

Minutes of Meeting of Board of Trustees
El Paso Independent School District
April 16, 2002
6:00 p.m.
Education Center-Boeing

Present: Mr. Dan Wever, President
Dr. Gene Finke, Vice President
Miss Leonor Garcia, Secretary
Mr. Sal Mena, Jr.
Dr. Charles Roark
Mr. Joe Rosales
Mr. Richard Telles
Dr. Gilberto Anzaldúa, Superintendent
Mr. Anthony Safi, School District Attorney

The meeting was called to order at 6:18 p.m. by Mr. Wever. The Pledge of Allegiance was led by Mr. James Damm, the District's E-Rate Consultant.

Approval of Change Order No. 1 – Ten Portable Classrooms, #02.925 (\$137,700.00) (Item #1)

It was moved by Mr. Mena, seconded by Dr. Finke, and carried unanimously that the Board approve Change Order No. 1 to Banes General Contractors, Inc., Construction Contract #02.925, Ten Portable Classrooms, subject to the review and approval of the District's attorney, for the construction and installation of three additional portable classrooms (an increase from 10 to 13) on or before June 30, 2002, in the amount of \$137,700.00.

EPISD Employee and Student Travel Guidelines Including Board Policies and Related Administrative Bulletins and Possible Revisions Regarding Travel by Volunteers (Item #2)

B. DEE (Local), Compensation and Benefits: Expense Reimbursement

It was moved by Dr. Roark, seconded by Dr. Finke, and carried unanimously that the Board reserve the right to request that certain qualified school volunteers represent the District in an official capacity in competitive school events and that their actual and necessary travel expenses be paid by the District and that DEE (Local, Compensation and Benefits: Expense Reimbursement, be amended accordingly (copy attached to the permanent file of these minutes).

- A. BBG (Local), Board Members: Compensation and Expenses
- C. DMD (Local), Professional Development: Professional Meetings and Visitations
- D. FMG (Local), Student Activities: Travel
- E. GKG (Legal), Community Relations: School Volunteer Program
- F. Finance Bulletin No. 23, Employee Travel Procedures and Guidelines Using Local, Federal or State Funds
- G. Finance Bulletin No. 24, Student Travel Guidelines

It was moved by Dr. Roark, seconded by Dr. Finke, and carried unanimously that BBG (Local), Board Members: Compensation and Expenses; DMD (Local), Professional

Development: Professional Meetings and Visitations; FMG (Local), Student Activities: Travel; GKG (Legal), Community Relations: School Volunteer Program; Finance Bulletin No. 23, Employee Travel Procedures and Guidelines Using Local, Federal or State Funds; and Finance Bulletin No. 24, Student Travel Guidelines, be approved as written (copies attached to the permanent file of these minutes).

Approval of Year 4 E-Rate Statement of Work #4, Network Electronics (Item #3)

Mr. Jack Johnston, Executive Director, Technology and Information Systems, provided information on the re-quote of Year 4 E-Rate Statement of Work #4, Network Electronics, as directed by the Board at its meeting on April 9, 2002. He reviewed information provided by Cisco Systems, Inc. regarding qualifications to be a Cisco reseller, the backup information provided on vendors' corporate headquarters, and the additional details on "title" and extended warranties on Cisco equipment. Mr. Johnston advised that the administration recommends Avnet Enterprise Solutions Division for this Statement of Work because the company submitted the lowest quote and it currently has a business relationship with IBM Global Services, which will expedite the delivery and installation of the Cisco equipment.

Mr. John Milota, Program Executive, IBM Global Services, advised that the title to the Cisco equipment will pass to the District upon completion of the project.

The following person requested to speak to this item:

1. Ms. Barbara Walker, Major Account Manager, Cisco Systems, Inc., spoke about the business relationship between Cisco and the EPISD; Cisco's legal counsel advising that the vendor for this project would be the District's choice; and the District being provided warranty and maintenance contracts on all new, Cisco-manufactured equipment no matter which vendor was selected.

There was discussion on whether some vendors elected not to bid on the Network Electronics because they were of the understanding that they would not be accepted by Cisco Systems, Inc. and the time issues related with a decision on the award for electronic equipment.

