

Minutes of Meeting of Board of Trustees  
El Paso Independent School District  
June 11, 2002  
5:00 p.m.  
Education Center-Boeing

Present: Mr. Dan Wever, President  
Dr. Gene Finke, Vice President  
Miss Leonor Garcia, Secretary  
Mr. Sal Mena, Jr.  
Dr. Charles Roark  
Mr. Joe Rosales  
Mr. Richard Telles  
Dr. Gilberto Anzaldua, Superintendent  
Mr. Anthony Safi, School District Attorney

The meeting was called to order at 5:15 p.m. by Mr. Wever. The Pledge of Allegiance was led by Mr. Hector Martinez, Associate Superintendent, Operations. Ms. Marsha Lawler, Executive Director, External Funding, gave the Thought for the Day.

Public Forum (Item #1)

The following people requested to speak on Open Forum:

1. Mr. Thomas Scates, Mailroom Clerk, spoke on behalf of the Mailroom personnel and requiring uniforms for warehouse employees.
2. Ms. Magdalena Hernandez spoke in support of Dr. Anzaldua, the accomplishments of the District, and the success of the Southside schools.

Item Withdrawn

It was announced that item no. 2, B., 2., Bid and Purchase Orders Requiring Board Approval – Essential Learning Systems® Software for Burges High School, Purchase Order No. 238339 (\$46,000.00), had been withdrawn from the agenda.

Items Postponed

At the request of Mr. Telles, the following items on Consent Agenda were postponed for two weeks:

Professional Services Contract Awards (Item #2, D.)

- (5) Districtwide Roofing Projects, Phase 1 – Bonham, Burleson, Clardy, Cooley, Hawkins, and Lamar Elementary Schools; Wiggs Middle School; and Bowie, Burges, and El Paso High Schools, #02.366 (approx. \$145,503.54)
- (6) Districtwide Roofing Projects, Phase 2 – Bliss, Burnet, Crockett, Hughey, Lee, Logan, and Milam Elementary Schools; Bassett, Henderson, and MacArthur Middle Schools; and Jefferson High School, #02.367 (approx. \$166,063.82)

- (7) Districtwide Roofing Projects, Phase 4 – Bradley, Collins, Dowell, Fannin, Stanton, and Travis Elementary Schools; Magoffin and Terrace Hills Middle Schools; and Andress and Irvin High Schools, #02.368 (approx. \$158,600.00)
- (8) Districtwide Roofing Projects, Phase 3 – Bond, Johnson, Park, Polk, Roberts, and Whitaker Elementary Schools; Canyon Hills, Lincoln, and Morehead Middle Schools; and Coronado High Schools, #02.369 (approx. \$129,000.00)

Consent Agenda (Item #2)

The following items were pulled from the Consent Agenda for discussion as follows:

Dr. Roark - Item 2, D., Professional Services Contract Awards

- (1) Districtwide Asphalt Playcourt Surfaces, Phase 1 – Crockett, Hawkins, and Hughey Elementary Schools; and MacArthur Middle School, #02.363 (approx. \$25,272.00)
- (3) Running Track Replacement, Phase 1 – Bowie and Jefferson High Schools, #02.365 (approx. \$52,000.00)

Questions on Professional Services Contract Awards - Districtwide Asphalt Playcourt Surfaces, Phase 1 – Crockett, Hawkins, and Hughey Elementary Schools; and MacArthur Middle School, #02.363 (approx. \$25,272.00) (Item #2, D., 1.)

Responding to a question from Dr. Roark, Mr. Nick Corona, Executive Director, Facilities, Maintenance and Construction, advised that information provided in the backup materials for this item includes the recommended contractor's previous projects with the District.

Questions on Professional Services Contract Awards - Running Track Replacement, Phase 1 – Bowie and Jefferson High Schools, #02.365 (approx. \$52,000.00) (Item #2, D., 3.)

Dr. Roark inquired about the estimated cost to replace the running tracks at Bowie and Jefferson High Schools. Mr. Nick Corona, Executive Director, Facilities, Maintenance and Construction, advised that each track is approximately \$400,000.00.

