

Minutes of Meeting of Board of Trustees  
El Paso Independent School District  
October 10, 2000  
5:00 p.m.  
Education Center-Boeing

Present: Dr. Charles Roark, President  
Dr. Gene Finke  
Miss Leonor Garcia  
Mr. Joe Rosales  
Mr. Dan Wever  
Dr. Gilberto Anzaldua, Superintendent  
Mr. Anthony Safi, School District Attorney

Absent: Mrs. Ada Gonzalez-Peterson, Vice President  
Mr. Richard Telles, Secretary

The meeting was called to order at 5:06 p.m. by Dr. Roark. The Pledge of Allegiance was led by Miss Garcia. Ms. Linda Corral, Associate Superintendent, West Region, gave the Thought for the Day.

Item Withdrawn

It was announced that item no. 1, Recognition of 2000 Kermezaar Student Art Show Award Winners, had been withdrawn from the agenda.

Awards to September Employees of the Month (Item #2)

Ms. Betty Brown, librarian at Park Elementary School, was recognized by the Board of Trustees as September's Certified Employee of the Month; and Ms. Elizabeth Escobedo, liaison home clerk at Beall Elementary School, was recognized as September's Non-Certified Employee of the Month. Each was presented with an engraved plaque and a check in the amount of \$150.00.

Establishment of Blue Ribbon Committee to Oversee Efficiency Study of Education Center-Downtown (Blue Flame Building) (Item #3)

Dr. Anzaldua reported on a meeting held with the Board of Directors of the Central Business Association (CBA) at which their concerns about Education Center-Downtown (Blue Flame Building) were discussed. He stated that an agreement was reached to establish a Blue Ribbon Committee, based on direction from the EPISD Board of Trustees, that will look into effective uses for the Education Center-Downtown. The purpose of the committee will be to make recommendations on the development of a business plan for the building, current or alternate uses for the building, and both short- and long-range issues involving the building. Dr. Anzaldua recommended that Mr. Hector Martinez, Associate Superintendent of Operations, be appointed to the committee along with other individuals to be identified by the Board.

Mr. Mike Dipp, Jr., President, Central Business Association, spoke about District offices remaining in the downtown area and stated that the CBA looks forward to working on an amicable and economical solution for the Education Center-Downtown.

It was moved by Dr. Finke, seconded by Mr. Wever, and carried unanimously that the Board establish a Blue Ribbon Committee with a maximum of 15 individuals and with representation to be worked out between the Superintendent and the Board President and brought back to the Board for approval.

#### Public Forum (Item #4)

The following people requested to speak on Open Forum:

1. Ms. Eva Moya and Mr. Esteban Zubia, Chair and Project Manager, Children's Health Insurance Program (CHIP), spoke about CHIP Week, thanked the District for its participation in the CHIP initiative, and encouraged the District's continued support.
2. Mr. Raul Garcia presented an American flag to the Board of Trustees for use at Education Center-Boeing. He received the flag from U.S. Rep. Silvestre Reyes.
3. Ms. Lourdes Johnson, parent of a deaf education student, spoke about problems with the deaf education program, a request by Burges High School for a T.D.D. (telephone device for the deaf), and the Regional Day School Program for the Deaf being aligned with the feeder pattern in order to facilitate accountability and access to parents.

#### Consent Agenda (Item #5)

The following items were pulled from the Consent Agenda for discussion as follows:

- Dr. Roark - Item 5, B., Approval of Continuation of American Heart Association Activities in the EPISD
- Item 5, D., Approval of Contracts with EPISD for a Community Development Block Grant for the "Focus on First Graders" Program at Aoy, Bradley, Douglas, Johnson, Lee, Roberts, Roosevelt, Vilas, and Wainwright Elementary Schools
- 1., City of El Paso Community Development Block Grant (\$26,258.00)
  - 2., Guadalupe Casteneda, Licensed Professional Counselor (\$3,300.00)
  - 3., Martha Dominguez, Licensed Professional Counselor (\$3,300.00)
  - 4., Ilyana Jacobson, Licensed Professional Counselor (\$8,250.00)
  - 5., Ruben Moreno, Licensed Professional Counselor (\$12,650.00)
  - 6., Sergio Medina, Licensed Professional Counselor (\$3,300.00)
  - 7., Enrique Reyes, Licensed Professional Counselor (\$2,475.00)
  - 8., Life Management Center for Mental Health/Mental Retardation Services (\$3,000.00)

