



BOARD OF MANAGERS, EL PASO INDEPENDENT SCHOOL DISTRICT

APRIL 21, 2015

5:00 P.M.

EDUCATION CENTER-BOEING

6531 BOEING DRIVE

EL PASO, TEXAS

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**Announcement of Meeting/Agenda**

As Directed Under the Provisions of the  
Texas Open Meetings Act,  
Texas Government Code, Chapter 551

If, during the course of the meeting covered by this Notice, the Board of Managers should determine that a closed or executive meeting or session of the Board of Managers is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., or Texas Government Code 418.183 (f), will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

**Subject of Meeting**

1. CALL TO ORDER
2. UNITED STATES AND TEXAS FLAGS PLEDGES OF ALLEGIANCE AND NATIONAL ANTHEM
3. ACKNOWLEDGEMENT AND ACCEPTANCE OF BOARD MEMBER RESIGNATION  
*(To acknowledge and accept the resignation of Dr. Enriquez from the Board of Managers)*
4. OATH OF OFFICE TO NEWLY APPOINTED MEMBER OF THE BOARD OF MANAGERS
5. RECOGNITIONS
  - A. Address Boys Varsity Basketball Team  
*(To promote the athletic achievements of students in the District)*
  - B. Franklin High School Student  
*(To promote the athletic achievements of students in the District)*
  - C. 2014-15 Texas Dance Educators Association All-State Dance Team  
*(To promote the achievements of dance students in the District)*
  - D. MacArthur Elementary-Intermediate School and Roberts Elementary School for Receiving the CREST Award  
*(To recognize employee excellence)*
  - E. April 2015 Partner of the Month  
*(To promote and enhance community relations by recognizing Partners in Education)*
  - F. April 2015 Volunteer of the Month  
*(To promote and enhance community relations by recognizing Volunteers)*
  - G. April "I AM EPISD" Award  
*(The "I AM EPISD Award" recognizes employees who have exemplified the EPISD spirit)*

6. CONSENT AGENDA

*(Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a Consent Agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review.)*

- A. Approval of Minutes
  - 1. March 7, 2015, Special Meeting of Board of Managers – Board Workshop - District Site Visits
  - 2. March 18, 2015, Special Meeting of Board of Managers – Curriculum Review Progress and Planning Process Workshop
  - 3. March 18, 2015, Special Meeting of Board of Managers - Budget Workshop
  - 4. March 18, 2015, Board of Managers Meeting
  - 5. April 1, 2015, Special Meeting of Board of Managers
  - 6. April 1, 2015, Special Meeting of Board of Managers – Facilities Workshop
  
- B. Purchases Requiring Board Approval
  - 1. Final Option to Extend State of Texas Assessment of Academic Readiness (STAAR™) Resources and Materials CSP #13-034 (Budgeted Local, State and Federal Funds - \$1,595,000.00)  
*(To provide school principals approved sources to obtain STAAR™ materials from 46 vendors)*
  
  - 2. Purchase of Annual Food Products, Fresh Fruits, and Vegetables Utilizing Region 17 West Texas Food Service Cooperative Program Interlocal Agreement from Labatt Food Services (Budgeted Federal Funds - \$13,500,000.00)  
*(Food and produce are necessary to provide students with reimbursable meals for the National School Lunch and Breakfast Program)*
  
  - 3. Purchase of Produce for Food and Nutrition Services Department Utilizing Region 19 Interlocal Agreement Under RFP #14-7065 from Segovia's Distributing Inc. (Budgeted Federal Funds - \$3,750,000.00)  
*(To purchase produce that is a required component of the reimbursable meals under the National School Lunch and Breakfast Program)*
  
  - 4. Expenditures from Instructional Materials Allotment Funds for Proclamation 15 State Textbooks in Social Studies and Fine Arts for the 2015-2016 School Year (Instructional Materials Allotment - \$7,127,290.00)  
*(The State Board of Education [SBOE] issued Proclamation 2015, which calls for the adoption and implementation of instructional materials in Social Studies and Fine Arts beginning in the 2015-2016 School Year)*
  
  - 5. Additional Expenditures for Staff Development from Turn Around Schools, Sole Source Provider, for "No Excuses University" Program (Budgeted State, Local, and Federal Funds - \$107,000.00)  
*(This college readiness staff development will augment teachers' and administrators' ability to positively impact students' desire to pursue postsecondary education)*
  
- C. Approval of Amendment to Order Calling Election of Trustees for May 9, 2015  
*(To revise information as provided by the El Paso County Elections Department)*
  
- D. Approval of Revisions to Board Operating Procedures Handbook  
*(The Operating Procedures Handbook is intended to restate and elaborate on pertinent Board policies as well as to guide pertinent operations of the Board)*
  