It was moved by Mr. Mena, seconded by Mr. Telles, and carried unanimously that the items on the Consent Agenda be approved as listed including any recommended vendors for any amounts indicated.

A. Approval of Budget Amendments

1. Lee Elementary School (\$1,082.00). The purpose of this item is to amend the Lee Elementary School budget in the amount of \$1,082.00. Jackie Morgan, Principal at Lee Elementary School, requested this amendment in a memo dated May 10, 2002. This amendment transfers available funds that are no longer needed in Professional Services to be better utilized to purchase instructional supplies to support the reading and math programs at Lee School.

2. Bilingual Education (\$10,000.00). The purpose of this item is to amend the Bilingual Education budget in the amount of \$10,000.00. Dr. Linda Holman, Associate Superintendent of Curriculum and Instruction, requested this amendment in a memo dated May 13, 2002. This amendment transfers funds to hire a Program Assistant in Bilingual Education for the remainder of the year.
3. Communications (\$1,400.00). The purpose of this item is to amend the Communications budget in the amount of \$1,400.00. Luis Villalobos, Executive Director of Communications and Business Partnerships, requested this amendment in a memo dated May 29, 2002. This amendment transfers funds to cover additional meals for attendees at the Parent Summit.
4. Facilities, Maintenance and Construction Project #02.602, Northwest Elementary School (\$315,000.00). The purpose of this item is to amend the Operations budget in the amount of \$315,000.00. At the May 28, 2002, Board meeting, the Board approved a professional services contract for Northwest Elementary School E-7 to proceed with the schematic design, design development and construction document phases of the new elementary school. To cover these expenses, funds will be transferred from the District's Fund Balance. On March 12, 2002, the Board authorized a reimbursement resolution which will allow lease purchase proceeds to reimburse the District's Fund Balance when the lease-purchase bonds are sold.

**B. Bid and Purchase Orders Requiring Board Approval**

The Board approved the following bid and purchase orders to the recommended vendors for the amounts indicated:

1. Annual Food Products Bid #45-02 (\$5,607,563.09) was awarded to the following vendors in the amounts indicated with Item #30-247 being awarded to Pilgrims Pride, Item #61-179 being awarded to Magnolia Coca-Cola, and Item #62-532 being awarded to Professional Food Systems, pursuant to the tie-breaking procedures: Ednor Foods, \$74,530.70; Farmer Bros., \$43,233.90; Isabella Foods (f/k/a Intermix Dist.), \$46,732.00; Magnolia Coca-Cola, \$83,825.00; Pilgrims Pride, \$1,629,262.89; and Professional Food Systems, \$3,729,978.60, for a total amount of \$5,607,563.09 (copy of bid tabulation attached to the permanent file of these minutes).
3. Rock Wall Repair and Regrouting for Burges High School, Purchase Order No. 243843 (\$17,650.00), was approved from Prime Irrigation, the lowest quote, in the amount of \$17,650.00 (copy of purchase order attached to the permanent file of these minutes).
4. Aluminum Ramps for Portable Classrooms, Purchase Order No. 243373 (\$164,964.00), was approved for purchase from Redd Team Mfg., Inc. on the Texas Association of School Board's BuyBoard™ Bid #11601, in the amount of \$164,964.00 (copy of purchase order attached to the permanent file of these minutes).

C. Construction Contract Award – Districtwide ADA Handicap Accessibility, #02.923 (\$334,802.00)

The Board approved the award of Construction Contract #02.923, Districtwide ADA Handicap Accessibility, subject to the review and approval of the District's attorney, to Silverton Construction Co., Inc. in the amount of \$334,802.00.

D. Professional Services Contract Awards

The Board approved the award of the following professional services contracts, subject to the review and approval of the District's attorney, to the recommended consulting firms for the preparation of plans, specifications, bid documents and other additional program elements as may be required for the construction and installation of the projects described for the designated Basic Services Fee, with additional services listed in the contract to be paid at established hourly rates only if authorized in writing by the Owner for services the Owner cannot provide.

