

**El Paso Independent School District
Minutes of Board Finance Committee Meeting
November 27, 2001
3:00 p.m.
Education Center-Boeing**

Present: Dr. Gene Finke, Board Vice President, Board Finance Committee
Chairperson
Mr. Dan Wever, Board President
Miss Leonor Garcia, Board Secretary
Mr. Joe Rosales, Board Member¹

Administration: Dr. Gilberto Anzaldua, Superintendent
Ms. Linda Corral, Associate Superintendent, Middle Schools Division
Mr. William Goodman, Associate Superintendent, Finance
Mr. Hector Martinez, Associate Superintendent, Operations
Mr. Nicholas Corona, Executive Director, Facilities, Maintenance and
Construction
Mr. Jack Johnston, Executive Director, Technology and Information Systems
Ms. Marsha Lawler, Executive Director, External Funding
Mr. Luis Villalobos, Executive Director, Communications and Business
Partnerships
Mr. Richard Romero, Director, Budget
Dr. William Wachtel, Senior Researcher, Finance
Mr. Walt Byers, Treasury Manager²
Mr. James Damm, E-Rate Consultant

Guests: Mr. Sal Mena, Jr., Board Member
Dr. Charles Roark, Board Member³
Mr. Richard Telles, Board Member
Mr. C. F. Jordan, C. F. Jordan, LP
Mr. Darren Woody, C. F. Jordan, LP
Mr. Paul Bauer, C. F. Jordan, LP
Ms. Adrian Peña, C. F. Jordan, LP
Mr. Jim McDaniel, Jacobs Engineering
Mr. Dave Syfert, Jacobs Engineering
Ms. Frances Wever, El Paso Federation of Teachers and Support Personnel

The meeting was called to order at 3:10 p.m. by Dr. Finke.

The topics discussed were as follows:

¹ Mr. Rosales arrived at 4:20 p.m.

² Mr. Byers arrived at 4:25 p.m.

³ Dr. Roark arrived at 4:45 p.m.

1. Discussion and Possible Action on Procurement and Finance Methodology for Critical Facility Needs (Item #1, A.)
 - a. Presentation by C. F. Jordan, LP and Jacobs Engineering on alternative financing for facility maintenance needs.
 - i. C. F. Jordan, LP and Jacobs Engineering K-12 experience
 - ii. lease purchase/design build-leaseback
 - iii. identifying budget surplus (unallocated)
 - iv. identification of new construction/renovation and expansion
 - v. break down into projects
 - vi. capital lease/operating lease
 - b. Present to Board of Trustees at special meeting on December 4, 2001
2. Update and Issues on E-Rate Program (Item #1, B.)
 - a. Project overview
 - i. protocol for program management
 - ii. calendar, including deadlines and need for master calendar of events
 - iii. financing
 - iv. reporting process
 - v. project coordination
 - vi. issues
 - (a) office space – partially for IBM Global
 - (b) coordination with schools and departments
 - (c) project changes
 - (d) Year 5 E-Rate projects
3. Federal Programs and Grants for Board Approval (Item #1, C.)
 - a. Item postponed until December 4, 2001, Board Finance Committee
4. Providing Related Services to Special Education Students in Private Schools (Item #1, D.)
 - a. Reviewed current list of private school students receiving special education services in EPISD
 - b. Estimated cost to provide services is between \$100,000.00 and \$450,000.00
 - c. Possibly providing services for one year only
 - d. Designing inservice for staff in private schools so they can provide special education services

Meeting Adjourned

The meeting was adjourned at 5:08 p.m.

Date Approved: February 12, 2002