

Minutes of Meeting of Board of Trustees
El Paso Independent School District
September 10, 2002
5:00 p.m.
Education Center-Boeing

Present: Mr. Dan Wever, President
Dr. Gene Finke, Vice President
Miss Leonor Garcia, Secretary
Mr. Sal Mena, Jr.
Mr. Joe Rosales
Mr. Richard Telles
Mr. Charles L. Tafoya, Acting Superintendent
Mr. Anthony Safi, School District Attorney

Absent: Dr. Charles Roark

The meeting was called to order at 5:10 p.m. by Mr. Wever. The Pledge of Allegiance was led by Mr. Tafoya. Mr. John Doran, Associate Superintendent, High Schools, gave the Thought for the Day.

Public Forum (Item #1)

The following people requested to speak on Open Forum:

1. Ms. Pat de la Garza spoke about an alleged asbestos incident at Roosevelt Elementary School and implementing the "Tools for Schools" program at the campuses.
2. Mr. Gerald Cheek, President, El Paso Council of PTAs, introduced Mr. Alfredo Borrego, Board Representative for the Council of PTAs, and spoke about his concerns with an alleged asbestos incident at Roosevelt Elementary School.

Consent Agenda (Item #2)

The following items were pulled from the Consent Agenda for discussion as follows:

Mr. Wever - Item 2, C., 4., RFP, CSP, Bid, and Purchase Order Requiring Board Approval – Renewal of SIRS (Social Issues Resources Series, Inc.) Online Database Subscription, Purchase Order No. 246681 (\$55,314.00)

Dr. Finke - Item 2, B., Approval of Continuation of Student Success Initiative: Accelerated Reading Instruction Program Grant for Grades K – 3 (\$1,748,000.00)

Questions on RFP, CSP, Bid, and Purchase Order Requiring Board Approval – Renewal of SIRS (Social Issues Resources Series, Inc.) Online Database Subscription, Purchase Order No. 246681 (\$55,314.00) (Item #2, C., 4.)

Responding to questions from Mr. Wever and Dr. Finke, Ms. Sharon Carr, Facilitator, Library Learning Resources, provided information on the renewal of the online database subscription which provides research information for students and staff at the campuses; the cost for the subscription; the availability of remote access; and the services that are provided by SIRS.

Questions on Approval of Continuation of Student Success Initiative: Accelerated Reading Instruction Program Grant for Grades K-3 (\$1,748,000.00) (Item #2, B.)

Dr. Finke requested information on the Accelerated Reading Instruction Program. Ms. Barbara Gibson, Director, Elementary Education, reviewed the history of the program and advised that it was a continuation of a grant to implement early intervention for struggling readers. She also reviewed the expenditure of the grant funds. Mr. Tafoya commented on the purpose of the Student Success Initiative and the program's focus of strengthening each student's ability to read and providing the framework for future success.

It was moved by Mr. Mena, seconded by Mr. Telles, and carried unanimously that the items on the Consent Agenda be approved as listed including any recommended vendors for any amounts indicated.

A. Approval of Subcontractual Agreement with El Paso Center for Children, Inc. for the Family Preservation Council's "El Paso Families: Together & Safe" Project at Alta Vista Elementary School (\$54,442.06)

The Board approved the subcontractual agreement between the El Paso Center for Children, Inc. and the EPISD for the Family Preservation Council's "El Paso Families: Together & Safe" project at Alta Vista Elementary School for the provision of a six-week summer enrichment program and family field trips, arts and crafts classes, aerobics classes, and computer classes for the 2002-03 fiscal year for a total amount of \$54,442.06, with \$40,831.54 being reimbursable funds and \$13,610.52 being the EPISD's in-kind contribution.

B. Approval of Continuation of Student Success Initiative: Accelerated Reading Instruction Program Grant for Grades K – 3 (\$1,748,000.00)

The Board approved the continuation of the Student Success Initiative: Accelerated Reading Instruction Program Grant for grades K through 3 in the amount of \$1,748,000.00.

