

Minutes of Meeting of Board of Trustees  
El Paso Independent School District  
June 8, 2004  
5:15 p.m.  
Education Center-Boeing

Present: Mr. Sal Mena, Jr., President  
Dr. Lorraine O'Donnell, Vice President  
Mr. Carlos Cordova, Secretary  
Ms. Lisa Colquitt-Muñoz  
Mr. David Dodge  
Miss Leonor Garcia  
Mr. Charles L. Tafoya, Superintendent  
Mr. Anthony Safi, School District Attorney

Absent: Dr. Charles Roark

The meeting was called to order at 5:15 p.m. by Mr. Mena. The Pledge of Allegiance was led by Mr. Luis Villalobos, Executive Director, Accountability and Administrative Relations. Mr. Art Jordan, Executive Director, Research, Evaluation, Planning and Accountability, gave the Thought for the Day.

1. Recognition of Irvin High School Art Students for Cinco de Mayo Mural Artwork Titled "El Sueño De César Chávez Se Realiza"

Nine students were recognized. (A list of students is attached to the permanent file of these minutes.)

2. Awards to May 2004 Employees of the Month

Ms. Ericka Armendariz, science teacher at Wiggs Middle School, was recognized as the Certified Employee, and Ms. Sharon Stone-Cook, clerk at Center for Career and Technology Education, was recognized as the Non-Certified Employee.

3. Public Forum

There were no speakers on Public Forum.

Item Withdrawn

It was announced that item no. 4, C., 6., Purchases Requiring Board Approval – Pre-Collated Carbonless Paper Bid #50-04, had been withdrawn from the agenda.

4. Consent Agenda

The following items were pulled from the Consent Agenda for discussion as follows:

Dr. O'Donnell - Item C., 2.

Mr. Dodge - Item B., 4.  
Item C., 4.

Questions on Item B., 4., Budget Amendments – Terrace Hills Middle School (\$1,700.00).

In response to Mr. Dodge, Mr. Tafoya advised that the New Principals Academy would be implemented in late August 2004.

Questions on Item C., 2. Purchases Requiring Board Approval – Laptops Bid #34-04 (approx. \$500,000.00)

Responding to Dr. O'Donnell, Mr. Louis Mona, Interim Executive Director, Technology and Information Systems, reviewed how the laptop computers would be used by students and staff and provided information on the funding source.

Questions on Item C., 4., Purchases Requiring Board Approval – Evaporative Air Conditioning Units Bid #45-04 (\$88,454.90)

Responding to Mr. Dodge, Mr. Nick Corona, Executive Director, Facilities, Maintenance and Construction, confirmed that these were single-stage units.

It was moved by Miss Garcia, seconded by Ms. Colquitt-Muñoz, and carried unanimously that the items on the Consent Agenda be approved as listed including any recommended vendors for any amounts indicated, with the exception of item no. C., 6., Purchases Requiring Board Approval – Pre-Collated Carbonless Paper Bid #40-04.

A. Revision to Board Policy EJ (Local), Academic Guidance Program (copy attached to the permanent file of these minutes).

B. Budget Amendments

1. Houston Elementary School (\$1,022.00). This item is to allow the purchase of additional instructional supplies.
2. Moreno Elementary School (\$3,657.00). This item is to allow the payment of services provided to kindergarten students in reading, writing, and math.
3. White Elementary School (\$148.00). This item is to cover the cost of substitute pay for professional development.
4. Terrace Hills Middle School (\$1,700.00). This item is to allow the principal to attend a workshop for new principals.
5. Fine Arts (\$32,233.00). This item is to allocate funds to purchase additional instruments and supplies.
6. Texas Reading First Initiative K-3 (\$110,000.00). This item is to provide funds to support Districtwide literacy assessment.
7. The Laura Bush Foundation for America's Libraries Grant for Roosevelt Elementary School (\$5,000.00). This item is to update, extend, and diversify the book collections in the school library.

C. Purchases Requiring Board Approval

1. Chiller Compressor Replacement CSP #54-04 (\$17,650.00) was awarded to York International Corp., the lowest quote (copy of bid tabulation attached to the permanent file of these minutes).
2. Laptops Bid #34-04 (approx. \$500,000.00) was awarded to Dell Marketing LP for future purchases based on the unit prices listed, contingent, in part, on the approval of the 2004-05 preliminary budget (copy of bid tabulation attached to the permanent file of these minutes).

