

El Paso Independent School District  
Minutes of Board Construction Committee Meeting  
October 14, 2003  
4:00 p.m.  
Education Center-Boeing

- Present: Mr. Sal Mena, Jr., Board President, Board Construction Committee  
Chairperson  
Mr. Carlos Cordova, Board Secretary  
Mr. David Dodge, Board Member
- Administration: Mr. Charles Tafoya, Superintendent  
Mr. Hector Martinez, Associate Superintendent, Operations  
Mr. Nick Corona, Executive Director, Facilities, Maintenance and  
Construction  
Mr. James Damm, EPISD Consultant for Finance
- Guests: Miss Leonor Garcia, Board Member  
Dr. Lorraine O'Donnell, Board Vice President<sup>1</sup>  
Dr. Charles Roark, Board Member<sup>2</sup>

The meeting was called to order at 4:10 p.m. by Mr. Mena.

The topics discussed were as follows:

- 1A. Construction Manager-Agent (CM-A) Request for Qualifications
- a. Reviewed proposed revisions to draft request for qualifications (RFQ)
  - b. Designee to contact regarding clarifications on RFQ - recommended  
Mr. Hector Martinez, Associate Superintendent, Operations
  - c. Method of selection for slate of firms to be interviewed
    - (1) committee appointed by Superintendent
    - (2) if approved, Board must waive or make an exception to Board policy
  - d. Reviewed additional recommended revisions to RFQ as proposed by Mr. Dodge
- 1B. Possible Discussion of Other Construction-Related Issues
- CM-A contract - signing contracts with architects for bond projects
- a. List of qualified architects preferred rather than approving by project
  - b. Qualify/rate architects as "most qualified" and assign most qualified by project

Meeting Adjourned

The meeting was adjourned 4:45 p.m.

Date Approved: November 25, 2003

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<sup>1</sup> Dr. O'Donnell arrived at 4:15 p.m.

<sup>2</sup> Dr. Roark arrived at 4:30 p.m.