Dr. Finke - Item 5, C., Approval of School Board Member/Superintendent Continuing Education Shared Services Agreement with Region 19 Education Service Center, 2000-01 (\$3,000.00)

Mr. Wever - Item 5, F., Approval of Budget Amendments  
5., Houston Budget Transfer (\$4,000.00)  
6., Hughey Budget Transfer (\$6,000.00)  
Item 5, G., RFP, Bids and Purchase Orders Requiring Board Approval  
4., TAAS and End-of-Course Exam Reports, Purchase Order No. 196672 (\$32,000.00)  
6., Computer Parts for Apple Computer Equipment, Purchase Order No. 197253 (approx. \$35,000.00)

Approval of Continuation of American Heart Association Activities in the EPISD (Item #5, B.)

Mr. Mel Adams, Lifetime Board Member, American Heart Association, provided information on the "Jump Rope for Heart" and "Hoops for Heart" fund raising projects.

It was moved by Mr. Rosales, seconded by Miss Garcia, and carried unanimously that Board Policy FJ (Local), Gifts and Solicitations, be waived for the American Heart Association to conduct the "Jump Rope for Heart" and "Hoops for Heart" fund raising projects at the schools and that the Heart Power Curriculum Kits be allowed to be distributed to the schools for the 2000-01 school year.

Approval of School Board Member/Superintendent Continuing Education Shared Services Agreement with Region 19 Education Service Center, 2000-01 (\$3,000.00) (Item #5, C.)

Dr. Finke commented on continuing education for Board members and requested that the three-hour session on Team Building be scheduled for the Board members and the Superintendent.

It was moved by Dr. Finke, seconded by Miss Garcia, and carried unanimously that the Board approve the School Board Member/Superintendent Continuing Education Shared Services Agreement for 2000-01 with Region 19 Education Service Center for the Horizon Package for a fee of \$3,000.00.

Questions on Approval of Contracts with EPISD for a Community Development Block Grant for the "Focus on First Graders" Program at Aoy, Bradley, Douglass, Johnson, Lee, Roberts, Roosevelt, Vilas, and Wainwright Elementary Schools (Item #5, D.)

Dr. Roark stated and there was discussion regarding the "Focus on First Graders" program being funded by the District rather than funding being obtained through the Community Development Block Grant (CDBG), which is a competitive grant process.

Questions on Approval of Budget Amendments – Houston Budget Transfer (\$4,000.00) (Item #5, F., 5.) and Hughey Budget Transfer (\$6,000.00) (Item #5, F., 6.)

Mr. Wever questioned Houston and Hughey Elementary Schools' requests to transfer funds from instructional supplies for the purchase office furniture. Discussion followed on the need to keep funds designated for instructional supplies in place.

Mr. Joe Loya, Deputy Superintendent, advised that there will be no reduction in the instructional budgets because additional resources received from State Compensatory Education and Title I funds are being allocated.

It was the consensus of the Board that the budget transfers requested by Houston and Hughey Elementary Schools be postponed and brought back to the Board with further information.

Questions on RFP, Bids and Purchase Orders Requiring Board Approval (Item #5, G.)

TAAS and End-of-Course Exam Reports, Purchase Order No. 196672 (\$32,000.00), 4.) Mr. Wever questioned why these reports are not provided by the state. Mr. Ken Korn, Districtwide Text Coordinator, reviewed the reports that are provided by the state at no cost and the separate reports, which are being requested on this purchase order, that are purchased independently by the District.