1. Districtwide Asphalt Playcourt Surfaces, Phase 1 – Crockett, Hawkins, and Hughey Elementary Schools; and MacArthur Middle School, #02.363 (approx. \$25,272.00), to Moreno Cardenas, Inc. in the amount of \$25,272.00.
2. Districtwide Asphalt Playcourt Surfaces, Phase 2 – Burnet, Collins, Park, Polk, Rivera, Schuster, and White Elementary Schools, #02.364 (approx. \$24,711.96), to Roe Engineering, LC in the amount of \$24,711.96.
3. Running Track Replacement, Phase 1 – Bowie and Jefferson High Schools, #02.365 (approx. \$52,000.00), to CEA & Associates, Inc. in the amount of \$52,000.00.
4. Running Track Replacement, Phase 2 – El Paso High School, #02.374 (approx. \$26,000.00), to Mesa Engineering in the amount of \$26,000.00.
9. Districtwide ADA Deficiencies, Phase 1 – Guillen and Wiggs Middle Schools; and Bowie, Burges, and El Paso High Schools, #02.370 (approx. \$45,525.84), to Ron Brown Architects in the amount of \$45,525.84.
10. Districtwide ADA Deficiencies, Phase 2 – Crockett Elementary School; Henderson and Ross Middle Schools; and Austin and Jefferson High Schools, #02.371 (approx. \$117,534.64), to Synthesis Architecture in the amount of \$117,534.64.
11. Districtwide ADA Deficiencies, Phase 3 – Bassett, Charles, and Magoffin Middle Schools; and Andress and Irvin High Schools, #02.372 (approx. \$108,988.16), to Moore, Nordell & Kroeger Architects in the amount of \$108,988.16.
12. Districtwide ADA Deficiencies, Phase 4 – Canyon Hills, Lincoln, Morehead, and Terrace Hills Middle Schools; and Coronado High School, #02.373 (approx. \$65,411.84), to McCormick Architecture in the amount of \$65,411.84.

E. May 2002 Personnel Report

The May 2002 Personnel Report was approved (copy attached to the permanent file of these minutes).

Presentation of \$10,000 Check by the El Paso Community Foundation (EPCF) to EPISD for Renewal of Grant Program (Item #3)

Mr. Dave McIntyre, Facilitator for Visual Arts, announced that the El Paso Community Foundation (EPCF) had renewed an arts grant to the EPISD which will fund the transportation of EPISD students to the El Paso Museum of Art during the 2002-03 school year.

Ms. Stacy Davis Hudson, EPCF, presented a check in the amount of \$10,000.00 to the District on behalf of the Board of Directors and staff of the El Paso Community Foundation. An engraved plaque was presented to the El Paso Community Foundation on behalf of the EPISD Board of Trustees.

Nomination of Trustee to Fill Position on TASB Board of Trustees (Item #4)

It was moved by Mr. Wever and seconded by Mr. Telles that Dr. Eugene I. Finke be nominated to fill position A on the TASB (Texas Association of School Boards) Board of Trustees, District 19.

It was moved by Dr. Roark that nominations cease and that Dr. Finke be nominated by acclamation.

Upon the vote on the main motion, the motion carried unanimously.

Selection of Delegate and Alternate to TASB Delegate Assembly (Item #5)

It was moved by Dr. Finke, seconded by Mr. Wever, and carried unanimously that Dr. Charles Roark be designated as delegate to the 2002 Texas Association of School Boards Delegate Assembly in Dallas, Texas, and that Sal Mena, Jr. be designated as alternate to the 2002 Texas Association of School Boards Delegate Assembly in Dallas, Texas.

Superintendent's Evaluation, Contract, and Compensation (Item #21, E.)

Dr. Anzaldua provided a report on the District's progress and results based on goals previously established by the Board of Trustees and the Superintendent. He reviewed the evaluation process and criteria, the performance period and domain elements, and the EPISD Strategic Planning elements. Dr. Anzaldua commented on the EPISD 2001-02 student and employee populations and the District's demographics and reported on student achievement results for 2001-02, TAAS passing rates and accountability ratings for the past four years, special education scores and SAT performance for the past three years, and SAT results for Hispanic students.