- E. Possible Rescheduling of June 16, 2015, and August 18, 2015, and Possible Cancellation of July 21, 2015, Regular Meetings of the Board of Trustees  
*(Rescheduling the regular Board Meetings of June 16, 2015, to June 23, 2015, and August 18, 2015, to August 11, 2015, as well as cancelling the July 21, 2015, Board Meeting, will provide the administration ample time for preparation of Board Meeting materials)*
  
- F. Approval of Revision of Pre-Kinder Tuition Rates for the 2015-2016 School Year  
*(All tuition rates must be approved by the Board of Managers)*
  
- G. Approval of Authorization of District Official to Access Texas Education Agency Reporting Systems: Texas Education Agency Login (TEAL) and Texas Education Agency Secure Environment (TEASE)  
*(To provide timely reporting of District data and approval of grants as required by Texas Education Agency)*

- H. Approval of Memorandum of Understanding between El Paso Independent School District Fort Bliss Campuses and 507<sup>th</sup> Medical Detachment (Optometry) and 31<sup>st</sup> Combat Support Hospital, Fort Bliss, Texas for Vision Screening of Elementary School Students, Agreement Number #W6CLAA-15027-328  
*(To fulfill the vision screening of elementary school students)*
- I. Approval of Automated Staff Development Waiver from the Texas Education Agency for the District for the 2015-2016 School Year  
*(El Paso Independent School District is required to submit a staff development waiver to increase the amount of time for professional development for teachers)*
- J. Approval of Submission of Expedited Early Release Waiver to the Texas Education Agency for Burges High School for the 2015-2016 School Year  
*(Texas Education Agency allow districts across Texas to submit waivers to modify the school day; the purpose of this staff development waiver is to increase the amount of time for professional development for teachers for training on early college high school requirements, Common Instructional Framework [CIF], and District initiated active learning)*
- K. Approval for Commercial Storage and Delivery Service of the United States Department of Agriculture (USDA) Donated Food from Dee's Food Service (Budgeted Federal Funds - \$350,000.00)  
*(Dee's Food Service is the Texas Department of Agriculture's approved supplier for the District's Region USDA donated food items)*
- L. Approval of Expenditures for Commodity Food Processing Utilizing Region 17 Interlocal Agreement West Texas Food Service Cooperative Program from Advance Pierre Foods, S.A. Piazza & Associates, Asian Food Solutions, and Gold Kist (Budgeted Federal Funds - \$750,000.00)  
*(These expenditures are necessary to provide students with reimbursable meals for the National School Lunch and Breakfast Program)*
- M. Approval of Public Service Board (El Paso Water Utilities) Easement – Portion of Lot 2, Block 2, Montecillo Unit Three, City of El Paso, El Paso County, Texas  
*(To allow El Paso Water Utilities to complete an adjacent development)*
- N. Acceptance of Settlement of Claim for Restitution for Reconstruction of Logan Elementary School, Project No. 12.668  
*(To accept settlement for claim against design professional)*
- O. Approval of Change Order No. 16 for Reconstruction of Logan Elementary School, CSP No. 13-003, Project No. 12.668 to F.T. James Construction, Inc. (OEA Grant Funds)  
*(Contract time extension of nine [9] calendar days associated with construction)*
- P. Approval of April 2015 Personnel Report  
*(Reporting on staff hires, resignations, retirements, leaves, deaths and terminations for the month of April 2015)*

## 7. ACTION ITEMS

- A. Approval of Curriculum Management Systems, Inc. (CMSi) Final Report  
*(To provide recommendations addressing the Curriculum Management Systems, Inc. audit)*
- B. Approval to Purchase Testing Materials from College Board, the Sole Source Provider of the SAT/PSAT Assessment Units (Budgeted High School Allotment Funds - \$289,011.00)  
*(To provide longitudinal data and support for all students with the SAT, PSAT and Readistep Exams)*
- C. Discuss and Take Appropriate Action on Magnet Designation for Burges Early College High School and Approval of Associated Transportation Funding (Local Funds - \$92,632.32 per fiscal year)  
*(Administration is proposing to designate Burges Early College High School as a magnet program)*
- D. Approval of Award of Learning Management System Solution RFP #15-052 (Administration Recommendation: Silverback Learning) (Unreserved/Undesignated Fund Balance - \$1,296,000.00)  
*(To support the District's transition to an active learning academic plan)*
- E. Award of Teacher Laptops RFP #15-061 (Administration Recommendation: Insight Public Sector, Inc.) (Unassigned/Undesignated Fund Balance - \$2,124,495.00)  
*(To allow the District to replace outdated teacher laptops)*

