

## PROPOSED REVISIONS

**THE DISTRICT HAS ESTABLISHED A LIMITED OPEN FORUM FOR NONSCHOOL USE OF DISTRICT FACILITIES IN ACCORDANCE WITH THIS POLICY.**

**THE DISTRICT SHALL PROVIDE EQUAL ACCESS TO YOUTH GROUPS DESIGNATED IN FEDERAL LAW, INCLUDING THE BOY SCOUTS, AS IT PROVIDES TO OTHER NONSCHOOL USERS OF DISTRICT FACILITIES. [SEE PATRIOTIC SOCIETIES IN GKD(LEGAL)]**

### Scope of Use

The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities when these activities do not conflict with school use or with this policy.

Approval shall not be granted for any purpose that would damage ~~school~~ **DISTRICT** property or to any group that has damaged District property.

### PROHIBITED USES

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**DISTRICT FACILITIES ~~MAY~~ SHALL NOT BE USED FOR PRIVATE FAMILY USES SUCH AS PARTIES, WEDDING RECEPTIONS, FUNERALS, ETC.**

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**Note:** See the following policies for other information regarding facilities use:

- Use by employee professional organizations: DGA
- Use of facilities for school-sponsored and school-related activities: FM
- Use by noncurriculum-related student groups: FNAB
- Use by District-affiliated school-support organizations: GE

### Nonprofit Fundraising

The District shall permit nonprofit organizations to conduct fundraising events on District property when these activities do not conflict with school use or with this policy.

### For-Profit Use

The District shall permit individuals and for-profit organizations to use its facilities for financial gain when these activities do not conflict with school use or with this policy.

### Scheduling

Requests for nonschool use of District facilities shall be considered on a first-come, first-served basis.

Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. [See FM]

The ~~principal~~ **FOLLOWING DISTRICT OFFICIALS** shall have **THE** authority to cancel a scheduled nonschool use if an unexpected conflict arises with a District activity **TAKING PLACE IN THE FACILITY THE DISTRICT OFFICIAL ADMINISTERS:**

- **THE DIRECTOR OF ATHLETICS HAS THE AUTHORITY TO CANCEL A NONSCHOOL USE OF ATHLETIC FACILITIES IF AN UNEXPECTED CONFLICT ARISES WITH A DISTRICT ACTIVITY.**
- **THE PRINCIPAL HAS THE AUTHORITY TO CANCEL A NONSCHOOL USE OF A CAMPUS (EXCLUDING ANY ATHLETIC FACILITIES ON THE CAMPUS) IF AN UNEXPECTED CONFLICT ARISES WITH A DISTRICT ACTIVITY.**
- **ALL OTHER ADMINISTRATORS OF A DISTRICT FACILITY HAS AUTHORITY TO CANCEL A NONSCHOOL USE OF THAT FACILITY (EXCLUDING ANY ATHLETIC FACILITIES AT THE SITE) IF AN UNEXPECTED CONFLICT ARISES WITH A DISTRICT ACTIVITY.**

**Approval of Use**

The Superintendent ~~or designee~~ is authorized to approve **ANY NONSCHOOL** use of any District facility.

Exception

During the hours of 6:00 a.m. and 10:00 p.m., with the exception of high school baseball and softball fields, no approval shall be required for nonschool-related recreational use of the District's outdoor recreational facilities, such as the track, playgrounds, tennis courts, and the like, when the facilities are not in use by the District or for a scheduled nonschool purpose.

Emergency Use

In case of emergencies or disasters, the Superintendent ~~or designee~~ may authorize the use of ~~school~~ **DISTRICT** facilities by civil defense, health, or emergency service authorities. **THE REQUESTING AUTHORITY SHALL NOT BE CHARGED A BUILDING RENTAL FEE FOR THE USE OF THE DESIGNATED FACILITIES. THE REQUESTING AUTHORITY SHALL PAY ITS PRO RATA SHARE OF UTILITIES, JANITORIAL, SECURITY AND TECHNOLOGY COSTS FOR THE FACILITIES, IF APPLICABLE.**

**District / City Joint Use**

**IN COLLABORATION WITH THE CITY OF EL PASO,** ~~¶~~The District shall permit joint use of exterior recreational facilities **THAT HAVE BEEN** identified to address gaps in El Paso Parks and Recreation's inventory of available exterior recreational facilities in specific areas of the city. The District shall allow access to the identified sites for community use.

**District / Community Schools**

The District shall permit use of District facilities by community organizations identified through a community schools needs assessment survey and approved by the community schools coordinator

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and the Superintendent's designee. Community schools are both a place and a set of partnerships between the schools and other community resources. Community schools facilitate an integrated focus on academics, health and social services, youth and community development, and community engagement that leads to improved student learning. These organizations shall not be charged a building rental fee for the use of designated facilities. The Superintendent shall develop an administrative regulation to establish a community schools use agreement that will address associated fees to the community partner as well as other facilities issues.

**Use Agreement**

Any organization or individual approved for a nonschool use of District facilities shall be required to complete a written agreement or an online form indicating receipt and understanding of this policy and any applicable administrative regulations and acknowledging that the District is not liable for any personal injury or damages to personal property related to the nonschool use.

**Insurance**

When deemed necessary by the ~~deputy superintendent of finance and operations or designee~~ **APPROPRIATE DISTRICT ADMINISTRATOR**, an organization or individual approved for a nonschool use of District facilities shall furnish general liability and/or casualty insurance. The amount of the required coverage shall be determined by the ~~deputy superintendent of finance and operations or designee~~ **IN ACCORDANCE WITH ADMINISTRATIVE REGULATIONS**. The insurance shall cover all participants and District property associated with the scheduled facility use. Certificates of insurance must be on file with the District prior to the use of District facilities. All insurance supplied must meet the minimum requirements determined by the District.

**Fees for Use**

**EXCEPT AS PROVIDED IN THIS POLICY, N**onschool users shall be charged a fee for the use of designated **DISTRICT** facilities.

The Superintendent ~~or designee~~ shall establish and publish a schedule of fees based on the cost of the physical operation of the facilities, as well as any applicable personnel costs for supervision, custodial services, food services, security, and technology services.

Exceptions

Fees shall not be charged when ~~school buildings~~ **DISTRICT FACILITIES** are used:

1. For public meetings sponsored by federal, state or local governmental agencies;
2. By District employee professional organizations [see DGA]; or

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3. For nonschool uses scheduled during the two hours following the end of the instructional day.

**CHARGES FOR SUPERVISION, FOOD SERVICES, TECHNOLOGY SERVICES, CUSTODIAL, AND/OR SECURITY PERSONNEL WILL BE CHARGED TO THE USER FOR ANY TIME WORKED BEYOND THE STAFF'S NORMAL WORKING HOURS. CHARGES FOR SPECIAL EQUIPMENT OPERATORS WILL ALSO BE CHARGED TO THE USER.**

The Board may waive fees for an organization or individual approved for a nonschool use of District facilities.

**Required Conduct**

Persons or groups using ~~school~~**DISTRICT** facilities shall:

1. Conduct business in an orderly manner.
2. Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms and the use of tobacco products **OR E-CIGARETTES** on school property. [See GKA]
3. Make no alteration, temporary or permanent, to school property without prior written consent from the Superintendent ~~or designee~~.

All groups using ~~school~~**DISTRICT** facilities shall be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the District for the cost of any such repairs.

~~PROHIBITED USES~~

~~District facilities may not be used for private family uses such as parties, wedding receptions, funerals, etc.~~