Dr. Anzaldua reviewed the District's financial accountability, the restructured Budget Review Committee, alternative financing for Facilities, fixed asset management, budget savings from health benefits proposals, the implementation of absence and accounting software, the District's bond credit rating, and the reduction of the administrative ratio. He reported on the District's technology achievements, Telecommunications Infrastructure Fund Board (TIFB) grants, and accomplishments associated with the \$66.1 million E-Rate funding.

Dr. Anzaldúa also reported on facilities issues, including the construction of Barron Elementary School; the vacated Education Center-Downtown (Blue Flame Building); Priority I and II maintenance projects; the new Northwest El Paso elementary school; completion of the 92 bond program; utility savings; Maintenance Impact Teams; and new school buses. He also discussed the Superintendent's participation in activities with parents, students, teachers, business leaders, and the community. He provided information on Human Resources activities such as lowering class sizes in grades kindergarten through 3; the creation of a marketing CD for teacher recruitment; the teacher preparation program at UTEP (University of Texas at El Paso) and the El Paso Community College; the re-evaluation of employee health benefits and Workman's Compensation savings; and the TASB Compensation Study. He reviewed Curriculum and Instruction; Bilingual Education; the successful corrective action plans approved by the Texas Education Agency (TEA); the audit of Special Education; and the Accelerated Reading Initiative. In addition, Dr. Anzaldúa commented on Staff Development and training that was being provided for the District's employees.

Dr. Anzaldúa advised that the District's challenges include the implementation of the Strategic Plan initiatives; on-going facilities repairs; developing and improving District recruitment and retention efforts, and the continued improvement of professional development. He stated that other challenges include responding to the new TAKS (Texas Assessment of Knowledge and Skills); graduation requirements; promotion and retention; curriculum guides; ensuring continued student academic achievement; financial and academic accountability; integration of technology to enhance academic programs; and districtwide operations and communications.

Dr. Anzaldúa commented on the continued partnerships with the community, business and industry to evaluate workforce issues; employee retirements; and the increase of families in poverty and single-parent households. He reviewed the "No Child Left Behind" legislation; the effect of student enrollment on revenue sources and facilities; businesses expecting better prepared employees at entry-level jobs; and the "Rompiendo el Ciclo" initiative for dropout reduction.

Dr. Finke commented on the *El Paso Times'* criticism of the Board of Trustees and the District for not disclosing the results of the Superintendent's evaluation in October 2001. Mr. Safi referenced the Texas Education Code and provided information on the confidentiality of employee evaluations, which includes the Superintendent.

#### Meeting Closed (Item #21)

The meeting was recessed at 6:22 p.m. to a closed meeting by Mr. Wever under Sections 551.071, 551.072, and 551.074 of the Texas Government Code as follows:

- A. Personnel Appointment – Principal, Coronado High School
- E. Superintendent's Evaluation, Contract, and Compensation

The closed meeting started at 6:30 p.m. The closed meeting ended at 9:03 p.m.

#### Meeting Opened

The meeting was reassembled in Open Session at 9:04 p.m.

Personnel Appointment – Principal, Coronado High School (Item #21, A.)

It was moved by Mr. Mena and seconded by Miss Garcia that the Board accept the Superintendent's recommendation to appoint Maria Eloisa Morales, Assistant Principal at Chapin High School, to the position of Principal, Coronado High School. Upon the vote, the motion carried with Mr. Mena and Dr. Roark voting against the motion.

Superintendent's Evaluation, Contract, and Compensation (Item #21, E.)

It was moved by Mr. Wever and seconded by Mr. Rosales that the Board approve as the Superintendent's summative evaluation the overall score as computed by the Board President based on input by the Trustees which would have the effect of extending the Superintendent's contract term by one year. Upon the vote, the motion carried with Mr. Mena and Dr. Roark voting against the motion.

Use of School Bus at Westside Rotary Club Fourth of July Parade (Item #6)

It was moved by Mr. Mena, seconded by Dr. Finke, and carried unanimously that the Board authorize the use of an EPISD school bus in the Westside Rotary Club Fourth of July Parade, subject to the use of the application form as revised by legal counsel.

