

Minutes of Meeting of Board of Trustees
El Paso Independent School District
February 3, 2004
5:00 p.m.
Education Center-Boeing

Present: Mr. Sal Mena, Jr., President
Dr. Lorraine O'Donnell, Vice President
Mr. Carlos Cordova, Secretary
Ms. Lisa Colquitt-Muñoz
Mr. David Dodge
Miss Leonor Garcia
Dr. Charles Roark
Mr. Charles L. Tafoya, Superintendent
Mr. Anthony Safi, School District Attorney

The meeting was called to order at 5:08 p.m. by Mr. Mena. The Pledge of Allegiance was led by Miss Carolyn Grantham, Associate Superintendent, Human Resources, who also gave the Thought for the Day.

Items Withdrawn

It was announced that item no. 4, B., 1., Revision to Board Policies – COC (Local), Food Services Management: Vending Machines; item no. 10, Consultant Agreement with Bayridge Consortium for Inclusion Workshops and Campus Training (\$27,600.00); item no. 14, A., 1., Grievance Hearings – Gabriela Huante, Former Grants Coordinator, External Funding; and item no. 14, A., 2., Grievance Hearings – Ronnie Meglino, Former Bus Driver, Transportation, had been withdrawn from the agenda.

1. School Board Recognition Month Presentation

In recognition of January being School Board Recognition Month, the Board members were presented with a token of appreciation from representative high schools in their respective district.

2. El Paso Southwest International Livestock Show and Rodeo Presentation

Mr. Alfred Gonzalez, Vice President, El Paso Rodeo Association, spoke about the 75th Annual Southwest International Livestock Show and Rodeo and the Commercial Goat Show, which is open to local children in El Paso County, and the participation by Coronado High School students. Mr. Gonzalez also spoke about the Cowboys and Kids program, which was presented to some of the District elementary schools. Mr. Bert Davis, rodeo clown, spoke about presentations he had made at various elementary schools in the El Paso area, and directed his dog, Kelsey, in performing tricks from their circus act.

3. Public Forum

The following people requested to speak on Open Forum:

1. Ms. Andrea Figueroa, El Paso Federation of Teachers and Support Personnel, spoke about the parent/teacher conference date for elementary schools in the spring of 2004 and concerns that conferences are being scheduled the day before testing and requested that the date be changed.

2. Mr. Pete Euzarraga, teacher at Jefferson High School and member of El Paso Coaches Association, expressed his support of Mr. Tafoya and thanked the Board and Superintendent for their support of schools and extra curricular activities.

4. Consent Agenda

The following items were pulled from the Consent Agenda for discussion as follows:

- Dr. Roark - Item B., 2.
Item C., 1. through 4., 10., 12., and 14.
Item D., 2. and 3.
- Dr. O'Donnell - Item D., 5.
Item E.
- Mr. Dodge - Item C., 2., 4., 7. through 9., and 11. through 13.
Item D., 3. through 5.

Item B., 2., Revisions to Board Policy – FD (Local), Admissions and Attendance

Dr. Roark requested that policies acted upon by the Board Policy Committee be brought to the Board within 30 days.

Dr. Roark referenced the additional new language in subheading Residency Review and requested an explanation on how a student would overcome the presumption that the student has not established a separate residence within the District if the student's parent resides within 50 miles of the boundaries of the District. Mr. Safi clarified that the student would be allowed to provide evidence demonstrating that the student has established a residence within the District separate and apart from that of the parent. This could be determined by the student providing utility bills in the student's name or by residency checks performed by field personnel in Pupil Services. Dr. Roark expressed a concern with the contradictory language and requested that the Board Policy Committee review the policy again.

It was moved by Dr. Roark, seconded by Mr. Dodge, and carried unanimously that Board Policy FD (Local), Admissions and Attendance, be postponed until the next Board Policy Committee meeting.

Questions on Item C., 1., Budget Amendments – ESEA Title I, Part A – Aoy Elementary School (\$21,000.00)

Dr. Roark inquired about this amendment being held since November 2003. Mr. James Damm, EPISD Consultant for Finance, advised that the budget amendments without documentation of a review by the respective Campus Improvement Teams (CITs) were sent back to the campus for that review.