- F. Discuss and Take Appropriate Action on Proposed 2007 Bond Fund Reallocation (2007 Bond Contingency Funds)  
*(Approval of fund reallocation will authorize administration to proceed with implementation of Strategic District projects)*
- G. Acceptance of El Paso Independent School District Education Improvement Plan  
*(Adoption of Education Improvement Plan required as first phase of EPISD Facilities Master Plan)*
- H. Approval of Budget Amendments
  - 1. Amendment for Debt Service Fund (Debt Service Fund Revenue and Expenses - \$220,592,913.04)  
*(Budget amendment is needed so that the amended budget reflects the Board-approved activity in Fiscal Year 2014-2015 and the variance between the calendar year and fiscal year payments, which occurs because of our June 30<sup>th</sup> year end date)*
  - 2. Amendment for Learning Management System Solution (Unassigned/Undesignated Fund Balance - \$259,000.00)  
*(Budget amendment will provide funds for the purchase of the Learning Management System Solution)*
  - 3. Amendment for Maintenance, Buildings, and Grounds (Unassigned/Undesignated Fund Balance - \$400,000.00)  
*(Budget amendment will provide funds to maintain campus and building grounds for the remainder of the school year)*
  - 4. Amendment for Purchase of Laptops for Teacher Use (Unassigned/Undesignated Fund Balance - \$2,250,000.00)  
*(Budget amendment is necessary to initiate the teacher laptop replacement plan [approximately 4,500 laptops]. Teacher laptops were last purchased in 2011. The laptops to be purchased will have updated technology needed to align with the student-issued HP Stream technology)*

**8. PUBLIC FORUM**

**9. REPORTS**

- A. Deputy Superintendents' Report  
*(To provide an update on academic and operations initiatives)*
- B. Presentation of School Health Advisory Committee (SHAC) 2014-2015 Annual Report  
*(Policy BDF [Legal] requires the development of a SHAC and requires the SHAC to make an annual report to the Board)*
- C. Monthly Technology Update  
*(To provide a monthly update on Technology Plan activities)*
- D. Update on Breakfast Room Service Initiative  
*(To provide an update on the Breakfast Room Service Initiative, which was approved on February 25, 2014)*
- E. Internal Audit Status Reports  
*(To provide the Board of Managers a report on the status of the Internal Audit Plan, past due Corrective Action Plans, and Ethics and Compliance Hotline statistics in accordance with Policy CFC [Local] and the Internal Audit Charter CFC [Exhibit])*

**10. MEETING TO BE CLOSED UNDER SECTIONS 551.071 AND 551.074 OF THE TEXAS GOVERNMENT CODE AS FOLLOWS:**

- A. Consultation with Legal Counsel Concerning Legal Issues Relating To:
  - 1. David Alvarado and Dolores Alvarado, et al., Plaintiffs v. El Paso Independent School District; in the United States District Court for the Western District of Texas; EP-70-CA-279
  - 2. El Paso Independent School District, Plaintiff v. Dominic Robles, Defendant; in the District Court of El Paso, 120<sup>th</sup> Judicial District, El Paso County, Texas; Cause No. 2013DCV4478
  - 3. Charles N. Taylor, Jr., Plaintiff v. Dee Margo and Michael Williams, Defendants; In the County Court at Law Number 3, El Paso County, Texas; Cause No. 2013DCV2873
  - 4. TRS-AC Health Insurance Program
  - 5. Inquiries/Investigations by Outside Agencies
- B. Proposed Termination and/or Non-Renewal of Employment Contract of Principal, Magoffin Middle School
- C. Grievance Hearing Appeal – Guadalupe Tapia, Teacher, Jefferson High School

- D. Board/Chief Internal Auditor Conference to include: Performance Evaluation and Employment Contract
- E. Board/Superintendent Conference to Include: Superintendent's Employment Contract, Goal Setting, Evaluation Instrument, and Evaluation Calendar

Any final action as a result of this discussion will be taken at the re-opening of this meeting, later during the Open Session or at a subsequent meeting.

11. ADJOURNMENT

*If not adjourned beforehand, the meeting will recess at 11:00 p.m. or within a reasonable time frame thereafter. If there is any unfinished business, the meeting will be reconvened at 5:00 p.m. on Tuesday of the following week to take up any such unfinished business.*

*The El Paso ISD does not discriminate in its educational programs or employment practices on the basis of race, color, religion, sex, national origin, age, disability, military status, genetic information, or on any other basis prohibited by law. Inquiries concerning the application of Title VI, VII, and IX, and Section 504 may be referred to the District Compliance Officer, Patricia Cortez, at (915) 230-2033; 504 inquiries regarding students may be referred to Verna Ball at (915) 230-2829.*