Approval of Renewal of Program Implementation Master Contract with Success for All Foundation, Inc. for *Success for All*™ Program at Lee, Hillside, Wainwright, and Roberts Elementary Schools (\$33,750.00) (Item #7)

It was moved by Dr. Finke, seconded by Mr. Rosales, and carried unanimously that the Board approve the renewal of the Program Implementation Master Contract with the Success for All Foundation, Inc. for the *Success for All*™ Program at Lee Elementary School in the amount of \$7,500.00; Hillside Elementary School in the amount of \$6,250.00; Wainwright Elementary School in the amount of \$11,250.00; and Roberts Elementary School in the amount of \$8,750.00, for a total amount of \$33,750.00.

Approval of Temporary Assistance for Needy Families (TANF) Grant and Contract with Upper Rio Grande Workforce Development Board for Basic Education and Literacy Training (Item #8)

It was moved by Mr. Mena, seconded by Miss Garcia, and carried unanimously that the Board accept the Temporary Assistance for Needy Families (TANF) grant award and approve a contract between the Upper Rio Grande Workforce Development Board and the EPISD for the provision of basic education and literacy training services to eligible TANF recipients in the amount of \$13,000.00.

Acceptance of Telecommunications Infrastructure Fund Board (TIFB) Public School Grant #10C (PS10C) for Henderson, Hornedo, Lincoln, and Morehead Middle Schools (\$400,000.00) (Item #9)

It was moved by Mr. Telles, seconded by Dr. Finke, and carried unanimously that the Board accept the Public School Grant #10C (PS10C) award from the Telecommunication Infrastructure Fund Board (TIFB) for Henderson, Hornedo, Lincoln, and Morehead Middle Schools, in the amount of \$400,000.00, with the District's obligation being a 10 percent match of the total grant award, or approximately \$40,950.00; and that the Board authorize the

administration to create the appropriate budget as awarded by the TIFB and provide the required cash match or in-kind contribution as necessary to support the grant award.

Approval of Amendment No. 3 to EPISD Health Care Trust Medical Plan – Eligibility and Participation, When Coverage Begins (Item #10)

Ms. Elizabeth Bulos, Director, Employee Benefits, provided information on the amendment, which revises language allowing coverage for an eligible participant to begin on the date coverage would ordinarily begin even if the participant is hospital confined rather than delaying coverage until the first of the month following the date that he or she is no longer hospitalized. She advised that the language is being amended to be in compliance with the Health Insurance Portability and Accountability Act (HIPAA).

It was moved by Mr. Mena, seconded by Mr. Rosales, and carried unanimously that the Board approve amendment no. 3 to the EPISD Health Care Trust Medical Plan as presented by the administration, under the Eligibility and Participation section, paragraph 2, related to beginning coverage for eligible dependents, effective April 1, 2002.

Item Withdrawn

It was announced that item no. 11, Approval of Renewal of Blanket Student/Athletic Accident Insurance, Catastrophic Insurance, and Voluntary Student Accident Insurance, had been withdrawn from the agenda.

District Avoiding and Resolving Issues Related to Canceling Employees' Health Insurance Coverage (Item #12)

Mrs. Frances Wever, President, El Paso Federation of Teachers and Support Personnel, represented Mr. and Mrs. Michael Paulino. Mrs. Wever stated that the Paulinos claimed that they never received information on the premium increase in the dependent care coverage nor the forms that were to be signed authorizing the additional premium amount to be deducted from their pay checks and that their dependent care coverage was dropped. She stated that the Paulinos did not agree to have the coverage dropped for their child who was hospitalized in January 2002 and did not have health insurance coverage. Mrs. Wever advised that the Paulinos were willing to pay the back premiums from the time the coverage ceased.

Ms. Elizabeth Bulos, Director, Employee Benefits, provided information on the process for employees with dependent insurance coverage and advised that those employees were required to re-enroll for this coverage due to the premium increase. She stated that the Benefit Representatives were given a roster of every employee that was to receive the Medical Coverage Acknowledgement Form and signatures were required from every employee on the roster. She reviewed the employee notification process and stated that reinstatements were accepted until January 31, 2002. She advised that the Benefit Representative at Austin High School, where Mr. Paulino is a teacher and coach, stated that he distributed the Acknowledgement Forms but did not obtain any signatures.