Item C., 2. Budget Amendments – ESEA Title I, Part A – Bassett Middle School (\$47,000.00) and Item C., 4., Budget Amendments – State Compensatory Education (SCE) – Bassett Middle School (\$13,000.00)

Dr. Roark expressed concern with the funds being requested for teacher travel expenses and requested information on the rationale for the budget amendments. Ms. Vera Cancellare, Principal, Bassett Middle School, provided information on the process she followed with the Campus Improvement Team (CIT) to establish a new budget that would meet the goals and needs for the school. She explained the transfer of funds and reviewed the conferences and staff development planned for the Bassett teachers and the rationale for making the training sessions available to her teaching staff.

There was discussion on the process followed by the new CIT; the trainings planned for; and Bassett's prior and current budgets for staff development. Mr. Tafoya commented on how Title I funds have been used at Bassett.

It was moved by Mr. Cordova and seconded by Mr. Dodge that the Board approve the budget amendment to the 2003-04 fiscal year to amend ESEA Title I, Part A – Bassett Middle School budget in the amount of \$47,000.00 to enhance professional development for the teachers and to amend the State Compensatory Education (SCE) – Bassett Middle School budget in the amount of \$13,000.00 to provide training and in-services to the faculty in order to create a highly qualified staff to comply with NCLB (No Child Left Behind). Upon the vote, the motion carried with Dr. Roark voting against the motion.

Questions on Item #C., 9., Budget Amendment – Bassett Middle School (\$7,999.00)

Responding to a question from Mr. Dodge regarding what would be purchased with the transferred funds, Ms. Vera Cancellare, Principal, Bassett Middle School, explained that the technology in the main office would be upgraded.

Questions on Item #C., 8., Budget Amendment – Bassett Middle School (\$637.00)

Mr. Dodge expressed a concern with expending instructional supply funds for a scoreboard. Mr. Tafoya advised that Athletics would cover the expenses associated with the installation of the scoreboard.

Questions on Item C., 3., Budget Amendments – State Compensatory Education (SCE) – Austin High School (\$50,000.00)

Dr. Roark inquired about how it would be possible to expend these funds on salaries in only four months and whether the funds could be used differently than what was indicated in the background information. Ms. Cheryll Felder, Principal, Austin High School, advised that when the amendment request was originally submitted this was the amount required. Mr. James Damm, EPISD Consultant for Finance, explained that the amendment does not create a position or specify a particular position and that the funds would not be limited to the personnel position indicated in the justification.

Questions on Item C., 12., Budget Amendments – Ross Middle School #2 (\$2,500.00) and Item C., 13, Ross Middle School #3 (\$7,500.00)

Responding to an inquiry from Dr. Roark, it was explained that \$2,500.00 was being transferred to purchase furniture for the principal's office. Mr. Dodge expressed concern with moving funds from the campus's Maintenance and Operations account. Mr. Tafoya advised that after a budget reassessment with staff and the Campus Improvement Team, the principal determined that the funds were needed to replace furniture.

Questions on Item C., 14, Budget Amendments – Fine Arts (\$1,600.00)

Dr. Roark inquired about Fine Arts having a city travel allowance, and Ms. Gail Manago, Facilitator, Fine Arts, explained the need to create an in-city travel account for Fine Arts staff.

Questions on Item D, 1., Purchases Requiring Board Approval – Option to Extend Existing Bid – Floor Care Products Bid #113-01 (approx. \$75,000.00) and Item D., 2., Purchases Requiring Board Approval – Cleaning Supplies and Dispensing Services on Region 19 RFP #04-5630 (approx. \$145,000.00)

Dr. Roark inquired about the rationale for issuing a bid for floor care products and going through Region 19 for cleaning supplies. Mr. Terry Freiburg, Director, Purchasing, explained that the District has used the cleaning supplies and dispensing services bid for six of the eight years Region 19 has had the bid in place and that the District has always issued its own floor care products bid.

Questions on Item D., 3., Band Uniforms for Coronado High School Bid #116-03 (\$88,402.52) and Item D., 4., Band Uniforms for Franklin High School Bid #117-03 (\$117,462.50)

Mr. Dodge inquired about how the cost for band uniforms is determined and whether there is a standard that all band directors observe to establish their budgets. Mr. Terry Freiburg, Director, Purchasing, stated that each school selects its own style based on its projected budget. Ms. Gail Manago, Facilitator, Fine Arts, reviewed the bid process followed for the selection of band uniforms.