C. RFP, CSP, Bid, and Purchase Order Requiring Board Approval

The Board approved the following RFP, CSP, bid, and purchase order to the recommended vendors for the amounts indicated:

1. Discount from Catalog Prices for Trophies, Medals, and Plaques RFP #84-02 (approx. \$61,000.00) was awarded to Crown Awards, Meza Trophies & Plaques, and Roy Lown, Inc. in the estimated amount of \$61,000.00, with an option to extend 24 months, 12 months at a time (copy of bid tabulation attached to the permanent file of these minutes).
2. Surveillance Equipment CSP (Competitive Sealed Proposal) #95-02 (\$25,633.80) was awarded to Hi-Tek Special Systems, Inc. in the amount of \$25,633.80 (copy of bid tabulation attached to the permanent file of these minutes).
3. Paper Towel & Toilet Tissue Bid #94-02 (\$112,787.00) was awarded to Baron Chemical in the amount of \$107,162.00 and Southwestern Mill in the amount of \$5,625.00 for a total amount of \$112,787.00 (copy of bid tabulation attached to the permanent file of these minutes).
4. Renewal of SIRS (Social Issues Resources Series, Inc.) Online Database Subscription, Purchase Order No. 246681 (\$55,314.00), was approved from SIRS Publishing, Inc. in the amount of \$55,314.00 (copy of purchase order attached to the permanent file of these minutes).

D. Demand Service Contract Award – Food Service Network Cabling, #03.498 (\$36,284.60)

The Board waived the technicality of Telecom Unlimited making mathematical calculation errors and approved the award of Demand Service Contract #03.498, Food Service Networking Cabling, subject to the review and approval of the District's attorney, to Telecom Unlimited in the amount of \$36,284.60.

E. Professional Services Contract Award – El Paso High School HVAC Renovation, #02.527 (\$85,000.00)

The Board approved the award of Professional Services Contract #02.527 to Fluid Systems, Inc., subject to the review and approval of the District's attorney, for the preparation of plans, specifications, bid documents and other additional program elements as may be required for the El Paso High School HVAC renovation for a Basic Services Fee of \$85,000.00, with additional services listed in the contract to be paid at established hourly rates only if authorized in writing by the owner for services that the owner cannot provide, and with the project to be funded through Maintenance Tax Notes.

F. Approval of Electric Company Easement – Portion of Hadlock Subdivision (Jefferson High School)

The Board President was authorized to execute El Paso Electric Company Easement No. 4432-2790, subject to the review and approval of the District's attorney, for a portion of Hadlock Subdivision (Jefferson High School) as shown on the documentation presented.

G. August 2002 Personnel Report

The August 2002 Personnel Report was approved (copy attached to the permanent file of these minutes).

Interdistrict Transfer Tuition Waiver Appeal – R. T. C. (Item #3)

Ms. Gloria Boyer, Director, Pupil Services, provided information on the tuition waiver requested by Mr. and Mrs. Tom Chin for their son, R. T. C., to attend Franklin High School his junior and senior years. The Chins purchased a house that they believed was located within the Franklin High School attendance zone but was actually located within the Canutillo ISD. Ms. Boyer reviewed the information that was provided to Mr. Chin and stated that the interdistrict transfer request was denied. She advised that the parents had paid the first month's tuition for R. T. C. to attend Franklin High School.

Mr. Chin discussed his family's move to El Paso from California and their effort to locate a house within the Franklin High School attendance zone. He requested that the Board consider their circumstances and approve the tuition waiver request.

It was moved by Mr. Telles and seconded by Dr. Finke that the Board allow the tuition waiver for the interdistrict transfer of R. T. C. to Franklin High School.

There was discussion on the information the realtors provided their clients regarding the school districts; the family's attempts to move into the EPISD; and approving the request for one year only.

Mr. Mena amended the motion to allow the tuition waiver for one year to allow the family time to move into another house within the Franklin High School attendance zone. Mr. Telles and Dr. Finke accepted the amendment.

The amended motion reads as follows:

that the Board allow the tuition waiver for the interdistrict transfer of R. T. C. to Franklin High School for the 2002-03 school year only to allow the family time to move into another house within the Franklin High School attendance zone.

Upon the vote, the motion, as amended, carried unanimously.

It was the consensus of the Board to refund the tuition previously paid for R. T. C.