3. Basketball, Soccer, Wrestling Supplies Bid #35-04 (\$61,151.28) was awarded as follows: Athlete's World, Items 1, 6, 7, 10, 15-18, 20, 21, 40, 43-46, 51, 52, 77, and 86, \$13,605.17, net 10; Athletic Supply, Inc., Items 8, 22, 23, 27, 62, 76, 91, and 94, \$14,892.42, net 30; Baden Sport, Items 41 and 89, \$794.27, net 30; Big Country Athletics, Items 9, 19, 32-39, 42, and 88, \$6,809.10, net 30; Cannon Sports, Inc., Items 56, 64, and 98, \$175.60, net 30; DVF Sporting Goods, Items 2, 3, 72-75, 78, and 80-85, \$5,558.65, net 30; Gardenswartz Team Sales, Items 4, 11, 12, 14, 24-26, 30, 47, 55, 63, 65, and 69-71, \$7,733.35, net 30; Gregg Larson Sports, Items 60, 61, 68, and 96, \$755.93, net 30; International Soccer, Items 79 and 87, \$959.00, net 30; Korney Board Aids, Inc., Item 5, \$350.00, net 30; Mojo Sports, LLC, Item 99, \$67.50, net 30; Pro-Look Sports, Item 13, \$1,685.85, net 30; Sport Supply Group/BSN, Items 28, 29, 48-50, 53, 54, 57-59, 90, 92, 93, 95, and 97, \$7,323.79, net 30; and Sports-O-Graham, Item 31, \$440.55, net 30 (copy of bid tabulation attached to the permanent file of these minutes).
  4. Evaporative Air Conditioning Units Bid #45-04 (\$88,454.90) was awarded as follows: Ferguson Enterprises, Inc., Items 1, 2, and 13, \$11,477.25, net 30; Passage Supply Co., Items 5-7 and 9, \$49,311.00, net 30; and Western Wholesale Supply, Inc., Items 3, 4, 8, and 10-12, \$27,666.65, net 30 (copy of bid tabulation attached to the permanent file of these minutes).
  5. Pen, Pencil, and Visual Aid Pens Bid #46-04 (\$40,180.32) was awarded as follows: AFP Industries, Inc., Items 1-7 and 11-14, \$14,766.00, net 30; Corporate Express, Item 8, \$2,016.00, net 30; Pyramid School Products, Items 16-19, \$9,640.80, net 30; and Standard Stationery Supply, Items 9, 10, 15, and 20-22, \$13,757.52, net 30 (copy of bid tabulation attached to the permanent file of these minutes).
  7. Gang Intervention and Prevention Program RFP #57-04 (\$216,000.00) was awarded to New Beginnings of Texas, Inc., with the option to extend for 24 months, 12 months at a time (copy of bid tabulation attached to the permanent file of these minutes).
  8. Computers for Waterford Reading, Math, and Science Upgrade at Logan Elementary School, Purchase Order No. 296654 (\$33,064.15) from Dell Marketing LP, the lowest quote (copy of purchase order attached to the permanent file of these minutes).
- D. Professional Services Contract Awards were made as follows, subject to the review and approval of the District's attorney, with additional services listed in the contracts to be paid at established hourly rates only if authorized in writing by the owner for services the owner cannot provide.
1. Northwest Middle School (MS-4), #04.827 (approx. \$1,000,431.00), to Lucero Melendez Architects.
  2. Building Addition Project #2 (Burgess, Chapin, and El Paso High Schools), #04.840 (approx. \$274,900.00), to Carl Daniel Architects.
  3. Building Addition Project #3 (Coronado High School), #04.841 (approx. \$519,643.00), to McCormick Architecture.
5. 2003-04 District Improvement Plan

Ms. Elizabeth Montes, Executive Director, K-12 Instruction, and Mr. Luis Villalobos, Executive Director, Accountability and Administrative Relations, presented, retroactively, the 2003-04 District Improvement Plan (DIP) and advised that the 2004-05 DIP would be presented to the Board in August 2004 at the beginning of the school year.

In response to inquiries from Dr. O'Donnell, a review was provided on the composition of DEIC and its primary function related to the development of the DIP. Mr. Dodge suggested rewording Goal A, Objective 5, since the intent of the objective is to promote dual literacy. He proposed changing the language in Goal C, Objective 1, to state that the DIP is to align with the District's Strategic Plan and requested information on the Risk Management process.

