

Minutes of Meeting of Board of Trustees
El Paso Independent School District
July 22, 2003
5:00 p.m.
Education Center-Boeing

Present: Mr. Sal Mena, Jr., President
Dr. Lorraine O'Donnell, Vice President
Mr. Carlos Cordova, Secretary
Mr. David Dodge
Miss Leonor Garcia
Dr. Charles Roark
Mr. Charles L. Tafoya, Superintendent
Mr. Anthony Safi, School District Attorney

Absent: Mr. Richard Telles

The meeting was called to order at 5:02 p.m. by Mr. Mena. The Pledge of Allegiance was led by Mr. Dodge. Dr. Linda Holman, Associate Superintendent, Curriculum and Instruction, gave the Thought for the Day.

1. Public Forum

The following people requested to speak on Open Forum:

1. Mr. Tom Davis, Physics teacher, Franklin High School, spoke about health insurance payments and the employee contribution level.
2. Ms. Josephine Acosta spoke about the District's purchase of Southside homes for the construction of the South Central Elementary School.

2. Consent Agenda

The following items were pulled from the Consent Agenda for discussion as follows:

Mr. Mena - Item E., 2.

Dr. O'Donnell - Item B., 5.
Items C., 1., 2., 7., and 8.
Items D., 1. and 2.

Mr. Dodge - Item C., 6.

Questions on Item C., 1., Purchases Requiring Board Approval - Spanish Language Manipulatives CSP #64-03 (\$28,016.00)

Dr. O'Donnell inquired about the possibility of ordering these materials directly from the manufacturers to get reduced prices. Mr. Terry Freiburg, Director, Purchasing, advised that a source to the manufacturer is not available and that merchandise is provided through distributors.

Questions on Item C., 2., Purchases Requiring Board Approval - Linen Supply Service Bid #51-03 (\$56,000.00)

Responding to a question from Dr. O'Donnell, Mr. Terry Freiburg, Director, Purchasing, explained flat rate and per-piece pick-up and delivery charges, which were included in the total bid amount.

Questions on Item C., 6., Purchases Requiring Board Approval – Computers for Library Student Workstations, Purchase Order No. 272465 (\$64,548.76)

Mr. Dodge inquired about state and local split funding for this purchase. Ms. Sharon Carr, Facilitator, Library Learning Resources, advised that no local funds would be needed and that this purchase would be funded through remaining TIFB (Telecommunication Infrastructure Fund Board) money.

Questions on Item B., 5., Budget Amendments – Center for Career and Technology Education (\$70,860.00)

Dr. O'Donnell inquired about a notation regarding the use of Fund Balance. Mr. Tafoya advised that outside funds that a campus receives are placed in the Fund Balance to document their receipt with the intent of returning the funds to the campus when needed.

Questions on Item C., 7., Purchases Requiring Board Approval – Apple Computers for Journalism Department, Purchase Order No. 272775 (\$19,569.00)

Dr. O'Donnell inquired about the rationale for purchasing Apple computers. It was explained that the Apple platform would be more beneficial for their intended use.

Questions on Item C., 8., Purchases Requiring Board Approval – Computers for Finance Department, Purchase Order No. 272842 (\$31,103.28)

Responding to Dr. O'Donnell, Mr. Richard Romero, Director, Budget, advised that obsolete computers in Finance would be used within Central Office or distributed to the schools.

Questions on Item D., 1., Construction Contract Awards – Renovation of Fire Damaged Greenhouse – Coronado High School, #02.308 (\$149,420.00)

Dr. O'Donnell inquired about the issuance of citations related to this fire. Mr. Tafoya advised that arrests were made on this possible arson case, which is still in litigation.

Questions on Item D., 2., Construction Contract Awards – Districtwide Asphalt Playcourt Surfaces, Phase 2 – Burnet, Park, Polk, Rivera, Schuster, and White Elementary Schools, #02.364 (\$349,811.00)

Dr. O'Donnell inquired about whether a weighing coefficient is used when bids are evaluated to address local firms. It was explained that bid awards could not be based solely on a local-vendor factor. Information was provided on the bid evaluation process and the selection of a local vendor being made on a case-by-case basis.