Financing Plan for the Issuance of Approximately \$45.4 Million of Unlimited Tax Refunding Bonds for the Purpose of Refunding Certain of the District's Previously-Issued Bonds (Item #4)

Mr. Hector Zavaleta, First Southwest Company, the EPISD Financial Advisor, advised that due to the current interest rate environment, the District can refund a portion of its 1993, 1994, and 1995 Unlimited Tax Bonds and realize a 3.7 percent savings of the refunded bonds or approximately \$1.7 million in total debt service. Mr. Zavaleta reviewed the District's current outstanding debt, the total outstanding principal, and the bond series that were identified for refunding with the corresponding interest rates. He provided a comparison of the current debt service, the debt service after refunding, and the amount to be saved by the District in addition to reviewing the proposed timeframe for the refunding process.

It was moved by Dr. Finke, seconded by Mr. Mena, and carried unanimously that the Board authorize the District's staff, bond counsel, and financial advisor to move forward with a financing plan for the issuance of approximately \$45.4 million of Unlimited Tax Refunding Bonds for the purpose of refunding certain of the District's previously issued bonds and to prepare all documentation in connection with such bond issue and such additional amount of previously-issued bonds (not to exceed \$17 million of principal) provided that it will result in a total minimum present value savings of at least 3 percent.

Discussion and Possible Action Regarding Review by Marcus, Fairall, Bristol & Co., LLP and Edge, McLagan, Nugent & Co., EPISD Forensic Auditors, of Process and Procedures Related to EPISD EMC/FMC (Energy Management Control/Facility Management Control) Systems Contract, #02.340, and Prior Related Contracts (Item #5)

Dr. Finke advised that the possible review of the EMC/FMC (Energy Management Control/Facility Management Control) Systems contract was recently discussed by the Board Investigative Services Committee. Mr. Tafoya added that the proposed services for this review by the District's forensic auditors would be provided at no additional cost to the District.

Mr. David Marcus, Marcus, Fairall, Bristol & Co., LLP, stated that focus of the review of the EMC/FMC Systems contract would be on the issue of sole source purchasing and exemptions from bidding as listed in the Texas Education Code. Mr. Marcus advised that this review would fall under the existing contract for the review of purchasing procedures.

It was moved by Mr. Rosales, seconded by Mr. Telles, and carried unanimously that the Board approve the review by Marcus, Fairall, Bristol & Co., LLP and Edge, McLagan, Nugent & Co., P.C., the District's forensic auditors, of the process and procedures related to the EPISD EMC/FMC (Energy Management Control/Facility Management Control) Systems Contract, #02.340, and prior related contracts as part of the audit being conducted on the District's purchasing, receiving, and payment process.

Discussion and Possible Action Regarding Board Policy BBB (Local) and Vote Required for Trustee Elections (Item #6)

A. Resolution Providing for Election by Trustees by Majority Vote

The following person requested to speak to this item:

1. Mr. Raul Garcia spoke in favor of a plurality vote for school board candidate elections.

It was moved by Mr. Wever and seconded by Mr. Telles that the Board adopt the Resolution Providing for Election by Trustees by Majority Vote.

There was discussion on the election costs incurred by candidates and the additional costs for run-off elections; other local governments having majority elections; and school board elections being concurrent with other local elections to reduce costs.

It was moved by Miss Garcia that the debate be closed and an immediate vote be taken on the pending question.

Upon the vote on the main motion, the motion carried with Dr. Finke, Mr. Telles, Mr. Mena, and Mr. Wever voting in favor of the motion, and Miss Garcia and Mr. Rosales voting against the motion.

B. New Board Policy BBB (Local), Board Members: Elections with Revision Regarding Election of School Board Candidates by Majority of Votes

It was moved by Mr. Wever and seconded by Dr. Finke that revisions to Board Policy BBB (Local), Board Members: Elections with Revision Regarding Election of School Board Candidates by Majority of Votes, be approved as presented (copy attached to the permanent file of these minutes). Upon the vote, the motion carried with Mr. Rosales and Miss Garcia voting against the motion.

Item Withdrawn

It was announced that item no. 7, B., Approval of Contract Renewals for EPISD Health Care Trust Medical Plan and Other Voluntary Employee Benefit Plans – Express Scripts, Inc. (Pharmacy Benefit Management), had been withdrawn from the agenda.

Approval of Contract Renewals for EPISD Health Care Trust Medical Plan and Other Voluntary Employee Benefit Plans (Item #7)

It was moved by Mr. Telles and seconded by Mr. Rosales that the Board approve the renewal of the contracts for the EPISD Health Care Trust Medical Plan and other voluntary employee benefit plans as listed for the plan periods and amounts indicated. Upon the vote, the motion carried with Mr. Mena abstaining from the vote.