Questions on Item D., 5., GHOST (General Hardware Oriented Software Transfer) Upgrade and Maintenance, Purchase Order No. 282704 (\$33,350.00)

Mr. Dodge inquired about the location of the 5,000 computers to be installed with the GHOST software and the need for multiple copies of the software. Mr. Steve Crye, Network Administrator, Technology Information Systems (TIS), advised that the administrative and classroom computers are located throughout the District and that the software was licensed per computer. Mr. Crye reviewed the capabilities of the GHOST software.

Questions on Item E., Extension of CSP (Competitive Sealed Proposal) #133-02 for Purchase of Cabling Services and Technical Support and Maintenance of Network for Non E-Rate Goods and Services from Desert Communications and Diversified Technical Services, Inc. (\$325,000.00)

Mr. Dodge requested an explanation on how the amounts to be expended to Diversified Technical Services, Inc. (DTSI) and Desert Communications, Inc. (DCI) were determined and their relationship to the bid from IBM Global Services. Mr. Jack Johnston, Executive Director, Technology and Information Systems, reviewed the evaluation process of the five different areas on which points were awarded on the responses from DTSI, DCI, and IBM.

It was moved by Mr. Mena, seconded by Mr. Cordova, and carried unanimously that the items on the Consent Agenda be approved as listed including any recommended vendors for any amounts indicated, with the exception of item no. B., 2., Revision to Board Policies – FD (Local), Admissions and Attendance; item no. C., 2., Budget Amendments – ESEA Title I, Part A – Bassett Middle School (\$47,000.00); item no. C., 4., State Compensatory Education (SCE) – Bassett Middle School (\$13,000.00); and item no. C., 8., Budget Amendments – Bassett Middle School #2 (\$637.00).

A. November 2003 Minutes

1. November 4, 2003, Board Policy Committee Meeting; November 11, 2003, Board School Name Committee Meeting; November 25, 2003, Board Finance Committee Meeting; and November 25, Board Construction Committee Meeting
2. November 6, 2003; November 11, 2003; and November 25, 2003, Meetings of the Board of Trustees

C. Budget Amendments

1. ESEA Title I, Part A – Aoy elementary School (\$21,000.00). This item is to fund substitutes for classes whose teachers engage in professional development activities and expenses for teams of teachers to attend the National Association for Bilingual Education and International Reading Association conferences in spring 2004.
3. State Compensatory Education (SCE) – Austin High School (\$50,000.00). This item is to allow the hiring of an additional assistant principal to address the need identified by the Campus Improvement Team and to provide supplemental services to at-risk students.
5. Kohlberg Elementary School (\$4,350.00). This item is to provide funds to compensate substitutes while teachers are testing students in kindergarten through third grade in the Texas Primary Reading Inventory (TPRI).
6. Rivera Elementary School (\$1,100.00). This item is to fund an intramural program for fourth and fifth grade students in a safe and orderly environment conducive to learning.
7. Bassett Middle School #1 (\$1,100.00). This item is to fund an intramural program for students in a safe and orderly environment.
9. Bassett Middle School #3 (\$7,999.00). This item is to allow administration to upgrade technology in order to become more effective and efficient.
10. Bassett Middle School #4 (\$4,936.00). This item is to allow the campus to upgrade existing, broken, ineffective, and health-hazardous furniture for new administrators' and counselors' offices.
11. Ross Middle School #1 (\$1,100.00). This item is to fund an intramural program that will enhance student and academic achievement in a safe and orderly environment.
12. Ross Middle School #2 (\$2,500.00). This item is to allow for the purchase of furniture and equipment less than \$5,000.00 needed to streamline management functions.
13. Ross Middle School #3 (\$7,500.00). This item is to fund the purchase of instructional materials needed to enhance student instruction.
14. Fine Arts (\$1,600.00). This item is to allow the establishment of an in-city monthly travel account for employees' use.

D. Purchases Requiring Board Approval

1. Option to Extend Existing Bid – Floor Care Products Bid #113-02 (approx. \$75,000.00), final option to extend, to Baron Chemical Co., Inc. (copy of bid tabulation attached to the permanent file of these minutes).
2. Cleaning Supplies and Dispensing Services on Region 19 RFP #04-5630 (approx. \$145,000.00) was awarded to Eco Lab, Inc., with the option to extend for two additional years, one year at time, subject to Region 19 extending the RFP (copy of bid tabulation attached to the permanent file of these minutes).