It was moved by Dr. Roark and seconded by Mr. Wever that the Board approve the quotations submitted by Avnet Enterprise Solutions Division in response to the request for quotations related to Year 4 E-Rate Statement of Work (SOW) #4, Network Electronics, for a total cost of \$5,139,833.97, with the District's portion of the funding for this SOW being \$1,163,000.00, which was previously approved by the Board on February 19, 2002; and that the Board further instruct the administration to notify IBM Global Services, the EPISD's Strategic Technology Solution Provider, of the award.

Discussion continued on two responding vendors not being able to provide "title" to the network electronics equipment; the new information regarding any vendor that sells new, Cisco-manufactured equipment being provided "title" to the equipment; whether proposed responders were told by the District that they needed to be either a Cisco authorized direct value added re-seller or a Cisco authorized distributor; the information that was included in the bid for the network electronics; and neither the District nor IBM Global Services having advised proposed vendors that they would be disqualified from bidding on the network electronics.

Mr. Safi advised that what was critical was the instructions proposed vendors received from the District, or someone authorized to speak on behalf of the District or IBM Global Services, and not other outside sources.

There was further discussion on the vendors being provided the name of a contact person in the District whom they could call with any questions or to request additional information; no vendor being discouraged from submitting a bid; and the timing issue related to ordering the network electronic equipment.

Mr. Ralph Adame, DTSL, commented on his company having been prepared to submit a bid in partnership with another local company but that they were advised by Cisco representatives that the warranty would be voided.

Mr. Milota expressed concern about delays on the procurement of the network electronics. He advised that work is ten days behind schedule but that the time can be recovered if this Statement of Work is approved by the Board at this meeting. Although, he added that it will be contingent upon the award going to a company that has the required qualifications in place.

Ms. Loretta Marres, Com-Link LLC, stated that Com-Link is a local, minority-owned business and spoke about the company's qualifications. She advised that her company could guarantee the delivery of the needed Cisco equipment.

Meeting Closed

The meeting was recessed at 7:00 p.m. to a closed meeting by Mr. Wever under Section 551.071 of the Texas Government Code for legal advice related to the award of Statement of Work #4, Network Electronics.

The closed meeting was started at 7:00 p.m. The closed meeting ended at 7:20 p.m.

Meeting Opened

The meeting was reassembled in Open Session at 7:20 p.m.

Approval of Year 4 E-Rate Statement of Work #4, Network Electronics (Item #3 continued)

There was discussion on the "time crunch" involved in getting the network electronic equipment in place in order to move forward with the E-Rate project; giving smaller companies an opportunity to compete; and the Board awarding the project to the lowest possible bid.

It was moved by Miss Garcia and seconded by Dr. Roark that the debate be closed and an immediate vote be taken on the pending question. Upon the vote, the motion carried with Mr. Telles and Mr. Mena voting against the motion.

Upon the vote, the original motion carried with Mr. Wever, Dr. Finke, Miss Garcia, and Dr. Roark voting in favor of the motion and Mr. Mena, Mr. Rosales, and Mr. Telles voting against the motion.

Presentation by IBM Global Services on Comprehensive Technology Assessment for the EPISD (Item #4)

Mr. Randy Jurasek, Education Transformation Specialist, IBM Global Services, provided a summary presentation on the Comprehensive Technology Assessment that was conducted through interviews with different staffing groups. He advised that four study strands were conducted: (1) Technology and Curriculum Integration, (2) Internet Access for Student Success, (3) Business Support Technology, and (4) Education Support Technology. He reviewed the recommendations and values of the four areas and the items that need attention in the next three to six months.

Dr. Roark requested information on the estimated cost to implement the proposed recommendations and whether an outside vendor would be needed. Mr. Bob Ginn, Jr., Principal in IBM Global Services, advised that the majority of the recommendations would require retraining and instructing people who are already employed by the District and that the internal cost would be in personnel.

Departure of Board Member

Dr. Roark departed the meeting at 8:00 p.m. and was not present for any subsequent action taken by the Board of Trustees.

Responding to a question from Dr. Finke regarding the time frame to accomplish the retraining, which will ultimately impact the majority of the District's students, Mr. Ginn advised that it would take two to three years to process through the entire teacher population.

Meeting Adjourned

The meeting was adjourned at 8:10 p.m.

Date Approved: July 9, 2002