Computer Parts for Apple Computer Equipment, Purchase Order No. 197253 (approx. \$35,000.00), 6.) Responding to a question from Mr. Wever, Mr. Terry Freiburg, Director of Purchasing, advised that the amount for this purchase order is an estimated amount for Apple computer parts that will be ordered for repair purposes on an "as needed" basis throughout the year.

It was moved by Mr. Wever, seconded by Miss Garcia, and carried unanimously that the remaining items on Consent Agenda that have not already been approved, with the exception of item no. 5, F., 5., and item no. 5, F., 6., be approved as listed including any recommended vendors for any amounts indicated.

A. Approval of Minutes

1. August 8, 2000, and August 29, 2000, Board Investigative Services Committee Meetings; August 8, 2000, Board Legal Services Committee Meeting; August 15, 2000, Board School Name Committee Meeting; and August 22, 2000, Board's Employee Health/Insurance Committee Meeting
2. August 1, 2000; August 8, 2000; August 15, 2000; and August 22, 2000, Meetings of the Board of Trustees

The Board approved the minutes of the August 8, 2000, and August 29, 2000, Board Investigative Services Committee meetings; the August 8, 2000, Board Legal Services Committee meeting; the August 15, 2000, Board School Name Committee meeting; and the August 22, 2000, Board's Employee Health/Insurance Committee meeting; and the August 1, 2000; August 8, 2000; August 15, 2000; and August 22, 2000, meetings of the Board of Trustees.

D. Approval of Contracts with EPISD for a Community Development Block Grant for the “Focus on First Graders” Program at Aoy, Bradley, Douglass, Johnson, Lee, Roberts, Roosevelt, Vilas, and Wainwright Elementary Schools

The Board approved the contract with the City of El Paso for a Community Development Block Grant for the “Focus on First Graders” program at Aoy, Bradley, Douglass, Johnson, Lee, Roberts, Roosevelt, Vilas, and Wainwright Elementary Schools for the grant amount of \$26,258.00 and the following individual and agency contracts for contracted counseling services for the period through August 31, 2001:

1. Guadalupe Casteneda, Licensed Professional Counselor (\$3,300.00) for the grant amount of \$3,300.00.
2. Martha Dominguez, Licensed Professional Counselor (\$3,300.00) for the grant amount of \$3,300.00.
3. Ilyana Jacobson, Licensed Professional Counselor (\$8,250.00) for the grant amount of \$8,250.00.
4. Ruben Moreno, Licensed Professional Counselor (\$12,650.00) for the grant amount of \$12,650.00.
5. Sergio Medina, Licensed Professional Counselor (\$3,300.00) for the grant amount of \$3,300.00.
6. Enrique Reyes, Licensed Professional Counselor (\$2,475.00) for the grant amount of \$2,475.00.
7. Life Management Center for Mental Health/Mental Retardation Services (\$3,000.00) for the grant amount of \$3,000.00.

E. Approval of Affiliation Agreements for EPISD Health Science Technology Students

1. Tenet Hospitals Limited d/b/a Providence Memorial Hospital
2. R.H.S.C. El Paso, Inc. d/b/a Rio Vista Physical Rehabilitation Hospital
3. Tenet Hospitals Limited d/b/a Sierra Medical Center
4. Integrated Health Services at Hanover House, Inc. d/b/a IHA at Mountain View
5. Region Care Center

The Board approved the affiliation agreements with Tenet Hospitals Limited d/b/a Providence Memorial Hospital; R.H.S.C. El Paso, Inc. d/b/a Rio Vista Physical Rehabilitation Hospital; Tenet Hospitals Limited d/b/a Sierra Medical Center; Integrated Health Services at Hanover House, Inc. d/b/a IHA at Mountain View; and Region Care Center to allow additional clinical experience sites for health science students at the Silva Magnet High School for Health Care Professions and the Health Science Technology Program/Center for Career and Technology Education to observe and practice skills learned in the classroom and to prepare students for the state Certified Nursing Assistant (CNA) exam.