3. Band Uniforms for Coronado High School Bid #116-03 (88,402.52) was awarded to Fruhauf Uniforms, Inc. (copy of bid tabulation attached to the permanent file of these minutes).
 4. Band Uniforms for Franklin High School Bid #117-03 (\$117,462.50) was awarded to Fruhauf Uniforms, Inc. (copy of bid tabulation attached to the permanent file of these minutes).
 5. GHOST (General Hardware Oriented Software Transfer) Upgrade and Maintenance, Purchase Order No. 282704 (\$33,350.00), from Zones, Inc., the lowest quote (copy of purchase order attached to the permanent file of these minutes).
- E. Extension of CSP (Competitive Sealed Proposal) #133-02 for Purchase of Cabling Services and Technical Support and Maintenance of Network for Non E-Rate Goods and Services from Desert Communications and Diversified Technical Services, Inc. (\$325,000.00), first option to extend to Diversified Technical Services, Inc. for technical support maintenance of the network in an amount not to exceed \$175,000.00 and to Desert Communications, Inc. for cabling services in an amount not to exceed \$150,000.00.
12. Construction Contract Award – District Roofing Projects, Phase 3 – Bradley, Collins, Dowell, Fannin, Stanton, and Travis Elementary Schools; Terrace Hills Middle School; and Andress and Irvin High Schools, #02.368 (\$1,964,676.00)

Mr. Nick Corona, Executive Director, Facilities, Maintenance and Construction, presented the administration's recommendation to award this contract to J T Construction, L.P.

The following person requested to speak to this item:

1. Mr. Mike Hutson, speaking on behalf of Southwestern Roofing, Inc., spoke about Southwestern Roofing being a local roofing company, the company's second low bid being \$84,000.00 higher than the low bid submitted by a non-local general contractor, and the bid evaluation criteria offering the best value for the District.

Mr. Safi reviewed the factors provided in §44.031 of the Texas Education Code that can be considered by the Board in the awarding of a contract and the weight and points assigned to the three factors that were focused on for this contract.

There was discussion on the Board adding a weighting factor that provides for local businesses; an Attorney General's opinion that a school district may not assign a weight for local vendors; specifics that could be included in relevant factors related to the award of a contract to include service after the sale, turn-around time on warranty work and punch list items, and same-day call-back service; and bringing information on the weighting system to the Board Construction Committee.

It was moved by Dr. Roark, seconded by Miss Garcia, and carried unanimously that the Board approve the award of this construction contract, subject to the review and approval of the District's attorney, to Southwest Roofing, Inc. in the amount of \$2,049,316.00.

7. Lease Agreement with Access Administrators for EPISD's Interest in Downtown Parking Garage

Mr. Frank Apodaca, Access Administrators, Inc., provided information on a proposed lease agreement between Access and the District for its one-third interest in the downtown parking garage with the proceeds to be given to the EPISD Fund.

There was discussion on the District being in the process of selling the Blue Flame Building and the District's interest in the parking garage to Access Administrators; the District still being responsible for the \$2,700.00 per month maintenance/services fees on the parking spaces; Access subleasing the spaces to other organizations during the renovation of the Blue Flame Building with the proceeds going to the District and the Fund; and whether there would be an issue of gift of public funds.

Mr. Safi stated that during the interim until the scheduled real estate transaction closing on March 31, 2004, Access Administrators would be responsible for the \$2,700.00 per month operating expense and the District would gather up and turn over to Access the 200 parking access cards with a permit for Access to utilize the parking spaces as they deem fit.

It was moved by Mr. Dodge and seconded by Dr. Roark that the Board authorize the Board President and the Superintendent, with the assistance of legal counsel, to execute a permit, subject to the review and approval of the District's attorney, of the District's interest and maintenance cost of \$2,700.00 per month in the downtown parking garage to Access Administrators, Inc., pending the closing of the sale of the parking garage and Blue Flame Building (Education Center-Downtown) to Access, also in consideration of any funding over and above the monthly maintenance cost received by Access being paid to the EPISD Fund.

Meeting Recessed

The meeting was recessed at 7:25 p.m. The meeting was reconvened at 7:38 p.m.