There was discussion about whether Mrs. Paulino, who teaches at another school, had received the information about the dependent coverage; obtaining dependent coverage being the responsibility of Mr. and Mrs. Paulino; mailing insurance termination notices to employees by certified mail; the possibility of the matter being resolved through the grievance procedure; and it possibly being beyond the deadline for following the grievance process.



It was moved by Dr. Roark and seconded by Mr. Rosales that the Board reinstate the dependent care coverage for the Paulino family, with the payment of back premiums, effective December 31, 2001.

Mr. Charles Tafoya, Associate Superintendent, Human Resources, advised that the grievance timelines could be waived in order to expedite the process and the grievance brought to the Board at its June 25, 2002, meeting.

It was moved by Dr. Roark that the debate be closed and an immediate vote be taken on the pending question. Upon the vote, the motion carried with Mr. Mena, Mr. Rosales, Mr. Telles, Mr. Wever, Miss Garcia, and Dr. Roark voting in favor of the motion and Dr. Finke voting against the motion.

Upon the vote on the main motion, the motion carried with Mr. Telles and Dr. Finke voting against the motion.

Approval of Extension to Demand Service Contract Award – Districtwide Communication Cabling Moves, Adds, Changes (MACs) & Repairs, #02.497 (\$47,080.00) (Item #13)

It was moved by Mr. Mena, seconded by Mr. Rosales, and carried unanimously that the Board authorize the administration to execute a contract extension on Demand Service Contract #02.497, Districtwide Communication Cabling Moves, Adds, Changes (MACs) & Repairs, subject to the review and approval of the District's attorney, to Telecom Unlimited for the period of June 12, 2002, through June 11, 2003, or until the value of the contract is reached.

Purchase of Employee Time Clock Attendance System (Item #14)

Mr. William Goodman, Associate Superintendent, Finance, provided information on the search for an employee time clock system at a cost of approximately \$1.3 million, which the budget cannot support. He stated that many school districts using time clock systems were encountering problems and that it would be preferable to research school districts with successful time clock systems prior to installing a system in the EPISD. Mr. Hector Martinez, Associate Superintendent, Operations, provided information on the time clock system used in the Transportation Unit, which functions adequately for its purposes.

Mr. Jack Johnston, Executive Director, Technology and Information Systems, reviewed the process followed on the initiative for an employee time clock system. He advised that after evaluating responses to a request for proposal (RFP), it was the recommendation of the administration to purchase the KRONO System at a cost of approximately \$600,000.00, and approximately \$1 million if the system is used for all employees. Mr. Fred Herrera, Director, Auditing, provided background information on reasons why it had been recommended that only non-exempt (hourly) employees be accounted for by a time clock system and advised that the current time clock RFP was developed for non-exempt employees.

There was discussion on a time clock system affecting both hourly and professional employees; the system tracking arrival and departure times of all employees; issues with professional (exempt) employees having to "punch in"; the location of the time clocks; bringing the item back to the Board at its first meeting in July 2002; time clock systems assisting employees in documenting actual time worked; and bringing a plan back to the Board that includes information on both professional and hourly employees.

Approval of Implementation Agreement with Advanced Via Individual Determination (AVID™) Center for AVID™ Membership, Materials, and Training for Guillen, Henderson, and Richardson Middle Schools (\$60,555.25) (Item #15)

It was moved by Mr. Mena, seconded by Mr. Rosales, and carried unanimously that the Board approve the implementation of the Advancement Via Individual Determination (AVID™) pilot program for grade 7 students at Guillen, Henderson, and Richardson Middle Schools and approve the Implementation Agreement with AVID™, as revised on June 10, 2002, for annual membership, libraries, and summer institute registration in the amount of \$43,549.25 and employee travel costs totaling \$17,006.00, for a total amount of \$60,555.25, subject to a corresponding budget amendment being brought back to the Board for approval.