Questions on Item E., 2., Maintenance and Service Agreement Contract Awards – Garbage Removal and Disposal, #04.433 (\$271,694.85)

The following people requested to speak to this item:

1. Mr. Rodolfo Loya, General Manager, and Ms. Mitzi Shannon, Legal Counsel, El Paso Community Disposal & Recycling, Inc., spoke about their bid being the low bid and the company being ready to serve the District.
2. Mr. Troy Roberts, representative of El Paso Disposal, LP, spoke about responding to the bid requirements and the services his company could provide the District.

Mr. Hector Martinez, Associate Superintendent, Operations, commented on the competition exhibited by this bid and the new company (El Paso Community Disposal) being a benefit to the community. Mr. Martinez stated that because El Paso Community Disposal & Recycling, Inc. did not submit some of the documents required in the bid, their bid was disqualified. He also indicated that the Operations staff had concerns regarding the company's ability to handle the District's account at this time.

It was moved by Mr. Dodge, seconded by Dr. O'Donnell, and carried unanimously that the items on the Consent Agenda be approved as listed below including any recommended vendors for any amounts indicated.

A. May 2003 Minutes

1. May 13, 2003, Board Finance Committee Meeting
2. May 6, 2003; May 13, 2003; May 20, 2003; and May 27, 2003, Meetings of the Board of Trustees

B. Budget Amendments

1. Newman Elementary School (\$800.00). This item is to purchase instructional materials and supplies.
2. Hornedo Middle School (\$2,000.00). This item is to cover travel expenses for four teachers to attend a Literacy Leaders Conference.
3. Ross Middle School (Administrative) (\$212.00). This item is to purchase administrative supplies.
4. Ross Middle School (Instructional) (\$426.00). This item is for instructional materials and supplies.
5. Center for Career and Technology Education (\$70,860.000). This item is for the purchase of equipment for the Pre-Engineering/Manufacturing class scheduled for the 2003-04 school year, which was approved at the December 10, 2002, Board meeting.
6. High School Division (\$2,757.00). This item is to pay an invoice balance from UTEP (University of Texas at El Paso) for the utilization of the Don Haskins Center for the 2002-03 graduation exercises.
7. Research, Evaluation and Planning (\$259,427.00). This item is to correct the inadvertent coding for the salaries and benefits of six employees assigned to the Research, Evaluation and Planning Unit and to allow the reclassification to the appropriate budget function.

C. Purchases Requiring Board Approval

1. Spanish Language Manipulatives CSP #64-03 (\$28,016.00) was awarded to Lakeshore Learning Materials (copy of bid tabulation attached to the permanent file of these minutes).
2. Linen Supply Service Bid #51-03 (approx. \$56,000.00) was awarded to Mission Linen Supply with net terms and an option to extend for an additional 24 months, 12 months at a time, subject to the approval of the 2003-04 preliminary budget (copy of bid tabulation attached to the permanent file of these minutes).
3. Yearbook Bid #63-03 was awarded to Friesens Yearbooks; Herff Jones Yearbook; Jostens, Inc.; Taylor Publishing Co.; and Walsworth Publishing Co. to provide yearbooks for the high schools for the 2003-04 school year, with the selection of the vendor to be made by each school (copy of bid tabulation attached to the permanent file of these minutes).