- A. SPECTERA (Utilization Review/Utilization Management), acting as the Utilization Management/Utilization Review Company, for the period of January 1, 2003, through December 31, 2003, with no change in fee.
- C. Vision Service Plan (VSP) for vision services for the period of January 1, 2003, through December 31, 2003, with a 7 percent premium increase effective January 1, 2003.
- D. Safeguard Dental for Indemnity Dental Plan (VC-2322), Reimbursement Dental Plan (SR-32), and Discount Dental Plan (ADC-3) for coverage effective January 1, 2003, through December 31, 2003, with no change in fees.

Acceptance of Telecommunications Infrastructure Fund Board (TIFB) Public School Grants (Item #8)

- A. PS11C for Silva Magnet High School for Health Care Professions; Telles Academy; JJAEP (Telles) Middle School; and Delta Academy (\$98,918.00)

It was moved by Mr. Wever, seconded by Mr. Rosales, and carried unanimously that the Board accept the PS11C grant award from the Telecommunication Infrastructure Fund Board (TIFB) for the Silva Magnet High School for Health Care Professions; Telles Academy; JJAEP (Telles) Middle School; and Delta Academy in the amount of \$98,918.00 with the EPISD's in-kind contribution being in an amount not to exceed \$12,800.00. Mr. Mena was not present for the vote.

B. LB12 for Texas Public School Libraries (Large Districts) (\$700,000.00)

It was moved by Mr. Rosales, seconded by Miss Garcia, and carried unanimously that the Board accept the LB12 grant award from the Telecommunication Infrastructure Fund Board (TIFB) for Texas Public School Libraries in the amount of \$700,000.00.

Approval of Program Participation Agreement with Temple University of the Commonwealth System of Higher Education, Center for Research in Human Development and Education, for the Community for Learning Program at the School-Age Parent Center and Capacity Building Grant Funds from U. S. Department of Education (\$53,990.00) (Item #9)

It was moved by Mr. Mena, seconded by Mr. Rosales, and carried unanimously that the Program Participation Agreement with Temple University of the Commonwealth System of Higher Education, Center for Research in Human Development and Education, for the Community for Learning Program at the School-Age Parent Center be approved and that the Capacity Building Grant from U. S. Department of Education be approved in the amount of \$53,990.00.

Report on Gifted and Talented Education Program 2001-02 District Surveys of Students, Professional Staff, and Parents (Item #10)

Ms. Fara Green, Director, Advanced Academic Services, Gifted and Talented, advised that state law requires school districts to annually evaluate the effectiveness of their Gifted and Talented (GT) programs and to use the data to modify and update district and campus improvement plans. She advised that parents are to be included in the evaluation process. Ms. Green reviewed the development of the surveys of parents, professional staff, and students for the 2001-02 school year and advised that campus survey results were sent to principals to assist with their campus planning.

Ms. Green provided a summary of the survey results and the District's responses, which are aligned to the EPISD Gifted and Talented Five-Year Improvement Plan. She also reviewed the results of the surveys completed by eighth grade GT students, the campus professional staff, and the parents of GT students.

Item Withdrawn

It was announced that item no. 11, A., Catalog Discount Proposal and Purchase Order Requiring Board Approval – Maintenance Supplies/Materials Annual Catalog Discount Proposal #49-02 (\$1,800,000.00), had been withdrawn from the agenda.

Catalog Discount Proposal and Purchase Order Requiring Board Approval (Item #11)

B. Computers for Pre-Engineering Classes at Chapin High School, Purchase Order No. 247212 (\$43,549.20)

It was moved by Mr. Mena, seconded by Mr. Rosales, and carried unanimously that the computers for the Pre-Engineering classes at Chapin High School, Purchase Order No. 247212, be approved for purchase from Dell Marketing LP in the amount of \$43,549.20 (copy of purchase order attached to the permanent file of these minutes).

Request to Terminate Award of Charter Bus Service RFP #109-01 (Item #12)

It was moved by Mr. Rosales, seconded by Mr. Telles, and carried unanimously that the Board approve the Administration's request to terminate the award of Charter Bus Service RFP #109-01 effective 45 days from the date of notice of termination and authorize the Administration to initiate a new RFP for charter bus services. Dr. Finke abstained from the vote.

