

PROPOSED REVISIONS

MEETINGS,
CONFERENCES, AND
WORKSHOPS

Professional personnel may attend and participate in meetings, conferences, and workshops that will contribute to their professional growth and development. [See also DMA and DMC]

When attendance at such events is recommended or required by the administration, the Board, TEA, or UIL, personnel may attend ~~provided that the employee complies with the employee and student travel guidelines.~~ **with the Superintendent's or designee's approval.** No salary deduction or loss of leave shall occur when attendance is recommended or required.

The Superintendent **or designee** may grant additional absences to employees for attendance at meetings, conferences, and workshops that ~~benefit the District and its operations.~~ **are of special interest to the employee.**

RELEASE TIME

Requests for release time with pay to attend employee organization meetings, other than any such meetings approved for required staff development purposes, shall be considered on a case-by-case basis. The responsibility for justifying the school-related purpose to be accomplished by attendance shall rest with the employee. Approval shall be given only if the employee is on the program, has some official function, or can obtain specific information related to his or her job description that will assist the District in improving the instructional program.

~~Any employee planning to be absent from duty on one of these trips must comply with the employee and student travel guidelines. The travel request must include a clear and concise explanation substantiating the business purpose and expenditures for the trip. [See DEC(REGULATION)]~~

~~School employees are expected to travel the most direct route to and from the meeting, and no off-duty time other than for travel and attendance will be allowed except in cases where there is a financial benefit for the District.~~

~~Up to five school days of release time will be allowed for any one trip. Additional time, with prior approval, may be allowed by charging this time to earned vacation/nonduty days when applicable.~~