4. Art Paper Bid #65-03 (\$155,646.56) was awarded as follows: AFP Industries, Items 9-11, 30-36, 42, 45, 50-55, and 58, \$44,081.58, net 30; Bye-Mo'r, Inc., Items 16, 19, 21, 24, 25, 27, and 29, \$23,514.00, net 30; and Pyramid School Products, Items 1-8, 12-15, 17, 18, 20, 22, 23, 26, 28, 37-41, 43, 44, and 46-49, \$88,050.88, net 30 (copy of bid tabulation attached to the permanent file of these minutes).
 5. Topsoil, Compost, & Sod Bid #68-03 (\$52,145.00) was awarded to Gardner Turf Grass in the amount of \$19,454.00 and Prime Irrigation in the amount of \$32,691.00 (copy of bid tabulation attached to the permanent file of these minutes).
 6. Computers for Library Student Workstations, Purchase Order No. 272465 (\$64,548.76), from Dell Marketing LP, the lowest quote (copy of purchase order attached to the permanent file of these minutes).
 7. Apple Computers for Journalism Department, Purchase Order No. 272775 (\$19,569.00), from Apple Computer, the sole source (copy of purchase order attached to the permanent file of these minutes).
 8. Computers for Finance Department, Purchase Order No. 272842 (\$31,103.28), from Dell Marketing LP, the lowest quote (copy of purchase order attached to the permanent file of these minutes).
 9. Replacement of Steel Doors at Douglass Elementary School; Henderson and MacArthur Middle Schools; and Coronado and Jefferson High Schools, Purchase Order No. 272855 (\$20,145.00), from ALS Locksmith Services, Inc., the lowest quote (copy of purchase order attached to the permanent file of these minutes).
- D. Construction Contract Awards were made as follows, subject to the review and approval of the District's attorney:
1. Renovation of Fire Damaged Greenhouse – Coronado High School, #02.308 (\$149,420.00), to Silverton Construction Co., Inc.
 2. Districtwide Asphalt Playcourt Surfaces, Phase 2 – Burnet, Park, Polk, Rivera, Schuster, and White Elementary Schools, #02.364 (\$349,811.00), to F. T. James, Construction, Inc.
 3. Morehead Locker Rooms HVAC Upgrade, #02.526 (\$62,820.00), to Matyear Construction Co.
- E. Maintenance and Service Agreement Contract Awards were made as follows, subject to the review and approval of the District's attorney and the approval of the 2003-04 preliminary budget:
1. Compactor Rental, Service and Disposal, #04.426 (\$55,280.90), to El Paso Disposal, LP for the required management, labor, trade equipment, and vehicles to provide and service trash compactors and to pick up, remove and legally dispose of trash and garbage from said compactors.
 2. Garbage Removal and Disposal, #04.433 (\$271,694.85), to El Paso Disposal, LP, for the required management, labor, trade equipment, and vehicles to pick up, remove and legally dispose of trash and garbage, with the Board waiving the technicality of the failure of El Paso Disposal, LP to acknowledge receipt of Addendum No. 1 at bid opening.

F. Professional Services Contract Awards were made as follows, subject to the review and approval of the District's attorney, with additional services listed in the contract to be paid at established hourly rates only if authorized in writing by the owner for services the owner cannot provide:

1. Property Appraisals - South Central Elementary School (E-5), #03.634 (\$25,000.00), to John Page Kemp Jr., MAI.
2. Districtwide Asbestos Management Services on Maintenance Tax Notes Projects, #03.739 (approx. \$100,000.00), to Encon International, Inc.
3. AHERA (Asbestos Hazard Emergency Response) Summer 2003/Winter 2004 Six-Month Periodic Surveillance, #03.740 (approx. \$28,500.00) to R & A Consultant Group dba Border Environmental Services.

5. Agreement with G. P. Graham Capital Management Group for Additional Training and Education Services Related to Benefits Administration and Compliance, Section 125, Flexible Spending Accounts, COBRA, 403(b) Tax Sheltered Annuities, and HIPAA (\$20,000.00)

It was moved by Mr. Cordova, seconded by Dr. Roark, and carried unanimously that the Board approve the Agreement with Gale Patrick Graham, individually and d/b/a G. P. Graham Capital Management Group, for on-going training related to benefits administration and compliance, Section 125, flexible spending accounts, COBRA, 403(b) tax sheltered annuities, and HIPAA beginning August 1, 2003, through July 31, 2004.

3. Agreement with Region 19 Education Service Center for Region 19 Migrant Education Shared Services Arrangement 2003-04 (\$986,980.00)

Dr. Linda Holman, Associate Superintendent, Elementary/Middle Schools Division II, reviewed the criteria for participation in the migrant program. There was discussion on the total number of students served and the cost of the program.

It was moved by Mr. Cordova and seconded by Mr. Dodge that the Board approve this agreement for the provision of migrant education services for eligible students in the EPISD for the period of August 1, 2003, to July 31, 2004. Upon the vote the motion carried with Dr. Roark voting against the motion.

4. Contract with ISM (Integrated Skills Methods) Teaching Systems, Inc. for Dyslexia/Related Disorders (DRD) Program Services (\$35,500.00)

It was moved by Miss Garcia, seconded by Mr. Cordova, and carried unanimously that the Board approve this contract for the period of August 1, 2003, through July 31, 2004, for the provision of data processing and teacher training for Alta Vista, Aoy, Barron, Beall, Bliss, Bonham, Cielo Vista, Clardy, Douglass, Fannin, Hart, Hawkins, Hillside, Hughes, Kohlberg, Mesita, Newman, Nixon, Putnam, Roberts, Roosevelt, Rusk, Schuster, Stanton, Wainwright, Whitaker, and White Elementary Schools; and Canyon Hills, Charles, MacArthur, Ross, and Wiggs Middle Schools.

