

El Paso Independent School District
Minutes of Board Policy Committee Meeting
February 18, 2003
5:30 p.m.
Education Center-Boeing

Present: Mr. Dan Wever, Board President, Board Policy Committee Chairperson
Miss Leonor Garcia, Board Secretary
Mr. Sal Mena, Jr., Board Member
Dr. Charles Roark, Board Member
Mr. Joe Rosales, Board Member

Administration: Mr. Charles Tafoya, Superintendent
Ms. Reneé DeSantos, Communication Specialist, Communications and
Business Partnerships

Guests: Mrs. Frances Wever, El Paso Federation of Teachers and Support Personnel
Mr. Cameron Ponsford, Franklin High School Student

The meeting was called to order at 6:12 p.m. by Mr. Wever.

The topics discussed were as follows:

1. Recoding of BDA (Local), Board Internal Organization: Officers and Officials to BDAA (Local), Officers and Officials: Duties and Requirements of Board Officers (Item #1, A.)
 - a. Revision to BDAA (Local), Officers and Officials: Duties and Requirements of Board Officers (Item #1, A., 1.)
 - b. Revision, Reorganization, and Recoding of BDAB (Local), Officers and Officials: Duties and Requirements of President; BDAC (Local), Officers and Officials: Duties and Requirements of Vice President; and BDAD (Local), Officers and Officials: Duties and Requirements of Secretary into BDAA (Local) (Item #1, A., 2.)

Possibility of electing officers every year and allowing officers to serve consecutive terms
2. Revision to BED (Local), Board Meetings: Public Participation (Item #1, B.)

Reviewed proposed revisions
3. Revision to BQA (Local), Planning and Decision-Making Process: District-Level (Item #1, A., C.)
 - a. Input process into school calendar - military representation/input
 - b. Timetable for completion of recommended calendar for next school year
 - c. Possible implementation of two-year calendar
4. Revision to CE (Local), Annual Operating Budget (Item #1, D.)
 - a. Specific dates that draft budgets are submitted to Board and providing more detailed budget information on what is being purchased with the funds
 - b. Administration responding to questions directly from the public at meeting to discuss budget and tax rate
5. New Policy CH (Local), Purchasing and Acquisition (Item #1, E.)
 - a. Definition of sole source and requirements of sole source purchasing
 - b. Legal counsel working with Superintendent and Board representation on creating detailed requirement(s) for sole source
 - c. Consideration of lowering threshold for Board approval to \$15,000.00
 - d. Bring back to Board Policy Committee

6. Revision to CKE (Local), Safety Program/Risk Management: Security Personnel/Peace Officers (Item #1, F.)
 - a. Limiting duties of District police officers to schools and school (district) areas
 - b. Limiting duties outside school area to extreme cases; i.e., severe traffic violation citation
 - c. School district receiving one half of the funds collected for traffic violations
7. Revision to CMD (Local), Equipment and Supplies Management: Instructional Materials Care and Accounting (Item #1, G.)
 - a. Reviewed proposed revisions
 - b. Clarify that "special education" students will not be charged for highlighting textbooks and consequences for "regular education" highlighting textbooks
8. Revision to DBB (Local), Employment Requirements and Restrictions: Medical Examinations and Communicable Diseases (Item #1, H.)
 - a. Reviewed proposed revisions
 - b. Add reference to "Exclusions" in grievance policy DGBA (Local) for complaints
9. Revision to DC (Local), Employment Practices (Item #1, I.) and Revision to DK (Local), Assignment and Schedules (Item #1, Q.)
 - a. Consider removing or lowering the three-year waiting period referenced in policies
 - b. Obtaining feedback on impact of policies, as written, since being implemented in December 1999
10. New Policy DCC (Local), Employment Practices: Continuing Contracts (Item #1, J.)

Reviewed proposed language in policy
11. Revision to DEC (Local), Compensation and Benefits: Leaves and Absences (Item #1, K.)
 - a. Bring back with proposed addition or deletion of language
 - b. Look into language regarding years of creditable service
12. Revision to DFBB (Local), Term Contracts: Nonrenewal (Item #1, L.)

Reviewed proposed revisions
13. Revision to DGA (Local), Employee Rights and Privileges: Association and Participation (Item #1, M.)

Bring back to Board Policy Committee
14. Revision to DGB (Local), Employee Rights and Privileges: Personnel-Management Relations (Item #1, N.)

