

Minutes of Meeting of Board of Trustees  
El Paso Independent School District  
February 26, 2002  
5:00 p.m.  
Education Center-Boeing

Present: Mr. Dan Wever, President  
Dr. Gene Finke, Vice President  
Miss Leonor Garcia, Secretary  
Mr. Sal Mena, Jr.  
Dr. Charles Roark  
Mr. Joe Rosales  
Dr. Gilberto Anzaldua, Superintendent  
Mr. Anthony Safi, School District Attorney

Absent: Mr. Richard Telles

The meeting was called to order at 5:21 p.m. by Mr. Wever. The Pledge of Allegiance was led by Dr. Anzaldua. The Thought for the Day was given by Mr. John Doran, Associate Superintendent, High Schools Division.

Public Forum (Item #1)

The following people requested to speak on Open Forum:

1. Ms. Deanna De La Cruz, President of the El Paso Coaches Association, spoke about a proposed pay increase for coaches as part of the compensation package for 2002-03.
2. Mr. Leopoldo Sierra spoke about naming the District's next new school after Dr. Mario Palafox.

Consent Agenda (Item #2)

The following items were pulled from the Consent Agenda for discussion as follows:

Mr. Wever - Item 2, C., 5., Approval of Budget Amendments – Title VII, Part C.,  
Emergency Immigrant Education Program (EIEP)  
(\$357,021.00)

Item 2, D., 1., Bids Requiring Board Approval – Option to Extend  
Existing Bid – Periodical Bid #13-00 (approx.  
\$125,000.00)

Questions on Approval of Budget Amendments – Title VII, Part C, Emergency Immigrant Education Program (EIEP) (\$357,021.00) (Item #2, C., 5.)

Responding to a request from Mr. Wever for additional information regarding funds from the Title VII, Part C, Emergency Immigrant Education Program (EIEP), Ms. Marsha Lawler, Executive Director, External Funding, advised that the funds are earmarked for students that have been in the United States for three or fewer years. She stated that the funds will be spent primarily at the secondary level in the High Intensity Language Training (HILT) program and at the high school level for students who are recent immigrants.

Questions on Bids Requiring Board Approval – Option to Extend Existing Bid – Periodical Bid #13-00 (approx. \$125,000.00) (Item #2, D., 1.)

Mr. Wever inquired about whether the extension of Periodical Bid #13-00 was for the current school year or for 2002-03. Ms. Sharon Carr, Facilitator, Library Learning Resources, advised that periodical orders must be prepaid. Therefore, payment for the periodicals will come out of this year's budget but are actually for next year.

It was moved by Mr. Mena, seconded by Dr. Roark, and carried unanimously that the items on the Consent Agenda be approved as listed including any recommended vendors for any amounts indicated.

A. Approval of Continuation of American Heart Association Activities in the EPISD

The Board waived Board Policy FJ (Local), Gifts and Solicitations, for the American Heart Association to conduct the "Jump Rope for Heart" and "Hoops for Heart" fund raising projects at the schools and authorized the distribution of Heart Power Curriculum Kits to the schools for the remainder of the 2001-02 school year.

B. Revisions to Board Policies

1. EIE (Local), Academic Achievement: Promotion, Retention, and Placement
2. FDB (Local), Admissions and Attendance: Intradistrict Transfers

The Board approved the revisions to Board Policies EIE (Local), Academic Achievement: Promotion, Retention, and Placement; and FDB (Local), Admissions and Attendance: Intradistrict Transfers, as presented (copies attached to the permanent file of these minutes).

C. Approval of Budget Amendments

The Board approved the following amendments to the 2001-02 fiscal year budget:

1. Medicaid Administrative Claiming (MAC) for Wainwright Family Resource Center Budget Transfer (\$50,000.00). The purpose of this item is to amend the Medicaid Administrative Claiming (MAC) budget in the amount of \$50,000.00. Dr. Michael Kelly, Executive Director of Special Services, requested this amendment in a memo dated February 5, 2002. This amendment will provide funds for a nurse practitioner at the Wainwright Family Resource Center. The Center provides first aid, minor emergency care, child physicals, and treatment of chronic illnesses for all EPISD students, ages 3 to 18 years, and their younger siblings. Clinic staff members are available to answer basic health questions that parents might have. The program will also promote wellness and enhanced general well being of students and their younger siblings.
2. Coronado High School Auxiliary Gym Fire Budget Amendment (\$66,247.00). The purpose of this item is to amend the Facilities, Maintenance and Construction budget in the amount of \$66,247.00. Walter Byers, Treasury Manager, requested this amendment in a memo dated February 7, 2002. This amendment will increase funds in the Facilities Construction account received from insurance proceeds related to the fire at the Coronado High School auxiliary gym on August 8, 2001.
3. Medicaid Administrative Claiming (MAC) Budget Transfer (\$20,000.00). The purpose of this item is to amend the Medicaid Administrative Claiming (MAC) budget in the amount of \$20,000.00. Dr. Michael Kelly, Executive Director of Special Services, requested this amendment in a memo dated January 25, 2002. This amendment transfers funds from the Guidance, Counseling Supply account to the Instructional Supply account for the purpose of purchasing materials for blood borne pathogen requirements as well as consumables.
4. Newman Elementary School Budget Transfer (\$6,000.00). The purpose of this item is to amend the Newman Elementary School budget in the amount of \$6,000.00. Lucy Fischer, Principal at Newman Elementary School, requested this amendment in a memo dated January 24, 2002. This amendment transfers funds from Staff Development Miscellaneous Operating Cost to Instructional General Supplies for the purpose of purchasing books, materials, and manipulatives to increase reading skills during the summer reading program.
5. Title VII, Part C, Emergency Immigrant Education Program (EIEP) (\$357,021.00). The purpose of this item is to set up the budget for the Title VII, Part C, Emergency Immigrant Education Program (EIEP) in the amount of \$357,021.00. Marsha Lawler, Executive Director of External Funding, requested this amendment in a memo dated February 1, 2002. The intent of the program is to provide opportunities for academic excellence and equity for recent immigrant students.
6. Title IV, Safe and Drug-Free Schools Budget Transfer (\$20,000.00). The purpose of this item is to amend the Title IV Safe and Drug-Free Schools budget in the amount of \$20,000.00. Marsha Lawler, Executive Director of External Funding, requested this amendment in a memo dated January 28, 2002. This transfer will allow monies allocated for a clerical position to be used to purchase curriculum materials needed to implement and sustain drug-free and violence-free programs for students and staff. This transfer request is within the guidelines established by the Texas Education Agency.

**D. Bids Requiring Board Approval**

The Board approved the following bids to the recommended vendors for the amounts indicated:

1. Option to Extend Existing Bid – Periodical Bid #13-00 (approx. \$125,000.00). The Board approved the final option to extend Periodical Bid #13-00 to W. T. Cox Subscriptions for the estimated annual amount of \$125,000.00 (copy of bid tabulation attached to the permanent file of these minutes).
2. Band Uniform Bid #04-02 – Chapin High School (approx. \$69,998.89) was awarded to Fruhauf Uniforms, Inc. in the amount of \$69,998.89 (copy of bid tabulation attached to the permanent file of these minutes).

**E. Construction Contract Awards**

The Board approved the award of the following construction contracts, subject to the review and approval of the District's attorney, to the recommended construction contracting firms for the construction/installation of the projects described for the amounts indicated.

1. Districtwide Fire Alarm Systems, Phase 5 – Burges, Coronado, and Irvin High Schools, #03.751 (\$724,146.00), was awarded to Kendrick Electric Corp. in the amount of \$724,146.00.
2. Ten Portable Classrooms, #02.925 (\$427,000.00), was awarded to Banes General Contractors, Inc. in the amount of \$427,000.00.

**F. January 2002 Report of JJAEP Placements not Appealed to the Board of Trustees**

The January 2002 Report of JJAEP Placements not Appealed to the Board of Trustees was approved as presented. As the information contained in this report is confidential under the Privacy Laws, the report will be filed in the Office of the Superintendent.

**Presentation of Proposed School Attendance Zone Boundary Changes (Item #3)**

Dr. William Wachtel, Senior Researcher, Finance, provided information on the process that will be used to determine school attendance zone boundary changes. He reviewed the priority areas, which include the Andress High School feeder pattern in Northeast El Paso; the Burges High School feeder pattern in South Central El Paso; the boundary between Vilas and Mesita Elementary Schools in West El Paso; the rezoning of Dr. Nixon and Bradley Elementary Schools and Charles and Richardson Middle Schools; and the creation of an attendance zone for the newly-constructed Barron Elementary School in Northeast El Paso. Dr. Wachtel reviewed school capacities, current enrollments, and the resulting differences for the Andress High School elementary feeder schools once Barron Elementary School opens. He advised that communication and community input have been provided through meetings with school principals, the gathering of suggestions through principals meeting with their Campus Improvement Teams (CITs) and parent organizations; analyzing suggestions from the schools and the Boundary Review Committee; and meetings at the schools with community members to review the prepared options.