6. Amendment No. 1 to EPISD Health Care Trust Medical Plan - Emergency Room Services

It was moved by Miss Garcia, seconded by Mr. Cordova, and carried unanimously that the Board approve this amendment for emergency care services retroactive to January 1, 2003, as presented by the administration.

7. Award of Student Accident Insurance Catastrophic Cash Benefit and Catastrophic Medical Benefit RFP #61-03 (\$8,584.00)

Mr. Kyle Jeglum, Assistant Director, Risk Management/Workers' Compensation, advised that the administration's recommendation on the award of this RFP was presented to the Board's Employee Health/Insurance Committee on July 8, 2003. The recommended award is Student Insurance, Inc., underwritten by Mutual of Omaha Insurance Company through the local representative Rick Hernandez, based on a lifetime benefit of \$1 million.

The following person requested to speak to this item:

1. Mrs. Anna Maynard, Maynard & Associates, spoke about the administration's recommendation for a lifetime benefit with a \$1 million cap, her quote of \$5 million for a ten-year period, and the impracticality of a \$1 million cap on a lifetime benefit.

There was discussion on the RFP specifications; Mutual of Omaha coming forward with an offer of a \$2 million lifetime benefit for an additional \$506.00 premium; the premium amounts for the different policies being offered; the need for additional information; students beginning sports activities the first of August 2003; and postponing this item for two weeks.

It was moved by Mr. Dodge and seconded by Miss Garcia that this item be postponed and referred back to the Board's Employee Health/Insurance Committee for additional review and brought back to the Board on July 29, 2003. Upon the vote, the motion carried with Dr. Roark and Mr. Cordova voting against the motion.

8. Extension of Resignation Deadline for Contract Employees and Maintaining Current Employees at Current Rates of Pay Until Adoption of New Compensation and Wage Schedules

It was moved by Mr. Dodge, seconded by Miss Garcia, and carried unanimously that the Board extend the resignation deadline to August 31, 2003, for all contract employees and that all staff remain at their current wage or compensation rates pending the Board's adoption of an employee compensation plan at a future meeting.

9. Request for Waiver of Board Policy EHDD (Local), Extended Instructional Programs: College Course Work/Dual Credit Program

It was moved by Mr. Cordova, seconded by Miss Garcia, and carried unanimously that the Board approve the waiver of this Board policy to allow a ninth grade student to receive high school Physical Education credit for a class that will be taken at UTEP (University of Texas at El Paso) in the fall of 2003, as recommended by the Texas Higher Education Coordinating Board and the principal at El Paso High School.

10. Preliminary Report of Results of the First Year of the Texas Assessment of Knowledge and Skills (TAKS) – Spring 2003

Dr. Robert LaGrone, Evaluator, and Mr. Mario Acosta, Districtwide Test Coordinator, Research, Evaluation and Planning, provided a summary report on the preliminary results of the Spring 2003 administration of the TAKS. A brief overview was provided on the percentages per grade level reached by the District as compared to the state test results in Reading, Mathematics, Writing, and Science in English and Spanish; English Language Arts; and Social Studies in English.

There was discussion on the test results; developing staff development to assist teachers in bridging the gaps between students; breaking down the results by school to allow each community to focus on its specific instructional needs; and evaluating the various instructional programs purchased by the District to determine their value to academic performance.

11. Gang Resistance Education and Training (GREAT) Program Grant Award for EPISD Police Services (\$38,125.00)

It was moved by Dr. O'Donnell, seconded by Miss Garcia, and carried unanimously that the Board approve the award of this grant to be implemented by EPISD Police Services, which will offer instruction to elementary and middle schools-aged children on gang prevention and anti-violence techniques.

12. Lost Textbook Reimbursement Payments and/or Replacements from TEA or Publishers/Depositories (approx. \$207,382.00)

Ms. Barbara Brown, Assistant Director, Instructional Materials, reviewed the textbook inventory process. There was discussion on the number of lost textbooks and the resulting cost to the District; student textbooks being audited periodically throughout the school year; and a status report being brought back to the Board.