Committee referred to Board of Trustees for approval
15. Revision to DH (Local), Employee Standards of Conduct (Item #1, O.)

Reviewed proposed revisions
16. Revision to DI (Local), Employee Welfare (Item #1, P.)

District providing limited assistance program to employees
17. Revision to EB (Local), School Year (Item #1, R.)

Reviewed proposed revisions

18. Revision to EC (Local), School Day (Item #1, S.)
Reviewed proposed revisions
19. Revision to EIE (Local), Academic Achievement: Retention and Promotion (Item #1, T.)
Reviewed proposed revisions
20. Revisions to and Recoding of EIG (Local), Academic Achievement: Commencement (Item #1, U.)
 - a. Include foreign exchange students in graduation ceremony and do not isolate them
 - b. Include disclaimer in certification statement by principal
 - c. Bring back to Board Policy Committee
21. New Policy EMB (Local), Miscellaneous Instructional Policies: Teaching About Controversial Issues (Item #1, V.)
Reviewed proposed revisions
22. New Policy EMI (Local), Miscellaneous Instructional Policies: Study of Religion (Item #1, W.)
Reviewed proposed revisions
23. Revision to FDA (Local), Admissions and Attendance: Interdistrict Transfers (Item #1, X.)
 - a. Reviewed proposed revisions
 - b. Clarify definition of full-time employee for tuition exemption
24. Revision to FMA (Local), Student Activities: Publications and Prior Review (Item #1, Y.)
Reviewed proposed revisions
25. Revisions to and Recoding of FMC (Local), Student Activities: Organizations and Clubs (Item #1, Z.)
 - a. Reviewed proposed revisions
 - b. Leave in language "Gangs and Gang-Related Activities" and include in Student Code of Conduct
26. Revision to FNAA (Local), Student Expression: Distribution of Nonschool Literature (Item #1, AA.)
Reviewed proposed revisions
27. Revision to GKA (Local), Community Relations: Conduct on School Premises (Item #1, BB.)
Reviewed proposed revisions
28. Revision to GKD (Local), Community Relations: Community Use of School Facilities (Item #1, CC.)
Reviewed proposed revisions
29. Discussions and Possible Revision of Policies Related to Student Fund Raising (Item #1, DD.)
 - a. CFD (Local), Accounting: Activity Funds Management (Item #1, DD., 1.)

b. FJ (Local), Gifts and Solicitations (Item #1, DD., 2.)

- (1) Cameron Ponsford, Franklin High School student, expressed concerns with student clubs not being allowed to donate to charitable or community organizations. He claimed that the EPISD is the only school district in the state that does not allow student clubs to expend funds in this manner and recommended that the policy be revised accordingly.
- (2) Process to be used to raise funds and make donations
- (3) Texas Education Agency (TEA) *Financial and Accountability System Resource Guide* and concerns expressed about this policy by TEA and Texas Association of School Boards (TASB)
- (4) Follow up with other school districts and TEA on what other school districts have in place for student donations and bring policy back to Board Policy Committee

30. Discussion and Possible Revision of Policies Related to Complaints By and Against District Employees (Item #1, EE.)

- a. DGBA (Local), Personnel-Management Relations: Employee Complaints (Item #1, EE., 1.)
- b. DHC (Local), Employee Standards of conduct: Sexual Harassment/Sexual Abuse (Item #1, EE., 2.)
- c. FNCJ (Local), Sexual Conduct: Sexual Harassment/Sexual Abuse (Item #1, EE., 3.)
- d. GF (Local), Public Complaints (Item #1, EE., 4.)
 - (1) Complaints by parents and students and process for the complaints
 - (2) Timelines of DHC (Local) and FNCJ (Local) regarding responding to and resolving complaints
 - (3) Bring back to Board Policy Committee

31. Discussion of EPISD Board Policy Manual and *Policy Online* (Item #1, FF.)

Accessing policies from web page

32. Possible Discussion of Other Policies or Policy-Related Issues (Item #1, GG.)

- a. FNG (Local) – complaints by students and parents
- b. DCB (Local) – employees on term contracts
- c. FNA (Local) – students wearing religious symbols
- d. Review policy related to student credit requirements at next Board Policy Committee meeting

Meeting Adjourned

The meeting was adjourned 9:04 p.m.

Date Approved: May 13, 2003