

El Paso Independent School District
Minutes of Board Construction Committee Meeting
October 14, 2003
4:00 p.m.
Education Center-Boeing

Present: Mr. Sal Mena, Jr., Board President, Board Construction Committee
Chairperson
Mr. Carlos Cordova, Board Secretary
Mr. David Dodge, Board Member

Administration: Mr. Charles Tafoya, Superintendent
Mr. Hector Martinez, Associate Superintendent, Operations
Mr. Nick Corona, Executive Director, Facilities, Maintenance and
Construction
Mr. James Damm, EPISD Consultant for Finance

Guests: Miss Leonor Garcia, Board Member
Dr. Lorraine O'Donnell, Board Vice President¹
Dr. Charles Roark, Board Member²

The meeting was called to order at 4:10 p.m. by Mr. Mena.

The topics discussed were as follows:

1A. Construction Manager-Agent (CM-A) Request for Qualifications

- a. Reviewed proposed revisions to draft request for qualifications (RFQ)
- b. Designee to contact regarding clarifications on RFQ - recommended
Mr. Hector Martinez, Associate Superintendent, Operations
- c. Method of selection for slate of firms to be interviewed
 - (1) committee appointed by Superintendent
 - (2) if approved, Board must waive or make an exception to Board policy
- d. Reviewed additional recommended revisions to RFQ as proposed by Mr. Dodge

1B. Possible Discussion of Other Construction-Related Issues

CM-A contract – signing contracts with architects for bond projects

- a. List of qualified architects preferred rather than approving by project
- b. Qualify/rate architects as “most qualified” and assign most qualified by project

Meeting Adjourned

The meeting was adjourned 4:45 p.m.

Date Approved: November 25, 2003

¹ Dr. O'Donnell arrived at 4:15 p.m.

² Dr. Roark arrived at 4:30 p.m.