

El Paso Independent School District
Minutes of Board Policy Committee Meeting
September 4, 2001
5:00 p.m.
Education Center-Boeing

Present: Mr. Dan Wever, Board President, Board Policy Committee Chairperson
Miss Leonor Garcia, Board Secretary
Mr. Sal Mena, Jr., Board Member
Dr. Charles Roark, Board Member
Mr. Joe Rosales, Board Member
Mr. Anthony Safi, School District Attorney

Administration: Dr. Gilberto Anzaldua, Superintendent
Mrs. Linda Corral, Associate Superintendent, Middle Schools Division
Mr. John Doran, Associate Superintendent, High Schools Division
Dr. Linda Holman, Associate Superintendent, Curriculum and Instruction
Mr. Hector Martinez, Associate Superintendent of Operations
Mr. Charles Tafoya, Associate Superintendent, Human Resources
Mr. Nicholas Corona, Executive Director, Facilities, Maintenance and Construction
Mr. Jack Johnston, Executive Director, Technology and Information Systems
Ms. Marsha Lawler, Executive Director, External Funding
Ms. Marian Ilgenstein, Director, Secondary Personnel

Guests: Mr. Richard Telles, Board Member
Mrs. Frances Wever, El Paso Federation of Teachers and Support Personnel

The meeting was called to order at 5:03 p.m. by Mr. Wever.

The topics discussed were as follows:

1. New Policy BBFA (Local), Ethics: Conflict of Interest (Item #1, A.)
 - a. Reviewed legal requirements for filing of conflicts of interest by Trustees
 - b. Reviewed external auditors' Related Party Questionnaire, which is filed annually by each Trustee, and whether it suffices as a conflict of interest affidavit (legal counsel advised it is not equal)
 - c. Adding language from paragraph 2 of Board Policy DBD (Local) that Board members shall not use coercive means, etc., to influence decisions, purchases, adoptions, or colleagues
 - d. Eliminating proposed language related to vendors contacting Trustees
 - e. It was the consensus of the Committee that subsection Vendor Contact with Board Members be deleted from BBFA (Local).

2. Revision to BBG (Local), Board Members: Compensation and Expenses (Item #1, B.)
 - a. Combining item nos. 1 and 2 under subheading Expense Reimbursement, which are redundant
 - b. Adding item to subheading Expense Reimbursement allowing Trustees to use per diem

3. New Policy CKB (Local), Safety Program/Risk Management: Accident Prevention and Reports (Item #1, C.)
 - a. Discussed revisions previously recommended on August 28, 2001, and other editorial revisions
4. Revision to CV (Local), Facilities Construction (Item #1, D.)
 - a. Reviewed CV (Legal) and language regarding delegation of authority on contracts from the Board to the Superintendent
 - b. Submitting reports on change orders on a monthly basis
 - c. Requiring professional services and construction contracts exceeding \$15,000.00, not \$25,000.00, to go to the Board, taking emergencies into consideration
 - d. Delegating contracts between \$15,000.00 and \$25,000.00 to the Superintendent
 - e. Listing requirements for completion of work in order to make final payment on construction contracts
 - f. Percentage of basic services fees for professional services contracts
5. Revision to DBD (Local), Employment Requirements and Restrictions: Conflict of Interest (Item #1, E.)
 - a. Eliminating language under subheading Vendor Contact with Employees on page 4 related to Board members or changing the language to be directed at employees only
 - e. It was the consensus of the Committee that subsection Vendor Contract with Employees be deleted from DBD (Local).
6. Revisions to DC (Local) and (Regulation), Employment Practices (Item #1, F.)
 - a. Reviewed DC (Regulation), need to work on repetitive language
 - b. Sending policy to El Paso Consultation Association for opinions/ recommendations regarding the selection of principals
 - c. Reviewed DC (Legal) and terms of employment and delegation of authority
 - d. All policies related to employment with delegation of authority to the Superintendent to be brought back to the Board
7. Revision to DEE (Local), Compensation and Benefits: Expense Reimbursement (Item #1, G.)
 - a. Send to El Paso Consultation Association for review
8. Revision to DK (Local), Assignment and Schedules (Item #1, H.)
 - a. Send to El Paso Consultation Association for review
9. Revision to DMD (Local), Professional Development: Professional Meetings and Visitations (Item #1, I.)
 - a. Send to El Paso Consultation Association for review
10. New Policy EHBAD (Local), Special Education Students: Procedural Requirements (Item #1, J.)
 - a. Needing additional time to study the policy and bringing policy back to Board Policy Committee

11. Revision to FMG (Local), Student Activities: Travel (Item #1, K.)
 - a. Reviewed revisions recommended at last Board Policy Committee meeting on August 28, 2001
12. Revision to FNCJ (Local), Student Rights and Responsibilities: Sexual Harassment/Sexual Abuse (Item #1, L.)
 - a. Reviewed revisions recommended at last Board Policy Committee meeting on August 28, 2001
 - b. Discussed additional recommendations and revisions and the addition of Exhibit
13. Possible Discussion of Other Policies or Policy-Related Issues (Item #1, M.)
 - a. CH (Local), Purchasing and Acquisition, to be brought back to the full Board for possible revision

Meeting Adjourned

The meeting was adjourned at 6:34 p.m.

Date Approved: November 13, 2001