It was moved by Mr. Cordova, seconded by Mr. Dodge, and carried unanimously that the Board approve the 2003-04 District Improvement Plan as presented and recommended by the Districtwide Educational Improvement Council (DEIC).

6. Amendment to Tax Increment Finance District No. 1 Termination Agreement

Mr. Adrian Ocegueda, Executive Assistant to the Mayor, City of El Paso, provided a history on Tax Increment Finance (TIF) District No. 1 and the residual balance and recommended an amendment to the termination agreement to use the remaining funds for exhibit space in the new history museum to be constructed as part of the Cleveland Square Project.

It was moved by Mr. Mena, seconded by Mr. Cordova, and carried unanimously that the Board approve the amendment to allow the use of the remaining balance in TIF No. 1 funds in connection with a new history museum being constructed by the City of El Paso.

7. Youth to Youth Conference at Claremont-McKenna College, Claremont, California, for Students from Andress, Austin, Bowie, Burges, Chapin, Coronado, El Paso, Franklin, Irvin, Jefferson/Silva High Schools (\$55,416.00)

Responding to inquiries from Mr. Dodge regarding the conference attendees, Ms. Leslie Guest, Program Coordinator, Safe and Drug-Free Schools and Communities, provided information on the At-Risk Coordinators and central office staff who will serve as sponsors.

It was moved by Miss Garcia, seconded by Mr. Cordova, and carried unanimously that the Board approve the students from the high schools as listed to travel to Claremont, California, to participate in the Youth to Youth Conference.

8. Purchase of IBM Software Subscription and Support Line for AS/400 (\$25,000.00)

It was moved by Mr. Dodge, seconded by Dr. O'Donnell, and carried unanimously that the Board approve this purchase from Secure Data Corporation, the local IBM business partner, in the amount of \$22,800.00.

9. Funding for City of El Paso Permit Fees, #03.638 (\$90,000.00)

It was moved by Miss Garcia, seconded by Dr. O'Donnell, and carried unanimously that the Board approve this funding for the period of September 12, 2002, through August 31, 2004, subject to the review and approval of the District's attorney.

10. Procurement/Delivery Methods for Construction Contracts Exceeding \$15,000.00

It was moved by Dr. O'Donnell, seconded by Mr. Cordova, and carried unanimously that the Board approve the procurement/delivery methods for the solicitation of the following construction projects, subject to the review and approval of the District's attorney, and authorize the advertisement and issuance of relevant documents to prospective bidders/proposers.

- A. The competitive bid process for Parking Lot Addition – Clardy Elementary School, #04.47
- B. The job order contract process for Districtwide Plumbing System Repairs, #05.452

#### Item Withdrawn

It was announced that item no. 11, B., Superintendent's personnel Recommendation – Issuing Contracts for Noncertified Administrators and Other Noncertified Professions, had been withdrawn from the agenda.

#### Meeting Closed

The meeting was recessed at 6:13 p.m. to a closed meeting by Mr. Mena under Sections 551.071 and 551.074 of the Texas Government Code as follows:

#### 11. Closed Meeting

##### A. Personnel Appointments

- 1. Director, Network Services, Technology and Information Systems
- 2. Principal, Ross Middle School

The closed meeting started at 6:18 p.m. The closed meeting ended at 6:30 p.m.

#### Meeting Opened

The meeting was reassembled in Open Session at 6:30 p.m.

#### 11. The action was as follows:

##### A., 1. Personnel Appointments – Director, Network Services, Technology and Information Services

It was moved by Dr. O'Donnell, seconded by Mr. Cordova, and carried unanimously that the Board accept the Superintendent's recommendation to appoint Jessica Herrera, Project Engineer-Electrical, Facilities, to the position of Director, Network Services Technology and Information Services.

##### A., 2. Personnel Appointments – Principal, Ross Middle School

It was moved by Dr. O'Donnell, seconded by Mr. Dodge, and carried unanimously that the Board accept the Superintendent's recommendation to appoint John Tanner to the position of Principal, Ross Middle School.

#### Meeting Adjourned

The meeting was adjourned at 6:31 p.m.

Date Approved: July 27, 2004