It was moved by Dr. O'Donnell, seconded by Mr. Cordova, and carried unanimously that the Board approve the reimbursement payments and/or replacement orders for textbooks as presented and as dictated by the results of the annual textbook inventory (list of depositories attached to the permanent file of these minutes).

13. Instructional Materials and/or Training Requiring Board Approval

It was moved by Mr. Dodge, seconded by Mr. Cordova, and carried unanimously that the following instructional materials and/or training be approved to the recommended sole source vendors in the amounts indicated for the remainder of the 2002-03 fiscal year:

- A. Instructional Materials from Curriculum Associates®, Inc. (approx. additional expenditure \$42,000.00)
- B. discoveragendas™ and Franklin Covey Student Planners from Premier Agendas, Inc. (approx. \$44,000.00)
- C. Maintenance, Upgrades, and Training in Connection with CIMS III Software (Financial Accounting) from Prologic Technology Systems, Inc. (approx. \$49,500.00)

14. Purchase Requiring Board Approval - Annual Janitorial Equipment Bid #54-03 (\$99,164.48)

It was moved by Dr. O'Donnell, seconded by Mr. Cordova, and carried unanimously that this bid be awarded as follows, with Item #29 being awarded to Southwestern Mill Dist., Inc. and Item #55 being awarded to Baron Chemical Co., Inc., pursuant to the tie-breaking procedures: Baron Chemical Co., Inc., Items 1-4, 25, 26, 31, 33-41, 46, 47, 49-55, and 59-62, \$48,788.60, net; Regal Supply & Chemical, Items 19, 28, and 63, \$1,749.24, net; Southwestern Mill Dist., Inc., Items 13-15, 17, 20-24, 27, 29, 30, 43-45, 48, 57, 58, and 64, \$32,140.92, net; Springtime Janitorial Supplies, Items 5-12, \$13,242.00, net; and W. W. Grainger, Items 16, 18, 32, 42, and 56, \$3,243.72, 1 percent (copy of bid tabulation attached to the permanent file of these minutes).

15. Final Payment for Construction Contracts Exceeding \$100,000.00

It was moved by Miss Garcia and seconded by Dr. O'Donnell that the Board approve the final payment for the following construction contracts in the amounts indicated as recommended by the administration, subject to the review and approval of the District's attorney.

- A. Districtwide ADA (Americans with Disabilities Act) Handicap Accessibility, #02.923 (total cost \$334,802.00)

B. 2003 Portable Classrooms, Phase 2, #03.641 (\$19,782.40, total cost \$395,648.00)

Mr. Hector Martinez, Associate Superintendent, Operations, advised that because federal funds were involved in the funding of Project No. 03.641, the deadline for processing final payment and related documentation was July 31, 2003, which prompted the request for the Board's authorization to process final payment at this time. He stated that it was anticipated that the approximately \$8,000.00 worth of work remaining to be done would be completed prior to July 31, 2003.

Motion Amended

Miss Garcia amended her motion that the final payment on Project No. 03.641 would be paid in full provided the work was completed on or before July 31, 2003, and that if the work is not completed, \$8,000.00 would be withheld until such time as the work is completed.

Upon the vote, the motion, as amended, carried unanimously.

17. David Alvarado, et al. vs. El Paso Independent School District, et al.; In the United States District Court for the Western District of Texas, El Paso Division; No. EP-70-CA-279 and Recommendation to Transfer Approximately 122 Students from Logan Elementary School to Milam Elementary School

Mr. Tafoya provided the rationale for recommending the transfer of students from Logan Elementary School to Milam Elementary School, which will increase the enrollment at Milam and relieve the overcrowding at Logan. He stated that approval was received from MALDEF (Mexican American Legal Defense Educational Fund) following conversations with their attorneys in connection with the David Alvarado case and the redrawing of attendance boundaries. He indicated that the students who would be moving to Milam are presently being bused to Logan due to hazardous walking conditions. He requested the Board's approval to hold public meetings to provide information to the parents whose children will be transferred from Logan to Milam Elementary School.

It was moved by Mr. Cordova, seconded by Miss Garcia, and carried unanimously that the Board authorize the administration to begin public meetings with parents of the students that will be transferred to Milam Elementary School from Logan Elementary School.

