

El Paso Independent School District
Minutes of Board Investigative Services Committee Meeting
February 19, 2002
4:00 p.m.
Education Center-Boeing

Present: Dr. Gene Finke, Board Vice President, Board Investigative Committee
Chairperson
Mr. Dan Wever, Board President
Mr. Joe Rosales, Board Member

Administration: Dr. Gilberto Anzaldua, Superintendent
Mr. William Goodman, Associate Superintendent, Finance
Mr. Charles Tafoya, Associate Superintendent, Human Resources
Mr. Jack Johnston, Executive Director, Technology and Information Systems
Ms. Marsha Lawler, Executive Director, External Funding
Ms. Elizabeth Bulos, Director, Employee Benefits
Mr. Terry Freiburg, Director, Purchasing
Mr. Fred Herrera, Director, Auditing
Mr. Richard Romero, Director, Budget
Dr. William Wachtel, Senior Researcher, Finance
Mr. Kyle Jeglum, Assistant Director, Risk Management/Workers'
Compensation

Guests: Miss Leonor Garcia, Board Secretary
Mr. Sal Mena, Jr., Board Member
Dr. Charles Roark, Board Member¹

The meeting was called to order at 4:10 p.m. by Dr. Finke.

The topics discussed were as follows:

1. Status Reports from Representatives of Marcus, Fairall, Bristol & Co., LLP and Edge, McLagan, Nugent & Co., P.C. on Workers' Compensation and Purchasing (Item #1, A.)
 - a. **Workers' Compensation**
 - (1) report by Marcus, Fairall, Bristol & Co., LLP and Edge, McLagan, Nugent & Co., P.C. on preliminary investigation
 - (2) cost of full audit estimated at \$60,000.00 to \$100,000.00
 - (3) report from administration on work in process to reduce claims and improve Workers' Compensation process
 - (4) updating Board Policy DEC (Local) related to employee leave, FMLA (Family Medical Leave Act), ADA (Americans with Disabilities Act), and Workers' Compensation

¹ Dr. Roark arrived at 4:47 p.m.

- (5) waiting six to eight months until administration has completed its work prior to Marcus, Fairall, Bristol & Co., LLP and Edge, McLagan, Nugent & Co., P.C. making a recommendation on an audit of Workers' Compensation
 - (6) administration bringing back report to Board Investigative Services Committee in 60 days
 - (7) employee safety incentive program
- b. Purchasing
- (1) report by Marcus, Fairall, Bristol & Co., LLP and Edge, McLagan, Nugent & Co., P.C. on preliminary investigation
 - (2) process for catalog purchases
 - (3) computer software for purchasing controls and detecting problems
 - (4) consultant agreements and required approvals
 - (5) payments to The Process Manager
 - (6) consideration of further review of purchasing to be referred to Board of Trustees

2. Possible Discussion of Other Issues Related to Investigative Services (Item #1, B.)

- a. Follow-up review on special education to be referred to Board of Trustees
- b. Variance between EPISD and TEA Title I funding reports and differences in other funding amounts
- c. External funding reports

Meeting Adjourned

The meeting was adjourned at 5:33 p.m.

Date Approved: April 30, 2002