**F. Approval of Budget Amendments**

The Board approved the following amendments to the 2000-01 fiscal year budget:

1. Texas Department of Health (\$4,999.00). The purpose of this item is to set up the Texas Department of Health (CDCWW) budget in the amount of \$4,999.00. Laila Ferris, Principal at Mesita Elementary School, requested this amendment in a memo dated September 6, 2000. The Texas Department of Health approved this grant on September 1, 2000.
2. IDEA-B Formula Budget Transfer (\$25,000.00). The purpose of this item is to amend the IDEA-B Formula budget in the amount of \$25,000.00. Dr. Margaret Johnson, Executive Director, Special Services, requested this amendment in a memo dated September 6, 2000. This amendment will transfer funds from instructional contracted services to guidance and counseling services salaries in order to assign a half-time diagnostician to Telles and Delta Academies.
3. Guidance Services Budget Transfer (\$15,000.00). The purpose of this item is to amend the Guidance Services budget in the amount of \$15,000.00. Dr. Margaret Johnson, Executive Director, Special Services, requested this amendment in a memo dated September 18, 2000. This amendment transfers funds from Medicaid SHARS Miscellaneous Contracted Services to Guidance Services for the First Chance program and summer curriculum writing.
4. Medicaid SHARS Budget Transfer (\$25,000.00). The purpose of this item is to amend the Medicaid SHARS budget in the amount of \$25,000.00. Dr. Margaret Johnson, Executive Director, Special Services, requested this amendment in a memo dated August 28, 2000. This amendment transfers funds to provide a part-time nurse for Franklin High School.
7. PPFCO (Public Property Finance Contractual Obligations) Funds Budget Transfer (\$70,000.00). The purpose of this item is to amend the Facilities, Maintenance and Construction budget in the amount of \$70,000.00. This amendment was requested by Nicholas Corona, Executive Director, Facilities, Maintenance and Construction, in a memo dated September 12, 2000. This amendment transfers funds from Facilities Acquisition and Construction to Plant Maintenance and Operations.

**G. RFP, Bids and Purchase Orders Requiring Board Approval**

The following RFP, bids, and purchase orders were approved to the recommended vendors for the amounts indicated:

1. Janitorial Equipment & Dishmachine Supplies on Region 19 RFP #00-5085 (approx. \$100,000.00) was awarded as follows: Janitorial Equipment (floor machines) Lot #5 was awarded to The Hoover Co. (Item 159a), Regal Chemical & Supply Co. (Items 160, 161, and 165), and Unisource (Items 162-164 and 166) for the estimated amount of \$20,000.00; and Dishmachine Supplies Lot #6 was awarded to Eco Lab (Items 167-183) for the estimated amount of \$80,000.00, for a total estimated amount of \$100,000.00 (copy of bid tabulation attached to the permanent file of these minutes).

2. Baseball, Softball and Track Equipment and Supplies Bid #70-00 (\$50,127.92) was awarded to the following vendors in the amounts indicated: Athlete's World, Items 2-6, 8-15, 18, 19-24, 27, 34, 35, 42, 49, 53, and 61-63, \$22,988.45; Athletic Supply, Items 7, 26, 46-48, 56, and 57, \$5,914.40; Gopher Sports, Items 16, 43, 44, 50, 68, and 69, \$1,372.30; Rock's T-Shirts, Items 70 and 71, \$17,374.00; Sports Supply/BSN, Items 17, 25, 28, 33, 36, 37, 39, 41, 45, 51, 52, 54, 55, 58-60, and 64-67, \$2,464.77; and The Sports Center, Items 38 and 40, \$14.00, for a total amount of \$50,127.92 (copy of bid tabulation attached to the permanent file of these minutes).
3. Art Paper Bid #76-00 (\$147,456.14) was awarded to the following vendors in the amounts indicated: AFP Industries, Group I and III, \$103,944.64; J. L. Hammett, Group VIII, \$1,146.96; National Art & School Supplies, Group IX, \$3,048.42; Office Depot, Group II and IV, \$23,633.92; and Pyramid School Products, Groups V, VI and VII, \$15,682.20, for a total amount of \$147,456.14 (copy of bid tabulation attached to the permanent file of these minutes).
4. TAAS and End-of-Course Exam Reports, Purchase Order No. 196672 (\$32,000.00) was approved for purchase from National Computer Systems, the sole source, in the amount of \$32,000.00 (copy of purchase order attached to the permanent file of these minutes).
5. Credit By Exam (CBE) Tests, Purchase Order No. 196673 (approx. \$61,000.00) was approved for purchase from Texas Tech University for the estimated amount of \$61,000.00 (copy of purchase order attached to the permanent file of these minutes).
6. Computer Parts for Apple Computer Equipment, Purchase Order No. 197253 (approx. \$35,000.00) was approved for purchase from Apple Computer, the sole source, for an estimated amount of \$35,000.00 (copy of purchase order attached to the permanent file of these minutes).