Approval of Bid and Purchase Orders Requiring Board Approval (Item #16)

It was moved by Mr. Telles, seconded by Mr. Rosales, and carried unanimously that the following bid and purchase orders be approved to the recommended vendors for the amounts indicated:

- A. Math Manipulatives for Kindergarten Bid #57-02 (\$66,702.00) was awarded to the following vendors in the amounts indicated: AFP Industries, Items 9 and 10, \$6,492.00, net; Childcraft Education, Items 3 and 7, \$10,692.00, net; Educator's Outlet, Items 1, 4, and 5, \$5,928.00, net; ETA/Cuisenaire, Items 2, 8, and 12, \$21,228.00, net; and The Science Lab, Items 6, 11, and 13, \$22,362.00, 1 percent, for a total amount of \$66,702.00 (copy of bid tabulation attached to the permanent file of these minutes).
- B. Computers for Austin High School, Purchase Order No. 234802 (\$25,454.50), were approved for purchase from Dell Marketing LP, the lowest quote, in the amount of \$25,454.50 (copy of purchase order attached to the permanent file of these minutes).
- C. Computer Hardware for Charles Middle School, Purchase Order No. 235326 (\$16,770.52), was approved for purchase from Dell Marketing LP, the lowest quote, in the amount of \$16,770.52 (copy of purchase order attached to the permanent file of these minutes).
- D. Computers for St. Patrick's School (Title I Funds), Purchase Order No. 238136 (\$6,980.85), were approved for purchase from Dell Marketing LP, the lowest quote, in the amount of \$6,980.85 (copy of purchase order attached to the permanent file of these minutes).
- E. Computers for Silva Health Magnet High School, Purchase Order No. 243003 (\$32,505.51), were approved for purchase from Dell Marketing LP, the lowest quote, in the amount of \$32,505.51 (copy of purchase order attached to the permanent file of these minutes).
- F. Computer Equipment for El Paso High School, Purchase Order No. 243075 (\$43,044.87), was approved for purchase from Dell Financial Services LP, the lowest quote, in the amount of \$43,044.87 (copy of purchase order attached to the permanent file of these minutes).

Discussion and Possible Revision of Board Travel Policies Regarding Employee Travel Procedures and Guidelines Using Local, Federal or State Funds and Review of Finance Bulletin No. 23 (Item #17)

Dr. Roark commented on the Board policies related to employee travel and reimbursement procedures and voiced his concerns about language regarding employees traveling with their spouses.

It was moved by Dr. Roark that the Board ask the administration to review Board Policies DEE (Local) and (Regulation), DMD (Local), and Finance Bulletin No. 23 and come back to the Board with revised language regarding employees traveling with a spouse and an accountability component. Dr. Roark withdrew his motion.

It was the consensus of the Board that the policies be sent to the Board Policy Committee.

Distribution of Funds Collected from Vending Machines to Campuses (Item #18)

The following person requested to speak to this item:

1. Mr. Raul Garcia was not present when called to speak.

Dr. Anzaldua provided information regarding vending machine sales, which was discussed with Board Finance Committee. He advised that due to the variety of soft drinks being changed to products with reduced sugar content, the sales were dramatically reduced.

There was discussion on the sugar content of fruit juices as compared to carbonated drinks and the funds from the vending machines being distributed directly to the campuses.

Discuss Requirement that Warehouse Employees Wear Uniforms (Item #19)

Mr. Tim Lunz, Director, Warehouse Services, provided information on the purchase of uniform shirts for Warehouse Services employees. He reviewed the rationale for the uniforms and the process followed by the employees on the selection of a shirt. He advised that after viewing sample shirts of different styles, colors, and fabrics, the employees voted and the shirt was selected by a majority of Warehouse employees.

There was discussion on the funds used to purchase the shirts coming from the Warehouse Services' soft drink vending machines; each Warehouse Services employee receiving six shirts; the shirts being returned to the District when an employee leaves Warehouse Services; employees being required to wear uniforms; the uniforms identifying individuals as employees of the District's Warehouse Services Unit; and rescheduling the discussion of the issue to allow Warehouse employees to be present and provide their opinion of the uniform.