Dr. Wachtel stated that the criteria for attendance zones are building capacities; demographic data, including ethnic balance among schools, at-risk students, and socioeconomic status; and transportation and barriers. He reviewed the time line for the school rezoning and advised that a final presentation on the 2002-03 school zones is planned for March, with the adoption of the attendance zones by the Board in March or April 2002.

There was discussion on school buses running with no students in Northeast El Paso; the number of portables currently being used and the quantity anticipated to be needed; acreage available at Richardson Middle School for additional classrooms; acreage for a new high school in Northeast El Paso; the proposed new "Sky Island" subdivision in the Coronado High School attendance zone; and demographics indicating the need for a new high school in West El Paso.

Report from the Texas Association of School Boards (TASB) on Compensation Study Process (Item #4)

Ms. Ann Patton, Compensation Consultant, TASB, provided a progress report on the Compensation Study. She advised that the study was divided into three sections: teachers, administrators, and professionals; clerical, paraprofessionals, and stipends; and other hourly categories. She reviewed the data collection process and advised that all requested payroll information had been received and is currently being analyzed. She stated that 466 job analysis questionnaires had been distributed to a sample of employees in each job title, with over two-thirds being completed and returned, and that other employees could complete a questionnaire upon request. Ms. Patton advised that onsite interviews had been conducted with over 150 employees, including department heads, managers, clerical/paraprofessional employees, and hourly employees, plus representatives of all employee organizations.

Ms. Patton reviewed job market information, which had been compiled and matched to comparable EPISD jobs. She stated that the information had been analyzed using data sources from the Ysleta, Socorro, Clint, and Gadsden (New Mexico) school districts; the City of El Paso, the University of Texas at El Paso, and the El Paso Area Survey, which was conducted by the Society for Human Resource Management.

Ms. Patton advised that next steps include a workshop for the Board Compensation Committee on March 26, 2002, to present findings and preliminary recommendations with cost estimates for administrators, teachers, and other professionals. She stated that a later workshop will focus on findings for clerical, paraprofessional, and hourly personnel and stipends and that a final report will be presented to the Board by the end of April 2002. Ms. Patton advised that any employee may appeal a job classification following the completion of the pay study.

There was discussion on feedback that is being provided to individual employees who completed a questionnaire; the El Paso Area Survey conducted by the El Paso chapter of the Society for Human Resources, which is a national organization for the human resource professional and a non-profit, non-bias organization; providing a list of the companies that participated in the El Paso Area Survey; the possibility of job classifications being down-graded; and the development of job classifications.

Authorization for Marcus, Fairall, Bristol & Co., LLP and Edge, McLagan, Nugent & Co., P.C. to Continue with Review of EPISD Purchasing, Receiving, and Payment Processes (approx. additional \$90,000.00) (Item #5) and Authorization for Marcus, Fairall, Bristol & Co., LLP and Edge, McLagan, Nugent & Co., P.C. to Conduct Follow-Up Review on Progress of Implementation of Recommendations Contained in Report on Review of Special Education (approx. \$19,000.00) (Item #21)

It was moved by Dr. Finke, seconded by Dr. Roark, and carried unanimously that agenda item no. 21, Authorization for Marcus, Fairall, Bristol & Co., LLP and Edge, McLagan, Nugent & Co., P.C. to Conduct Follow-Up Review on Progress of Implementation of Recommendations Contained in Report on Review of Special Education (approx. \$19,000.00), be moved up on the agenda and discussed with item no. 5.

Dr. Finke advised that Marcus, Fairall, Bristol & Co., LLP and Edge, McLagan, Nugent & Co., P.C., the District's forensic auditors, had provided the Board's Investigative Services Committee a report on their preliminary review of the District's purchasing, receiving, and payment processes. He stated that it was the Committee's recommendation that Marcus, Fairall, Bristol & Co., LLP and Edge, McLagan, Nugent & Co., P.C., continue their investigative audit.

