administration shall present the preliminary report, as accepted or modified by the committee, to the Board for review and input by August. Feedback shall be incorporated into the preliminary report.
3. Community meetings shall be at a minimum conducted at sites affected by the proposed changes.
4. After the final community meeting, the committee shall meet to review the community input and administration's updated recommendations. The committee shall review the updated recommendations, relevant policy, and community input and approve or modify and provide the rationale.
5. The committee and administration shall prepare a final report.
6. All committee members shall be encouraged to be present when the final report is presented to the Board to take appropriate action with respect to the proposed attendance zones.
7. Any final recommendations concerning attendance zones shall be made to the Board no later than December.

Decision Principles

Student-centered recommendations that consider the unique needs of the students on each campus shall be utilized to design attendance zones. The recommendations and their rationale shall

also demonstrate equitable, effective, and efficient use of District facilities. The following principles shall be the primary factors explicitly considered in making attendance zone changes. The principles below are not listed in priority order.

Attendance zones shall to the extent possible:

1. Safely house students and provide all students equitable access to the curriculum, academic programs, extracurricular opportunities, and professional staff.
2. Avoid feeder pattern splits, to the extent possible.
3. Consider safety issues such as major thoroughfares, drainage ditches, utility easements, hazardous routes, and similar elements shall be utilized to design zones.
4. Utilize safe and reasonable walking distances to encourage healthier students and minimize use of student transportation resources.
5. Balance student enrollment to maximize facility utilization, as outlined within the facilities master plan.
6. Minimize the number of adjustments to a cohort of students.
7. Consider financial impact (operational budget, portable classrooms, transportation, staffing, and other costs or savings related to proposed attendance zone adjustments).

**Approved
Attendance Zones
Implementation
Provisions**

Following Board approval of a school's attendance zone adjustment, the following provisions shall apply:

- A student who is entering prekindergarten through grade 9 shall be reassigned to the new attendance zone to attend the grade level he or she is entering.
- Parents/guardians may request transfers under FDB(LOCAL) for a student to remain at his or her current campus.
- A transfer student shall not be eligible for District provided transportation.
- Students entering grades 5, 8, 10, 11, or 12 will be grandfathered and may remain at their current campus but shall not be eligible for District provided transportation.
- Extenuating circumstances will be considered on an individual basis for transportation requests.