18. Award of High Speed Wide Area Network RFCSP #56-03 (\$2,268,000.00)

Mr. Jack Johnston, Executive Director, Technology and Information Systems (TIS), provided information on the award of this RFCSP, which was originally presented to the Board on July 8, 2003, and was to be funded from the Fund Balance. He advised that the award of the RFCSP is being recommended for reconsideration for funding through SHARS (School Health and Related Services) reimbursement. The ongoing costs would be funded by TIS and through funding from the State Electronic Textbook Fund.

There was discussion on there being a five-year commitment for this program; including a non-appropriation clause in the motion for approval; notification having been received on the receipt of the SHARS funds; annual costs for ongoing services; a portion of the funding coming from the TIS budget for the coming year; the postponement of the item on July 8, 2003, having delayed the completion of the fiber connections to the remaining 36 locations; and continuing discussion of this item after the closed meeting.

Meeting Closed

The meeting was recessed at 7:57 p.m. to a closed meeting by Mr. Mena under Sections 551.071 and 551.074 of the Texas Government Code as follows:

16. Closed Meeting

A. Personnel Appointments

1. Principal, Magoffin Middle School
2. Principal, Richardson Middle School
3. Principal, Putnam Elementary School
4. Principal, White Elementary School

B. Proposed Termination of Continuing Contract Teacher

C. Acquisition of Real Property – South Central (Park Town) Elementary School

D. Consultation with School District Attorney Regarding Pending Litigation – United States of America ex rel. Ramesh Gudur v. Texas Department of Health, et al.; In the United States District Court, Texas; Houston Division; Case No. C.A. No. H-00-1169

The closed meeting started at 8:05 p.m. The closed meeting ended at 8:50 p.m.

Meeting Opened

The meeting was reassembled in Open Session at 8:50 p.m.

16. The action as a result of items discussed in closed meeting was as follows:

A. Personnel Appointments

1. Principal, Magoffin Middle School

It was moved by Mr. Cordova, seconded by Mr. Mena, and carried unanimously that the Board accept the Superintendent's recommendation to appoint Lionel Rubio, Principal at Alamo Elementary School, to the position of Principal, Magoffin Middle School.

2. Principal, Richardson Middle School

It was moved by Mr. Mena, seconded by Mr. Cordova, and carried unanimously that the Board accept the Superintendent's recommendation to appoint Angelo Pokluda, Principal at Bradley Elementary School, to the position of Principal, Richardson Middle School.

3. Principal, Putnam Elementary School

It was moved by Dr. O'Donnell, seconded by Mr. Cordova, and carried unanimously that the Board accept the Superintendent's recommendation to appoint Patricia Medlin, Assistant Principal at Moreno Elementary School, to the position of Principal, Putnam Elementary School.

4. Principal, White Elementary School

It was moved by Miss Garcia, seconded by Dr. Roark, and carried unanimously that the Board accept the Superintendent's recommendation to appoint Pamela Onick, Principal at Johnson Elementary School, to the position of Principal, White Elementary School.

B. Proposed Termination of Continuing Contract Teacher

It was moved by Mr. Dodge, seconded by Mr. Mena, and carried unanimously that the Board authorize the Superintendent to give Robert Kaebnick, a Continuing Contract teacher, notice of the proposed termination of his contract.

C. Acquisition of Real Property – South Central (Park Town) Elementary School

It was moved by Mr. Dodge, seconded by Mr. Mena, and carried unanimously that the Board authorize the administration to finalize the purchase of Lot 12, Block 49, Campbell Addition, El Paso, El Paso County, Texas, for a final purchase price of \$34,000.00, and the payment of actual qualified moving expenses incurred by the current owner not to exceed \$2,500.00, subject to the review and approval of the District's attorney.

18. Award of High Speed Wide Area Network RFCSP #56-03 (continued)

It was moved by Dr. Roark, seconded by Dr. O'Donnell, and carried unanimously that High Speed Wide Area Network RFCSP #56-03 be awarded to Time Warner Communications and BNI Solutions, LLC for the total amount of \$2,268,000.00 for a contract term of 60 months, subject to the review and approval of the District's attorney, the contract containing a non-appropriation clause, and final approval of the contract by the Board of Trustees, with the estimated amount through November 30, 2003, being \$540,000.00 and \$1,728,000.00 being payable over the next 60 months beginning December 1, 2003, with an estimated amount of \$1,526,400.00 being eligible for future E-Rate funding.

Meeting Adjourned

The meeting was adjourned at 8:55 p.m.

Date Approved: September 9, 2003