Mr. David Marcus, Marcus, Fairall, Bristol & Co., LLP, provided a brief summary on the preliminary investigation of purchasing and recommended that the review be continued to completion. In addition, he inquired about the follow-up review on recommendations from the review of special education.

There was discussion on purchasing processes; the need for additional personnel in the Purchase Office; and the Technology and Information Systems Unit having the capability to provide software that can monitor purchasing processes.

It was moved by Dr. Finke, seconded by Dr. Roark, and carried unanimously that the Board authorize Marcus, Fairall, Bristol & Co., LLP and Edge, McLagan, Nugent & Co., P.C., the District's forensic auditors, to continue with the review of EPISD purchasing, receiving, and payment processes at an additional cost not to exceed \$90,000.00, the amount currently budgeted, and that the Board further authorize Marcus, Fairall, Bristol & Co., LLP and Edge, McLagan, Nugent & Co., P.C., the District's forensic auditors, to conduct a follow-up review on the implementation of the recommendations contained in the report on the review of Special Education for a cost not to exceed \$19,000.00, subject to a corresponding budget amendment being brought back to the Board for approval at a subsequent meeting.

Approval of Literacy Training by Quality Quinn, Director/Reading Consultant, Quality Quinn, Inc. for EPISD Campuses (approx. additional \$25,000.00) (Item #6)

It was moved by Mr. Mena and seconded by Dr. Finke that the Board approve an additional expenditure of approximately \$25,000.00 for literacy training for EPISD campuses to be provided by Quality Quinn, Director/Reading Consultant, Quality Quinn, Inc.

There was discussion on the use of the literacy-training program and its review; the possibility of the District utilizing the training materials and providing the training internally; and using the video solution provided through E-Rate funding to broadcast the instruction provided by Ms. Quinn to multiple locations.

Upon the vote, the motion carried unanimously.

Approval of Consultant Agreement with James Damm for Services as EPISD E-Rate Program Manager (approx. additional \$50,000.00) (Item #7)

It was moved by Mr. Mena, seconded by Miss Garcia, and carried unanimously that the Board approve the Consultant Agreement with James A. Damm to serve as the Consultant/Program Manager for the Year 4 E-Rate Grant Project and provide the services outlined in the Consultant Agreement through June 30, 2002, at a cost of approximately \$50,000.00, subject to the approval of a corresponding budget amendment being brought back to the Board for approval at a subsequent meeting.

Authorization to Submit Telecommunication Infrastructure Fund Board (TIFB) Public School Grant #10 (PS10) Application for Henderson, Hornedo, Lincoln, and Morehead Middle Schools (Item #8)

It was moved by Mr. Mena, seconded by Miss Garcia, and carried unanimously that the Board authorize the submission of the grant application to the Telecommunications Infrastructure Fund Board for Henderson, Hornedo, Lincoln, and Morehead Middle Schools for the amount of \$100,000.00 per campus, or \$400,000.00 total, with the District's funding obligation being 10 percent of the cost and Henderson Middle School's cash match being covered by Year 4 E-Rate funds, and with the notification of grant award to come back to the Board for approval.

Approval of Grant Award for Ninth Grade Success Initiative, Cycle 2 (\$1,017,600.00) (Ref. Item No. 10) (Item #9)

It was moved by Mr. Mena and seconded by Mr. Wever that the Board approve the grant award for the Ninth Grade Success Initiative, Cycle 2, in the amount of \$1,017,600.00.

Responding to comments from Dr. Finke regarding previous negative newspaper coverage on the Ninth Grade Success Initiative grant, Dr. Anzaldúa advised that following the review of the Ninth Grade Initiative, the District submitted a corrective action plan, which was accepted by the Texas Education Agency (TEA). He advised that Ms. Marsha Lawler, Executive Director, External Funding, had implemented the plans, and the District was invited to reapply and the Notice of Grant Award had been received.

There was discussion on reports related to grant funding that are currently being provided to the Board; placing a discussion of grant funding on a future Board agenda; and whether additional personnel with grant expertise are needed when grants are awarded.

Upon the vote, the motion carried unanimously.

Approval of Budget Amendment – Ninth Grade Success Initiative (\$508,800.00) (Ref. Item No. 9) (Item #10)

It was moved by Mr. Mena, seconded by Mr. Wever, and carried unanimously that the amendment titled Ninth Grade Success Initiative be approved to the 2001-02 fiscal year budget in the amount of \$508,800.00.