4. Consent Agenda

- E. Extension of CSP (Competitive Sealed Proposal) #133-02 for Purchase of Cabling Services and Technical Support and Maintenance of Network for Non E-Rate Goods and Services from Desert Communications and Diversified Technical Services, Inc. (\$325,000.00) (reconsideration)

It was moved by Mr. Dodge and seconded by Dr. O'Donnell that the Board reconsider the motion on the extension of CSP #133-02. Upon the vote, the motion carried with Dr. O'Donnell, Ms. Colquitt-Muñoz, Mr. Dodge, and Mr. Mena voting in favor of the motion; Miss Garcia and Mr. Cordova voting against the motion, and Dr. Roark voting "present."

Mr. Dodge expressed a concern about the bid amounts included in the CSP and no explanation having been provided on the criteria used to select one vendor over another. Mr. Tafoya commented on funds expended for the Help Desk associated with E-Rate and the assistance provided by an independent consultant in evaluating the responses to the original CSP. There was discussion on the availability of staff to respond to maintenance calls; creating a contingency plan by priority to address the needs in the critical areas; and the extension coming back to the Board prior to the expiration of the current contracts, with there being no interruption in services.

It was moved by Mr. Dodge and seconded by Dr. O'Donnell that the Board postpone a decision on the extension of CSP #133-02 for three weeks in order for documentation to be brought back on the scope of work to be provided, including the associated costs. Upon the vote, the motion carried with Dr. Roark and Mr. Cordova voting against the motion.

5. Approval to File an Appeal with the FCC on the Denial of the District's Year 2003 E-Rate Applications

It was moved by Dr. O'Donnell, seconded by Ms. Colquitt-Muñoz, and carried unanimously that the Board approve the filing of an appeal with the Federal Communications Commission (FCC) in regards to EPISD's Year 2003 (Year 6) denial of E-Rate funding and authorize the administration and legal counsel to develop and file the appeal. Mr. Mena was not present for the vote.

6. Year 2004 E-Rate Application

A. Job Order Contract Award – Districtwide Communications Cabling Moves, Adds and Changes (MACs) and Repairs, #04.431

It was moved by Mr. Dodge and seconded by Mr. Cordova that the Board approve this job order contract, subject to the review and approval of the District's attorney, to Texas Business Systems in the amount of \$52,000.00. Upon the vote, the motion carried with Dr. Roark voting against the motion. Miss Garcia and Mr. Mena were not present for the vote.

B. Authorization to File FCC Form 471 for Year 2004 (Year 7) E-Rate Funding

Mr. Jack Johnston, Executive Director, Technology and Information Systems, provided information on the reduced amount for Year 7 E-Rate funding and explained that many of the projects were moved to the re-file of Year 5.

It was moved by Mr. Cordova and seconded by Mr. Dodge that the Board approve the submission of the services as listed for Year 2004 E-Rate funding to the Schools and Libraries Division for the vendors listed in the amounts indicated and authorize the EPISD administration to file FCC Form 471 for Year 2004 (Year 7) E-Rate funding awards from the USAC (Universal Service Administrative Company) Schools and Libraries Division, with the EPISD's estimated matching portion being \$540,810.00 for the period of July 1, 2004, through June 30, 2005 (copy of list of vendors and amounts attached to the permanent file of these minutes).

There was discussion on the need for a Board resolution that stipulates the District is "good" for the matching funds; establishing a line item contingency account for E-Rate funding; a budget not having been established for the year in which this E-Rate funding would be awarded; and reserving the matching funds amount out of undesignated Fund Balance and moving it into the budget next year as the E-Rate awards are made.

Upon the vote, the motion carried unanimously.

Responding to an inquiry from Dr. Roark on whether the motion met the SLD requirement, Mr. Safi suggested additional language that the said amount would be reserved in the District's undesignated Fund Balance.

Motion Reconsidered

It was moved by Dr. Roark, seconded by Mr. Dodge, and carried unanimously that the Board reconsider the motion to approve the submission of the services as listed for Year 2004 E-Rate funding.

It was moved by Mr. Dodge, seconded by Mr. Mena, and carried unanimously that the Board approve the submission of the services as listed for Year 2004 E-Rate funding to the Schools and Libraries Division for the vendors listed in the amounts indicated and authorize the EPISD administration to file FCC Form 471 for Year 2004 (Year 7) E-Rate funding awards from the USAC (Universal Service Administrative Company) Schools and Libraries Division, with the EPISD's estimated matching portion being \$540,810.00, with that amount being set aside from the District's undesignated Fund Balance and moved into a separate account marked for E-Rate matching funds, for the period of July 1, 2004, through June 30, 2005 (copy of list of vendors and amounts attached to the permanent file of these minutes).

