

El Paso Independent School District  
Minutes of Board Investigative Services Committee Meeting  
October 16, 2001  
3:00 p.m.  
Education Center-Boeing

**Present:** Dr. Gene Finke, Board Vice President Board Investigative Services  
Committee Chairperson  
Mr. Dan Wever, Board President

**Absent:** Mr. Joe Rosales, Board Member

**Administration:** Dr. Gilberto Anzaldua, Superintendent  
Ms. Linda Corral, Associate Superintendent, Middle Schools Division  
Mr. Luis Villalobos, Executive Director, Communications and Business  
Partnerships  
Mr. Tim Holt, Evaluator, Research and Evaluation

**Guests:** Miss Leonor Garcia, Board Secretary  
Dr. Charles Roark, Board Member<sup>1</sup>  
Mr. Richard Telles, Board Member  
Mr. David Marcus, Marcus, Fairall, Bristol & Co., L.L.P.

The meeting was called to order at 3:02 p.m. by Dr. Finke.

The topics discussed were as follows:

1. Report on Special Education Review Conducted by Marcus, Fairall, Bristol & Co., LLP and Edge, McLagan, Nugent & Co., P.C. (Item #1, A.)
  - a. Distributed final report on Special Education Review
  - b. Reviewed highlights of report
    - 1) Lack of use of available technology
    - 2) Improving communication
    - 3) Creating oversight committee
    - 4) Improving ARD (admission, review and dismissal) process
    - 5) Weekly reports to Special Education employees
    - 6) Monthly meetings of Special Education personnel
    - 7) Opening up budget process to Special Education staff
    - 8) Quarterly reports to the Board of Trustees
2. Recommendation by Marcus, Fairall, Bristol & Co., LLP and Edge, McLagan, Nugent & Co., P.C. on Overview of EPISD Workers' Compensation Program (Item #1, B.)
  - a. Proposed preliminary review of selected and targeted claims (random transactions)
  - b. Meeting with District's Safety Coordinator and reviewing preliminary reports/findings
  - c. Consensus of Committee that the auditors meet with Safety Coordinator and make final recommendation

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<sup>1</sup> Dr. Roark arrived at 3:50 p.m.

3. Possible Discussion of Other Issues Related to Investigative Services (Item #1, C.)
  - a. Update on review of Purchasing, Receiving, and Payment Processes

Meeting Adjourned

The meeting was adjourned at 3:58 p.m.

Date Approved: January 22, 2002