Update on 2002-03 Budget Preparations (Item #11)

Mr. William Goodman, Associate Superintendent, Finance, provided a report on the preparations for the 2002-03 budget. He reviewed budget assumptions for the next three years; the funding outlook for fiscal year 2003; and projected costs. He stated that the District is looking at new costs of approximately \$18 million to \$20 million and estimated new funds of \$4 million to \$6 million. Mr. Goodman reviewed the budget development time line; the “rules of thumb” that the District needs to consider; and budgetary goals.

There was discussion on new terminology for the term “equity adjustments”; efficiency in school bus routing; forecasts for facilities maintenance; stipends; truancy officers using their personal vehicles; benefits for part-time employees; scheduling a special session to address Board members' areas of concern; and looking at a proposed dropout program.

Approval of Interlocal Agreement with the City of El Paso for Park Town School Project, #01.516 (\$3,532,900.00) (Item #12)

It was moved by Dr. Roark and seconded by Mr. Wever that the Board approve the Interlocal Agreement between the City of El Paso and the EPISD for improvements and upgrades to be constructed at City-owned Armijo and Boys Club Park for the Park Town School Project, #01.516, in the amount of \$3,532,900.00, subject to the review and approval of the District's attorney.

There was discussion on a different approach being reviewed on the educational facility needs of South El Paso; the availability of 1992 bonds funds; building a new school in the area of Aoy and Roosevelt Elementary Schools; and postponing action on approving the interlocal agreement with the City of El Paso for the Park Town School Project.

Dr. Roark withdrew his motion. Mr. Wever withdrew his second.

It was moved by Mr. Mena, seconded by Mr. Rosales, and carried unanimously that item no. 12, Approval of Interlocal Agreement with the City of El Paso for Park Town School Project, #01.516 (\$3,532,900.00), be postponed for two weeks.

Discussion continued on a possible problem with closing Seventh Street; inviting a representative from the City of El Paso to discuss the closing of Seventh Street; the Operations Unit preparing preliminary graphics on the new project scope for the Board's review; the possibility that closing Seventh Street may not be necessary; and providing information on the architectural design services completed to date.



Construction Contract Award – Districtwide 2001 Roof Replacement, Phase 1 (Burgess, Coronado, and Austin High Schools; and Dowell, Park, and Polk Elementary Schools), #02.931 (\$1,047,976.00) (Item #13)

It was moved by Mr. Mena and seconded by Mr. Rosales that the Board approve the award of Construction Contract #02.931, Districtwide 2001 Roof Replacement, Phase 1 – Burgess, Coronado, and Austin High Schools; and Dowell, Park, and Polk Elementary Schools, subject to the review and approval of the District's attorney, to Four Star Roofing Co., Inc. in the amount of \$1,047,976.00.

Dr. Finke inquired about the additional information that was requested by the Board on February 12, 2002, when this item was postponed. Mr. Nick Corona, Executive Director, Facilities, Maintenance and Construction, advised that it was confirmed that Four Star Roofing Co., Inc. has an apprenticeship program and that after checking back to 1999, it was determined that this contractor has never requested the withdrawal of a bid on any roofing project.

Mr. Robert Garcia, Vice President, Four Star Roofing Co., Inc., provided information on the history of his company with EPISD and the employee capacity of his company.

Mr. Hector Martinez, Associate Superintendent, Operations, advised that the contractor will be required to provide payment and performance bonds with acceptable surety prior to the execution of the contract.

Upon the vote, the motion carried with Dr. Finke voting against the motion.

Approval of Procurement/Delivery Methods for Construction Contracts Exceeding \$25,000.00 (Item #14)

It was moved by Mr. Mena, seconded by Mr. Wever, and carried unanimously that the Board approve the competitive bid method for the solicitation of the following construction projects, subject to the review and approval of the District's attorney, and authorize the advertisement and issuance of relevant documents to prospective bidders/proposers.

- A. Districtwide Drainage Improvements – Burgess High School, #02.922.01
- B. Districtwide Priority 1 Critical Maintenance, Phase 1, #02.929

Approval of Amendment #2 to the EPISD Health Care Trust Medical Plan (Item #15)

It was moved by Mr. Mena, seconded by Dr. Roark, and carried unanimously that the Board approve Amendment #2 to the EPISD Health Care Trust Medical Plan as presented, under the section Medical Benefits Section, Expenses Not Covered, related to self-inflicted injuries or attempted suicide.