8. Elimination of Custodial Quarters in New Construction and Rebuild for 2003 Bond Program Projects

It was moved by Dr. O'Donnell and seconded by Mr. Dodge that the Board authorize the administration to eliminate head custodian living quarters from all future new school construction projects, including Tippin Elementary School, and direct the administration to provide options with recommendations to the Board on the management of all existing custodial living quarters.

Dr. Roark expressed concern about the way the District is operating the existing custodial quarters and the possibility that federal tax laws are being violated. Mr. Safi reviewed the Internal Revenue Service (IRS) rules on taxability of housing provided to employees.

The following person requested to speak to this item:

1. Mr. Jim Kluetz, member of 2003 Bond Committee, spoke about not including custodial housing resulting in reduced construction costs and the need to explain to the public where the cost savings will go.

Upon the vote, the motion carried unanimously. Dr. Roark was not present for the vote.

9. Correction to EPISD Health Care Trust Medical Plan Premium/Contribution Requirements for Health Care Trust Medical Plan Year 2004

Responding to a request from Mr. Dodge, Mr. James Damm, EPISD Consultant for Finance, provided clarification on the correction to the District's employer contribution rate.

It was moved by Mr. Mena, seconded by Mr. Cordova, and carried unanimously that the Board approve the correction as presented in Attachment B (copy attached to the permanent file of these minutes).

Item Withdrawn

It was announced that item no. 10, Consultant Agreement with Bayridge Consortium for Inclusion Workshops and Campus Training (\$27,600.00), had been withdrawn from the agenda.

11. Assignment Delegation to Pilgrim's Pride Corporation on Previous Award of Items Made on Paper Towel & Toilet Tissue Bid #24-03, Annual Food Service Paper Supply Bid #25-03, and Annual Food Products Bid #39-03

It was moved by Mr. Dodge, seconded by Miss Garcia, and carried unanimously that the Board approve the assignment delegation to Pilgrim's Pride Corporation on items previously awarded to Professional Food Systems (PFS) as listed and that a reference

to the February 3, 2004, minutes be added to the margin of the minutes of the April 22, 2003; May 13, 2003; and June 24, 2003, Board meetings as a cross reference of this action (copy of bid tabulation attached to the permanent file of these minutes).

13. Final Payment for Construction Contracts Exceeding \$100,000.00

It was moved by Miss Garcia, seconded by Mr. Cordova, and carried unanimously that the Board approve the final payment for the following construction contracts in the amounts indicated as recommended by the administration, subject to the review and approval of the District's attorney.

- A. Districtwide Asphalt Playcourt Surfaces, Phase 1 – Clardy, Houston, and Lee Elementary Schools; and MacArthur Middle School, #02.363 (\$24,189.00, total cost \$339,352.00)
- B. 2003 Portable Classrooms – Phase 2, #03.645 (\$24,189.00, total cost \$474,777.00)

Meeting Closed

The meeting was recessed at 8:29 p.m. to a closed meeting by Mr. Mena under Sections 551.071, 551.072, 551.074, and 551.082 of the Texas Government Code as follows:

14. Closed Meeting

- B. Personnel Appointment – Associate Superintendent, High Schools Division
- C. Proposed Acquisition of Real Property – Northwest Elementary School, E-12
- D. Superintendent's Preliminary Evaluation Conference

The closed meeting started at 8:35 p.m. The closed meeting ended at 10:26 p.m.

Meeting Opened

The meeting was reassembled in Open Session at 10:26 p.m.

14. The action taken was as follows:

- B. Personnel Appointment – Associate Superintendent, High Schools Division

It was moved by Mr. Cordova and seconded by Mr. Mena that the Board accept the Superintendent's recommendation to appoint Robert Ortega, current Superintendent of Anthony Independent School District and former administrator with the El Paso ISD, to the position of Associate Superintendent, High Schools Division. Upon the vote, the motion carried with Dr. Roark voting "present."

- D. Superintendent's Preliminary Evaluation Conference

Dr. O'Donnell reported that the Board is pleased with Mr. Tafoya's performance to date and that the Board and Superintendent are progressing toward his final evaluation in March 2004.

Meeting Adjourned

The meeting was adjourned at 10:28 pm.

Date Approved: April 13, 2004