Approval of New School – Park Town Elementary School, #01.516 (South/Central El Paso) (Item #13)

The following people requested to speak to this item:

1. Mr. Gerald Cheek spoke about the Board reviewing the bids rather than the administration.
2. Ms. Carmen Felix, Executive Director, Southside Low-Income Housing Development Corporation, spoke about Alianza del Pueblo and meetings held to discuss site options for the proposed elementary school and requested that the Board consider the work done by the organization.
3. Ms. Virginia Costreceta spoke in support of the location being recommended for the proposed elementary school and requested that homes not be torn down.
4. Ms. Blanche Tune, PTA President, White Elementary School, spoke about her husband being the medical director of the Baptist Clinic, a free medical clinic located at Florence and Sixth Streets, and concerns about the building where the clinic is housed being torn down if Option A is selected as the site for the new school.
5. Mr. Jorge Salazar, Associate Director, Centro de Salud Familiar La Fe, spoke about his organization being part of Alianza del Pueblo; voiced his support of Option A, which addresses a concern with a new school being built only one block from a major highway; and requested that the Board postpone action on this item in order to get more information.

Mr. Hector Martinez, Associate Superintendent, Operations, commented on the administration having followed the Board's directive to coordinate a community outreach program to obtain input on the Park Town Elementary School site selection, the meetings with community members, and public meetings organized by Ms. Carmen Felix, a representative of Alianza del Pueblo.

Mr. Nick Corona, Executive Director, Facilities, Maintenance and Construction, provided information on Options A and B for the Park Town School site. He advised that Option A calls for the school to be constructed east of Armijo Park and the Boys Club and requires the closure of Ochoa Street between Sixth and Seventh Streets; and that Option B calls for the school to be constructed south of the current Aoy Elementary School site and requires the closure of Ninth Street, and possibly Eighth Street, between Campbell and Kansas. Mr. Corona advised that both options were presented at a meeting on July 16, 2002, at Aoy Elementary School and that it was the consensus of those attending the meeting to recommend Option B. He stated that administration was requesting the Board's authorization to proceed with the negotiations for the acquisition of the corresponding privately-owned land outlined in Option B, as well as the vacation of City-owned streets.

It was moved by Mr. Rosales, seconded by Mr. Wever, and carried unanimously that the Board approve Option "B" as the proposed site for the Park Town Elementary School, #02.516, to serve the attendance zone of Aoy and Roosevelt Elementary Schools; authorize the Administration to proceed with negotiations for the acquisition of the corresponding privately-owned parcels of land and the vacation of City-owned streets, in accordance with applicable Board policies, subject to the review and approval of the District's attorney, and subject to Board approval of purchase price(s) and terms; authorize proceeding with the preparation, advertisement, and issuance of an RFQ (request for qualifications) for professional services associated with the design of the Park Town Elementary School; and approve the utilization of the competitive bid process for Project 02.516, Park Town Elementary School, subject to the review and approval of the District's attorney, and authorize the advertisement and issuance of relevant documents to prospective bidders/proposers.

There was discussion on the composition of the RFQ committee; the two-step process to select a project architect/engineer; the position of the Texas Education Agency Governance and Complaints Unit on Trustee participation in a screening or qualifications committee for the selection of an architect; the inclusion of Mr. Telles and Mr. Rosales on the committee who have South/Central El Paso constituencies, and Ms. Carmen Felix and Mr. Jorge Salazar as representatives of Alianza and La Fe, respectively; and recessing to a closed meeting for legal advice regarding Trustee participation in a screening committee.

Meeting Closed

The meeting was recessed at 7:43 p.m. to a closed meeting by Mr. Wever under Section 551.071 of the Texas Education Code to receive advice from legal counsel regarding Board members participating on an RFQ review committee.

The closed meeting started at 7:47 p.m. The closed meeting ended at 8:15 p.m.

Meeting Opened

The meeting was reassembled in Open Session at 8:17 p.m.

Mr. Wever announced that Mr. Telles and Mr. Rosales along with community representatives, Ms. Carmen Felix and Mr. Jorge Salazar, will be non-voting, advisory members of the screening committee to select an architect/engineer for the new Park Town Elementary School and that the administration will make a final recommendation to the Board.