Approval of Extension of Workers' Compensation Third Party Administration (TPA) RFP #43-99 (approx. \$169,600.00) (Item #16)

It was moved by Mr. Mena, seconded by Miss Garcia, and carried unanimously that the Board approve a six-month extension of Workers' Compensation Third Party Claims Administration RFP #43-99 with Ward North America as the Third Party Claims Administrator in the amount of \$119,600.00, and Argus Services Corporation as the Compensation Cost Containment Services provider in the estimated amount of \$50,000.00, for an estimated total amount of \$169,600.00, for the period beginning March 1, 2002, and ending August 31, 2002.

Award of Law Enforcement Liability Insurance Policy RFP #02-02 (approx. \$26,128.90) (Item #17)

It was moved by Mr. Mena and seconded by Miss Garcia that the Law Enforcement Liability insurance policy, RFP #02-02, be awarded to Zurich Specialties London Limited, through Rogers & Belding Insurance Agency as broker, for the estimated annual amount of \$26,128.90, with the option to extend for 24 months, 12 months at a time.

Ms. Elizabeth Bulos, Director, Employee Benefits, provided information on overlapping coverage provided by the Law Enforcement Liability insurance policy and the Errors & Omissions and General Liability Insurance (agenda item no. 18). She requested additional time to discuss this issue with the Texas Association of Public Schools (TAPS) in order to clarify whether or not the District needs the Law Enforcement Liability insurance coverage.

It was moved by Dr. Finke, seconded by Dr. Roark, and carried unanimously that item no. 17, Award of Law Enforcement Liability Insurance Policy RFP #02-02, be postponed until the next regularly scheduled Board meeting on March 12, 2002.

Award of Educators Legal Liability (Errors & Omissions) & General Liability Insurance RFP #05-02 (approx. \$104,177.00) (Item #18)

It was moved by Mr. Mena and seconded by Mr. Wever that the Educators Legal Liability (Errors and Omissions) insurance policy, RFP #05-02, be awarded to Texas Association of Public Schools, through Rogers & Belding Insurance Agency as broker, for the estimated annual amount of \$61,397.00, with the option to extend for 24 months, 12 months at a time.

There was discussion on the individual amounts for each insurance policy; the amounts indicated being for a six-month period rather than an annual amount; the coverage period being from March 1 through September 2002; and the need for both policies to be purchased together.

Mr. Mena amended his motion to include language related to the award of the general liability insurance policy and that the cost be for an estimated six-month amount rather than an estimated annual amount.

The amended motion reads as follows:

that the Educators Legal Liability (Errors and Omissions) insurance policy in the estimated amount of \$61,397.00 and the general liability insurance policy in the estimated amount of \$42,780.00, RFP #05-02, be awarded to the Texas Association of Public Schools, through Rogers & Belding Insurance Agency as broker, for the period of March 1, 2002, to September 1, 2002, for the estimated total amount of \$104,177.00, with the option to extend for 24 months, 12 months at a time.

Mr. Safi advised that there had been communication with the Texas Association of Public Schools clarifying the general liability policy concerning law enforcement and concern expressed by the Board regarding its ability to designate legal counsel that will defend claims brought through these policies.

Mr. Mena again amended his motion to stipulate that the motion be subject to the agreement with the insurer of the conditions described.

The amended motion reads as follows:

that the Educators Legal Liability (Errors and Omissions) insurance policy in the estimated amount of \$61,397.00 and the general liability insurance policy in the estimated amount of \$42,780.00, RFP #05-02, be awarded to the Texas Association of Public Schools, through Rogers & Belding Insurance Agency as broker, for the period of March 1, 2002, to September 1, 2002, for the estimated total amount of \$104,177.00, with the option to extend for 24 months, 12 months at a time, subject to an agreement with the insurer stipulating that the Board be allowed to designate the legal counsel that will defend claims brought through these policies.

Upon the vote, the motion, as amended, carried unanimously.

