

El Paso Independent School District  
Minutes of Board Construction Committee Meeting  
December 2, 2003  
4:45 p.m.  
Education Center-Boeing

Present: Mr. Sal Mena, Jr., Board President, Board Construction Committee  
Chairperson  
Ms. Lisa Colquitt-Muñoz, Board Member  
Mr. Carlos Cordova, Board Secretary  
Mr. David Dodge, Board Member

Administration: Mr. Charles Tafoya, Superintendent  
Mr. Hector Martinez, Associate Superintendent, Operations

Guests: Miss Leonor Garcia, Board Member  
Dr. Lorraine O'Donnell, Board Vice President<sup>1</sup>  
Dr. Charles Roark, Board Member<sup>2</sup>

The meeting was called to order at 4:45 p.m. by Mr. Mena.

The topics discussed were as follows:

1A. Construction Manager – Agent Selection Committee Presentation

- a. Reviewed process for RFQ (request for qualifications).
  - (1) eight responses received
  - (2) Selection Committee reviewed responses and ranked top five, which were interviewed
- b. Provided explanation for addendum to RFQ.
- c. Discussed criteria/process for eliminating firms from interview process.
- d. Mr. Gerald Cheek and Mr. Henry Stokes, Selection Committee members, spoke about the ranking process.

Meeting Adjourned

The meeting was adjourned 5:05 p.m.

Date Approved: February 24, 2004

---

<sup>1</sup> Dr. O'Donnell arrived at 4:48 p.m.

<sup>2</sup> Dr. Roark arrived at 4:55 p.m.