Meeting Closed (Item #14)

The meeting was again recessed at 8:19 p.m. to a closed meeting by Mr. Wever under Sections 551.071, 551.072, and 551.074 of the Texas Government Code as follows:

A. Personnel Appointments

1. Principal, Burleson Elementary School
2. Principal, Guerrero Elementary School
3. Assistant Principal, Newman Elementary School

B. Proposed Termination or Resignation of Continuing Contract Teachers (2 positions)

C. Duties of and Expense Reimbursement for Acting Superintendent

D. Consultation with School District Attorney

1. Eva Guajardo, Plaintiff v. El Paso Independent School District, Defendant; In the County Court at Law No. 3, El Paso County, Texas; Cause No. 2002-3232
2. Contemplated Litigation Concerning Site License Agreement with EdVision Corporation
3. Dianne Jones, Manuel Mendoza, Mark Mendoza, Efren Yturralde, and Elco Ramos, Plaintiffs vs. El Paso Independent School District, Defendant; In the 34th Judicial District Court, El Paso County, Texas; Cause No. 2000-2704
4. Francisco Gaitan, Plaintiff vs. El Paso Independent School District, Defendant; In the 34th Judicial District Court, El Paso County, Texas; Cause No. 2000-3409
5. Roshern Amie, Plaintiff vs. El Paso Independent School District, Defendant; In the County Court at Law No. 7, El Paso County, Texas; Cause No. 2001-1581
6. Juan Manuel Balli, Jose R. Sanchez, and Jose A. Viera, Plaintiffs vs. El Paso Independent School District, Defendant; In the 210th Judicial District Court, El Paso County, Texas; Cause No. 2001-2510
7. Betty C. Grinstead v. El Paso Independent School District; In the 41st Judicial District Court, El Paso County, Texas; Cause No. 2002-087

The closed meeting started at 8:21 p.m. The closed meeting ended at 9:41 p.m.

Meeting Opened

The meeting was reassembled in Open Session at 9:45 p.m.

Personnel Appointments – Principal, Burleson Elementary School (Item #14, A., 1.)

It was moved by Mr. Rosales, seconded by Mr. Wever, and carried unanimously that the Board accept the Acting Superintendent's recommendation to appoint Mary Helen Lechuga, Assistant Principal at Logan Elementary School, to the position of Principal at Burleson Elementary School.

Personnel Appointments – Principal, Guerrero Elementary School (Item #14, A., 2.)

It was moved by Mr. Rosales, seconded by Mr. Mena, and carried unanimously that the Board accept the Acting Superintendent's recommendation to appoint Joseph Sheldon, Principal at Travis Elementary School, to the position of Principal at Guerrero Elementary School.

Personnel Appointments – Assistant Principal, Newman Elementary School (Item #14, A., 3.)

It was moved by Mr. Mena, seconded by Mr. Wever, and carried unanimously that the Board accept the Acting Superintendent's recommendation to appoint M. Wayne Jones, Sr., Language Arts teacher at Camino Real Middle School in the Ysleta ISD, to the position of Assistant Principal at Newman Elementary School.

Proposed Termination or Resignation of Continuing Contract Teachers (2 positions)
(Item #14, B.)

It was moved by Mr. Mena, seconded by Mr. Rosales, and carried unanimously that the Board authorize the Acting Superintendent to give David Winkles notice of the proposed termination of his continuing contract.

Duties of and Expense Reimbursement for Acting Superintendent (Item #14, C.)

It was moved by Mr. Mena, seconded by Mr. Rosales, and carried unanimously that the Board approve expense reimbursement for the Acting Superintendent as follows: (1) automobile, if District-leased automobile is not used, at \$400.00 per month; (2) cellular phone usage at \$250.00 per month; and (3) other reasonable and necessary business expenses supported by receipts.

Consultation with School District Attorney – Eva Guajardo, Plaintiff v. El Paso Independent School District, Defendant; In the County Court at Law No. 3, El Paso County, Texas; Cause No. 2002-3232 (Item #14, D., 1.)

It was moved by Mr. Wever, seconded by Mr. Rosales, and carried unanimously that the Board authorize the law firm of Mounce, Green, Myers, Safi & Galatzan, PC to represent the District in the case filed by Eva Guajardo.

Meeting Adjourned

The meeting was adjourned at 9:50 p.m.

Date Approved: February 4, 2003