

El Paso Independent School District
Minutes of Board Finance Committee Meeting
April 30, 2002
4:30 p.m.
Education Center-Boeing

Present: Dr. Gene Finke, Board Vice President, Board Finance Committee
Chairperson
Mr. Dan Wever, Board President
Miss Leonor Garcia, Board Secretary
Mr. Joe Rosales, Board Member¹

Administration: Dr. Gilberto Anzaldua, Superintendent
Mr. William Goodman, Associate Superintendent, Finance
Mr. Jack Johnston, Executive Director, Technology and Information Systems
Mr. Richard Romero, Director, Budget
Mr. Walt Byers, Treasury Manager
Mr. Charles Geach, Administrator, Training and Instructional Technology

Guests: Mr. Sal Mena, Jr., Board Member²
Mr. Richard Telles, Board Member

The meeting was called to order at 4:42 p.m. by Dr. Finke.

The topics discussed were as follows:

1. Recommendation for Annual Financial Audit RFP #10-02 (Item #1, A.)
 - a. Review of RFP (request for proposal) process
 - b. Two top firms with school district experience - KPMG LLP and Dunbar Broaddus Gibson LLP
 - c. Evaluation process
 - d. Consensus of Board Finance Committee to support the recommendation of Dunbar Broaddus Gibson LLP

2. Quarterly Investment Report, Second Quarter (Item #1, B.)

Discussed lower yields from Lone Star Investment Pool

¹ Mr. Rosales arrived at 4:46 p.m.

² Mr. Mena arrived at 4:57 p.m.

3. Federal Programs Expenditure Report (Item #1, D.)

- a. Reviewed report as of April 26, 2002
- b. Process for notifying principals of expenditure of funds in different programs.
- c. Remaining balances to be spent.
- d. Title VI Class Size Reduction funding and attempts to expend funds.
- e. Relaxing of federal requirements on funding and how it can be spent.
- f. Another update to be provided in one month.

4. TexStar Investment Pool – Investment Alternative for Texas Local Governments (Item #1, D.)

Recommended adding TexStar to list of investors.

5. Recommendation for Servers for Web Access Bid #33-02 – E-Rate Statement of Work #9, Web Access for a School Community (Item #1, E.)

- a. Reviewed recommended of bid.
- b. Recommended low, QA Systems - \$12,000.00 more for local vendor.

6. Year 4 E-Rate Statement of Work #8, E-Mail Project (Item #1, F.)

- a. Discuss Possible Reconsideration and Revision of Board's Action on April 9, 2002, on Year 4 E-Rate Statement of Work #8, E-Mail Project (Item #1, F., 1.)
- b. Hardware for Year 4 E-Rate Statement of Work #8, E-Mail Project (Item #1, F., 2.)
- c. Software for Year 4 E-Rate Statement of Work #8, E-Mail Project (Item #1, F, 3.)

- (1) Reviewed problems with original recommendation and approval by Board on April 9, 2002.
- (2) Options available – Groupwise and Lotus Notes.
- (3) Costs for Groupwise/Lotus Notes – hardware/software.
- (4) Administration recommends Groupwise.
 - (a) DTSI for hardware - \$287,826.90
 - (b) SHI for software - \$69,664.00
- (5) Risk factors depending on selection made.

7. Raising Revenue for EPISD from Private and Commercial Funding Sources (e.g., renting advertising space, leasing space on District fixtures for microwave antennas, etc.) (Item #1, G.)

No discussion.

8. Possible Discussion of Other Finance-Related Issues (Item #1, H.)

GASB Inventory RFP (request for proposal).

Meeting Adjourned

The meeting was adjourned at 5:33 p.m.

Date Approved: July 9, 2002