

El Paso Independent School District
Minutes of Board Investigative Services Committee Meeting
March 25, 2003
4:00 p.m.
Education Center-Boeing

- Present: Dr. Gene Finke, Board Vice President, Board Investigative Services Committee Chairperson
Mr. Dan Wever, Board President
Mr. Joe Rosales, Board Member
- Administration: Mr. Charles Tafoya, Superintendent
Mr. Hector Martinez, Associate Superintendent, Operations
Mr. Nick Corona, Executive Director, Facilities, Maintenance and Construction
Mr. Luis Villalobos, Executive Director, Communications and Business Partnerships
Mr. Dan Eiland, Energy Manager, Facilities
Mr. Donald Thompson, Energy Manager, Facilities
Mr. Rudy Saenz, Maintenance Energy Management Equipment Technician
- Guests: Mr. David Marcus, Marcus, Fairall, Bristol & Co., L.L.P.
Ms. Margie LaPuma, Educational Support Personnel of El Paso/TSTA
Mrs. Frances Wever, El Paso Federation of Teachers and Support Personnel

The meeting was called to order at 4:01 p.m. by Dr. Finke.

The topics discussed were as follows:

- 1A. Report by Marcus, Fairall, Bristol & Co., LLP and Edge, McLagan, Nugent & Co., EPISD Forensic Auditors, on Review of Process and Procedures Related to EPISD EMC/FMC (Energy Management Control/Facility Management Control) Systems Contract, #02.340 and Prior Related Contracts
- a. Reviewed definition and interpretation of "sole source" and discussed determination that Automated Logic Corporation is not a sole source vendor for EMC/FMC systems equipment
 - b. Specification that may be required for bidding process /suggestions for criteria
 - c. Policies related to visitors to campuses and sign-in requirements
 - d. Lack of controls related to contractors on the campus
 - e. Streamlining process for acquiring parts or equipment needed at the campuses

Meeting Adjourned

The meeting was adjourned 4:42 p.m.

Date Approved: June 24, 2003