Delivery Method for Construction Contract Exceeding \$15,000.00 – Districtwide Gas Piping Pressure Testing/Replacement, Phase 3, #02.709 (Item #20)

It was moved by Mr. Rosales, seconded by Mr. Telles, and carried unanimously that the job order contract process be utilized for Project #02.709, Districtwide Gas Piping Pressure Testing/Replacement, subject to the review and approval of the District's attorney, and that the advertisement and issuance of relevant documents be authorized to prospective bidders/proposers.

Meeting Closed (Item #21)

The meeting was recessed at 10:24 p.m. to a closed meeting by Mr. Wever under Sections 551.071, 551.072, and 551.074 of the Texas Government Code as follows:

- B. Superintendent's Personnel Recommendation – Issuing Contracts for Noncertified Administrators and other Noncertified Professionals
- C. Proposed Sale or Exchange of EPISD Surplus Property, #02.571
  - 1. Lot 1, Block 13, The Willows Unit 4, El Paso, El Paso County, Texas, 6.5 Acres
  - 2. Lot 1, Block 2, and Lot 1, Block 3, Mesa Hills Elementary School Subdivision, El Paso, El Paso County, Texas, 1.88 Acres
  - 3. Tract 2-J and Tract 2-P-1, A. F. Miller Survey No. 215, El Paso, El Paso County, Texas, 8.22 Acres
- D. Consultation with School District Attorney
  - 1. Legal Aspects of Proposed Server Utilization Plan and Revisions to Year 4 E-Rate Statements of Work 5, Server Upgrade, and 5, Web and File Server
  - 2. EPISD's Legal Rights and Responsibilities Under Child Safety Zone Legislation as It Affects District Schools
- E. Proposed Termination of Continuing Contract Teacher

The closed meeting started at 10:26 p.m. The closed meeting ended at 10:55 p.m.

Departure of Board Member

Mr. Telles departed the meeting at 10:40 p.m. and was not present for any subsequent action by the Board of Trustees.

Meeting Opened

The meeting was reassembled in Open Session at 10:56 p.m.

Superintendent's Personnel Recommendation – Issuing Contracts for Noncertified Administrators and other Noncertified Professionals (Item #21, B.)

It was moved by Dr. Finke and seconded by Mr. Rosales that the following professional employees who are not required to be certified by the Texas Education Agency or State Board of Educator Certification under Chapter 21 of the Education Code and who are assigned to professional or administrative positions, be offered a One-Year Contract for Noncertified Administrators and other Noncertified Professionals in accordance with Board Policy DCE (Local), Employment Practices: Semester or Annual Employment: Athletic Trainers, ROTC Instructors, ROTC Assistants, Speech Therapists, School Psychologists, Occupational Therapists, Physical Therapists, Music Therapists, and Audiologists.

Proposed Sale or Exchange of EPISD Surplus Property, #02.571 (Item #21, C.)

It was moved by Mr. Rosales, seconded by Miss Garcia, and carried unanimously that the Board approve the sale of EPISD Surplus Property, #02.571, to the highest bidder as follows: Lot 1, Block 2, and Lot 1, Block 3, Mesa Hills Elementary School Subdivision, El Paso, El Paso County, Texas, 1.88 Acres; and Tract 2-J and Tract 2-P-1, A. F. Miller Survey No. 2115, El Paso, El Paso County, Texas, 8.22 Acres

Proposed Termination of Continuing Contract Teacher (Item #21, F.)

It was moved by Dr. Finke, seconded by Mr. Rosales, and carried unanimously that the Board approve the employment termination of Ms. Luz Amparan, a continuing contract teacher who was provided notice of her proposed termination and who has not requested a hearing, effective immediately.

Reconsideration of Board's Action on March 12, 2002, Related to Statements of Work 5, Server Upgrade, and 6, Web and File Server, and Approval of Modified Year 4 E-Rate Server Utilization Plan (Item #22)

It was moved by Dr. Finke, seconded by Mr. Wever, and carried unanimously that the Board approve the modified Year 4 E-Rate Server Utilization Plan related to Statements of Work 5, Server Upgrade, and 6, Web and File Server, as presented, and instruct the administration to file the appropriate Schools and Libraries Division (SLD) Service Substitution Request forms as noted in the Plan.

Meeting Adjourned

The meeting was adjourned at 11:00 p.m.

Date Approved: October 22, 2002