

El Paso Independent School District  
Minutes of Board Finance Committee Meeting  
November 5, 2002  
5:00 p.m.  
Education Center-Boeing

**Present:** Dr. Gene Finke, Board Vice President, Board Finance Committee Chairperson  
Mr. Dan Wever, Board President  
Mr. Joe Rosales, Board Member  
Mr. Anthony Safi, School District Attorney<sup>1</sup>

**Absent:** Miss Leonor Garcia, Board Secretary

**Administration:** Mr. Charles Tafoya, Acting Superintendent  
Ms. Elizabeth Bulos, Director, Employee Benefits

**Guests:** Mr. Sal Mena, Jr., Board Member  
Dr. Charles Roark, Board Member  
Mr. Richard Telles, Board Member  
Mr. James Edge, James D. Edge & Associates  
Mr. David Marcus, Marcus, Fairall, Bristol & Co., L.L.P.  
Mr. Randy McGraw, G. P. Graham & Associates  
Ms. Frances Wever, El Paso Federation of Teachers and Support Personnel

The meeting was called to order at 5:19 p.m. by Dr. Finke.

The topics discussed were as follows:

1. Scope of Work to be Provided by Marcus, Fairall, Bristol & Co., LLP and Edge, McLagan, Nugent & Co., P.C. in the Review of Financial Issues Related to Employee Cost Sharing Level for the Health Benefits Plan Previously Approved by the Board of Trustees and Cost for Services (Item #1, A.)
  - a. Reviewed proposed agreed-upon procedures
    - (1) Problem, Immediate Solution, and Long-Range Solution
    - (2) Agreed Upon Procedures
  - b. Elaboration on statement in fifth paragraph, second sentence, regarding the report being "...solely for the use of the Board of Trustees and should not be used by those who did not agree to the procedures..."
  - c. Texas Education Agency validating the figures prior to conducting review and adding to procedures, which would allow Marcus/Edge to understand the process of state funding for health care

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<sup>1</sup> Mr. Safi departed at 6:08 p.m.

- d. Adding report listing procedures and findings to agreed-upon procedures
- e. Specific groups with whom Marcus/Edge will meet (agreed-upon procedures #3)
  - (1) El Paso Federation of Teachers and Support Personnel representatives
  - (2) Individual Board members
  - (3) Unity Council representatives
  - (4) Insurance consultant
  - (5) Mr. Gerald Cheek, President, El Paso Council of PTAs
  - (6) Budget Review Committee members
  - (7) Insurance Advisory Committee members (administration)
- f. Adding review of health fund reserves to agreed-upon procedures
- g. Calling a meeting of Board's Employee Health/Insurance Committee at 4:00 p.m. on November 12, 2002.

Speaker to this item:

Ms. Pat Bulos, employee of EPISD, spoke about a concern that this procedure is a grievance and that District funds are being spent for this independent review.

- h. Cost for review being approximately \$15,000.00 to \$25,000.00, depending on whether unexpected circumstances arise, and travel expenses being extra, with Board Finance Committee recommending a cap of \$25,000.00.
- i. Possibly completing the review by November 30, 2002

2. Review Authorized Sellers of Investments and Providers of Investment Officer Training (Item #1, C.)

Reviewed list of approved brokers, investment pools and Money Market Funds, and approved investment officer training providers

3. Discuss Annual Investment Report and Review Investment Policy (Item #1, B.)

- a. Reviewed investment balances (beginning and ending of year), investment performance, investment yields, and investment distribution and portfolio distribution

Meeting Adjourned

The meeting was adjourned 6:26 p.m.

Date Approved: March 25, 2003