#### Purchase Orders Requiring Board Approval (Item #19)

It was moved by Dr. Finke, seconded by Mr. Rosales, and carried unanimously that the following purchase orders be approved to the recommended vendors in the amounts indicated:

- A. Apple Mobile Computer Lab for Cordova Middle School, Purchase Order No. 229166 (\$19,499.00), was approved for purchase from Apple Computer, the sole source, in the amount of \$19,499.00 (copy of purchase order attached to the permanent file of these minutes).
- B. Printers for Business and Marketing Classrooms, Purchase Order No. 231596 (\$10,820.00), were approved for purchase from Amherst Computers Products, the lowest quote, in the amount of \$10,820.00 (copy of purchase order attached to the permanent file of these minutes).
- C. Apple Computers for Rivera Elementary School, Purchase Order No. 231863 (\$15,378.00), were approved for purchase from Apple Computer, the sole source, in the amount of \$15,378.00 (copy of purchase order attached to the permanent file of these minutes).

- D. Computers for Chapin High School, Purchase Order No. 231903 (\$19,543.60), were approved for purchase from Dell Marketing LP, the lowest quote, in the amount of \$19,543.60 (copy of purchase order attached to the permanent file of these minutes).
- E. Computers for Career and Technology Education, Purchase Order No. 232419 (\$58,672.60), were approved for purchase from Dell Marketing LP, the lowest quote, in the amount of \$58,672.60 (copy of purchase order attached to the permanent file of these minutes).
- F. Apple Computers and Laptops for Career and Technology Education, Purchase Order No. 232420 (\$15,180.00), were approved for purchase from Apple Computer, the sole source, in the amount of \$15,180.00 (copy of purchase order attached to the permanent file of these minutes).
- G. Laptop Computers for Career and Technology Education, Purchase Order No. 232422 (\$9,318.00), were approved for purchase from Dell Marketing LP, the lowest quote, in the amount of \$9,318.00 (copy of purchase order attached to the permanent file of these minutes).
- H. Apple Computers for Fannin Elementary School, Purchase Order No. 233067 (\$33,552.00), were approved for purchase from Apple Computer, the sole source, in the amount of \$33,552.00 (copy of purchase order attached to the permanent file of these minutes).
- I. Computers for Dowell Elementary School, Purchase Order No. 233155 (\$27,652.86), were approved for purchase from Dell Marketing LP, the lowest quote, in the amount of \$27,652.86 (copy of purchase order attached to the permanent file of these minutes).

#### Item Withdrawn

It was announced that item no. 20, A., Personnel Appointment – Director of Secondary Education, Curriculum, Instruction and Assessment, had been withdrawn from the agenda.

#### Departure of Board Member

Mr. Mena departed the meeting at 8:02 p.m. and was not present for any subsequent action taken by the Board of Trustees.

#### Meeting Closed (Item #20)

The meeting was recessed at 8:02 p.m. to a closed meeting by Mr. Wever under Sections 551.071, 551.072, and 551.074 of the Texas Government Code as follows:

- B. Proposed Sale or Exchange of EPISD Surplus Property, #02.571
  - 1. Lot 1, Block 13, The Willows Unit 4, El Paso, El Paso County, Texas, 6.5 acres
  - 2. Lot 1, Block 2, and Lot 1, Block 3, Mesa Hills Elementary School Subdivision, El Paso, El Paso County, Texas, 1.88 acres
  - 3. Tract 2-J and Tract 2-P-1, A. F. Miller Survey No. 215, El Paso, El Paso County, Texas, 8.22 acres

C. Contemplated Litigation Against the City of El Paso Regarding Proposed Tax Increment Financing Districts Nos. 2 and 3, and Confidential Attorney/Client Discussion Regarding Legal Aspects of Protection of EPISD's Tax Base and State Revenue

The closed meeting started at 8:10 p.m. The closed meeting ended at 8:28 p.m.

Meeting Opened

The meeting was reassembled in Open Session at 8:29 p.m.

Proposed Sale or Exchange of EPISD Surplus Property, #02.571 (Item #20, B.)

It was moved by Dr. Roark, seconded by Mr. Rosales, and carried unanimously that the Board reject the proposals for EPISD surplus property and that the administration be directed to come back to the Board with other recommendations on the proposed sale or exchange of the following EPISD surplus property:

1. Lot 1, Block 13, The Willows Unit 4, El Paso, El Paso County, Texas, 6.5 acres
2. Lot 1, Block 2, and Lot 1, Block 3, Mesa Hills Elementary School Subdivision, El Paso, El Paso County, Texas, 1.88 acres
3. Tract 2-J and Tract 2-P-1, A. F. Miller Survey No. 215, El Paso, El Paso County, Texas, 8.22 acres

Meeting Adjourned

The meeting was adjourned at 8:30 p.m.

Date Approved: April 30, 2002