#### H. September Personnel Report

The September Personnel Report was approved (copy attached to the permanent file of these minutes).

#### Rescheduling of December 12, 2000, Meeting of the Board of Trustees (Item #6)

It was moved by Mr. Rosales, seconded by Mr. Wever, and carried unanimously that the December 12, 2000, Regular meeting of the Board of Trustees be rescheduled to December 5, 2000.

#### Approval of Legal Counsel for 2000 Property Value Study (Item #7)

It was moved by Mr. Wever, seconded by Mr. Rosales, and carried unanimously that the Board approve Linebarger Heard Goggan Blair Graham Peña & Sampson, LLP, as the legal counsel for the property value study appeal for 2000 and approve the contract for said services as presented.

### Approval of Revisions to Board Policies (Item #8)

#### A. Questions regarding FNC (Local), Student Rights and Responsibilities: Student Conduct

Dr. Roark questioned the deletions being recommended to policy FNC (Local). Mr. Safi advised that the deleted sections are now addressed in Board Policy FO (Local) or the Student Code of Conduct.

#### B. Questions regarding FO (Local), Student Discipline

Mr. Safi and Dr. Margaret Johnson, Executive Director, Special Services, responded to concerns expressed by Dr. Roark regarding the terms “Campus Discipline Person” and “Detention” as they relate to special education students. Dr. Anzaldúa recommended that a section on notifying parents be cross referenced in FO (Local) in order to delineate detention issues for special education students. He also recommended that “Extracurricular Standards of Behavior” and other special rules in the schools be addressed in an administrative bulletin rather than in policy.

It was the consensus of the Board that Board Policies FNC (Local) and FO (Local) be postponed and brought back to the Board at a future meeting.

### Approval of Amendment to 1999-2001 Student Code of Conduct (Item #9)

Dr. Margaret Johnson, Executive Director, Special Services, advised that the term “or designee” was inadvertently left out of the definition of “Reasonable Belief” in the Glossary of Terms, thus requiring the amendment. If approved, the amended information in the Student Code of Conduct will be sent to the campuses and parents.

Mr. Rosales stated that any pending case filed before approval of this amendment should proceed under the existing Student Code of Conduct.

It was moved by Mr. Rosales, seconded by Miss Garcia, and carried unanimously that the Board approve the amendment to the 1999-2001 Student Code of Conduct as presented by the administration, with any pending cases to be dealt with under the existing code.

### Item Withdrawn

It was announced that item no. 10, B., Bid and RFQ Requiring Board Approval – Consulting Services for Strategic Planning RFQ #84-00, had been withdrawn from the agenda.



Bid and RFQ Requiring Board Approval – Art Supply Bid #73-00 (Item #10, A.)

