

El Paso Independent School District
Minutes of Board's Employee Health/Insurance Committee Meeting
February 4, 2003
4:00 p.m.
Education Center-Boeing

- Present: Mr. Sal Mena, Jr., Board Member, Board's Employee Health/Insurance Committee Chairperson
Miss Leonor Garcia, Board Secretary
Mr. Joe Rosales, Board Member¹
- Administration: Mr. Charles Tafoya, Superintendent
Mr. Hector Martinez, Associate Superintendent, Operations
Ms. Carolyn Grantham, Acting Executive Director, Human Resources
Mr. Luis Villalobos, Executive Director, Communications and Business Partnerships
Ms. Elizabeth Bulos, Director, Employee Benefits
Mr. Richard Romero, Director, Budget
Mr. Kyle Jeglum, Assistant Director, Risk Management/Workers' Compensation
Mr. Rodolfo Morales, Safety Officer, Human Resources
- Guests: Mr. Randy McGraw, G. P. Graham & Associates

The meeting was called to order at 4:02 p.m. by Mr. Mena.

The topics discussed were as follows:

1. EPISD Workers' Compensation Program (Item #1, A.)
 - a. Discuss Report on EPISD Workers' Compensation Program from the Texas Workers' Compensation Commission and District's Response to Report (Item #1, A., 1.)

Reviewed report and District's response and discussed the anticipated follow-up review in the future.
 - b. EPISD Safety Website and Safety Performance Summary Report (Item #1, A., 2.)
 - (1) Reviewed District Performance Summary 2002-2003 - Employee Incentive Program for no lost time for work-related injuries
 - (2) Purchasing step ladders for all classrooms (phase in)
 - c. Discussion of Hazardous Employer Identification (Item #1, A., 3.)

Hazardous Employer identification and requirement of having under 90 days of employee lost time to be removed from list
 - d. Discussion of Revised Accident Report Item #1, A., 4.)

Reviewed revised form to be submitted for employee on-the-job injuries
 - e. Discuss Projected Workers' Compensation Cost Reductions (Item #1, A., 5.)

Reviewed anticipated savings/reductions as a result of changes made to Workers' Compensation Program (possible \$2 million savings)

¹ Mr. Rosales arrived at 4:39 p.m.

2. Possible Discussion of Other Issues Related to Employee Health/Insurance (Item #1, B.)

- a. Workers' Compensation Quarterly Analysis, September - November 2002
- b. Drug-Free Workplace Resource Guide
- c. Policy on drug testing of employees

Meeting Adjourned

The meeting was adjourned 4:50 p.m.

Date Approved: May 13, 2003