It was moved by Miss Garcia, seconded by Mr. Rosales, and carried unanimously that Art Supply Bid #73-00 be awarded to the following vendors in the amounts indicated, with Item #2 being awarded to Pyramid School Products, pursuant to the tie-breaking procedure: ABC School Supply, Item 9, \$534.00; Dick Blick, Item 18, \$132.00; Elgin School Supply, Items 35, 39, 42, 44, 45, 53, and 58, \$3,063.72; J. L. Hammett, Items 12, 16, 20, 25, 36, 40, and 47, \$3,916.32; Kirschner Brush Mfg., Item 8, \$201.60; Marsel Company, Items 27 and 30-33, \$1,378.80; Pyramid School Products, Items 1, 2, 4-7, 13, 15, 17, 19, 21, 23, 26, 28, 29, 43, 46, 48-51, 56, 57, 60, and 62-73, \$42,345.60; S & S Arts, Item 34, \$76.80; Sax Arts & Crafts, Items 11, 14, 22, 24, 52, 54, 55, and 74-77, \$24,432.12; and Standard Stationery, Items 3, 10, 37, 41, 59, and 61, \$16,032.43, for a total amount of \$92,113.39 (copy of bid tabulation attached to the permanent file of these minutes).

Approval of Solar Electric System from Ascension Technology as Donated by El Paso Electric Company to EPISD Planetarium and Renewable Energy Education Program Agreement with El Paso Electric Company (Item #11)

It was moved by Mr. Wever, seconded by Mr. Rosales, and carried unanimously that the Board accept the Solar Electric System from Ascension Technology, as donated by the El Paso Electric Company to the EPISD Planetarium, and approve the Renewable Energy Education Program Agreement with the El Paso Electric Company, which outlines the terms and conditions for the donation.

Approval of Procurement/Delivery Methods for Construction Contracts Exceeding \$25,000.00 (Item #12)

It was moved by Miss Garcia, seconded by Mr. Rosales, and carried unanimously that the Board approve the procurement/delivery method recommended for solicitation of the following construction projects, with the exception of item no. 12, A., subject to the review and approval of the District's attorney, and authorize the advertisement and issuance of relevant documents to prospective bidders/proposers.

- A. The Board approved the delay of Districtwide Security System Upgrades – Milam, Newman, Roosevelt, Stanton, Collins, and Whitaker Elementary Schools, #93.755.05, until after the December 12, 2000, bond election.
- B. The competitive bid process was approved for Districtwide Fire Alarm System Upgrades, Phase 7 – Beall, Bradley, Lee, and Lindbergh Elementary Schools and Charles Middle School, #97.399.02
- C. The competitive bid process was approved for Northeast Elementary School E-9 Site Improvements (Barron Elementary School), #98.832.01
- D. The competitive bid process was approved for Track Renovations – Andress High School, #00.813
- E. The competitive bid process was approved for Modular Campus – Lee and Kohlberg Elementary Schools, #00.951

Meeting Closed (Item #13)

The meeting was recessed at 6:27 p.m. to a closed meeting by Dr. Roark under Section 551.074 of the Texas Government Code as follows:

A. Personnel Appointments

1. Interim Associate Superintendent, Human Resources
2. Director, Planning, Engineering and Construction

The closed meeting was opened at 6:34 p.m. The closed meeting ended at 6:39 p.m.

Meeting Opened

The meeting was reassembled in Open Session at 6:39 p.m.

Personnel Appointments – Interim Associate Superintendent, Human Resources (Item #13, A., 1.)

It was moved by Mr. Rosales, seconded by Dr. Finke, and carried unanimously that the Board accept the Superintendent's recommendation to appoint Glenna Archer as Interim Associate Superintendent, Human Resources, through February 28, 2001, and that she be compensated at the rate of \$400.00 per day.

Personnel Appointments – Director, Planning, Engineering and Construction (Item #13, A., 2.)

It was moved by Dr. Finke, seconded by Mr. Rosales, and carried unanimously that the Board accept the Superintendent's recommendation to appoint Irene D. Ramirez, Design Management Division Chief in the Engineering Department at the City of El Paso, to the position of Director, Planning, Engineering and Construction.

Meeting Adjourned

The meeting was adjourned at 6:40 p.m.

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President

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Secretary

Date Approved: November 28, 2000