



BOARD OF MANAGERS MEETING, EL PASO INDEPENDENT SCHOOL DISTRICT
JUNE 17, 2014
4:00 P.M.
EDUCATION CENTER-BOEING
6531 BOEING DRIVE
EL PASO, TEXAS

Announcement of Meeting/Agenda
As Directed Under the Provisions of the
Texas Open Meetings Act,
Texas Government Code, Chapter 551

If, during the course of the meeting covered by this Notice, the Board of Managers should determine that a closed or executive meeting or session of the Board of Managers is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act.

Subject of Meeting

1. CALL TO ORDER
2. UNITED STATES AND TEXAS FLAGS PLEDGES OF ALLEGIANCE AND NATIONAL ANTHEM
3. RECOGNITION OF DISTRICT SCIENCE FAIR WINNERS FOR 2014
(To recognize outstanding student achievement)
4. RECOGNITION OF STUDENT PARTICIPANT IN THE PRINCETON UNIVERSITY SUMMER JOURNALISM PROGRAM
(To recognize outstanding student achievement)
5. RECOGNITION OF JUNE 2014 PARTNER OF THE MONTH
(To promote and enhance community relations by recognizing Partners in Education)
6. CONSENT AGENDA
(Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a Consent Agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review.)
 - A. Approval of Minutes
 1. May 20, 2014, Curriculum & Instruction/Technology Services Committee Meeting
 2. May 20, 2014, Board of Managers Meeting
 3. May 30, 2014, Board Budget Workshop
 4. June 4, 2014, Board Budget Workshop
 - B. Approval of Proposed Revisions to Board Policies
(District Policies may be found at www.episd.org under the EPISD Board tab)
 1. BBE (Local), Board Members: Authority
(Revisions clarify existing practice and broaden the scope of the current provisions addressing limitations on an individual Board members access to information beyond student records)
 2. FMH (Local), Student Activities: Commencement
(Board Goal #3: Beginning with the Fall of 2014, every high school student will participate in community service as part of the El Paso Independent School District learning experience)

- C. Approval of Budget Amendments
1. Academic and University Interscholastic League (UIL) Competitions (Local Funds - \$21,850.00)
(Transfer will cover student travel to attend academic competitions and the printing of school newspaper and yearbook)
 2. State Deaf Education (Foundation Entitlement - \$28,750.00)
(Transfer will provide continued compliance with teachers, librarians, counselors, nurses and House Bill 1 [HB1])
 3. External Funding State Compensatory Education (SCE Funds - \$356,051.00)
(Transfer will provide funds for additional supplemental services for the 2013-2014 summer school program to be implemented for 5th and 8th grade students preparing for their third administration of the STAAR test)
 4. Reclassification of Debt Refunding Proceeds (\$4,390,000.00)
(Amendment requested by external auditors to correctly code the issuance of the Series 2014, Limited Tax Refunding Bonds)
- D. Approval to Participate in the Texas Educator Evaluation and Support System Pilot
(To grant the District permission to participate in the Texas Educator Evaluation and Support System Pilot, through the Texas Education Agency, and thus forego the current principal appraisal system for the 2014-2015 school year)
- E. Approval of Community Oriented Policing Services (COPS) Hiring Program (U.S. Department of Justice - \$252,097.00 Grant Funds; \$84,033.00 District Cost Match for the First Three Years; \$115,630.00 District Cost Match for the Fourth Year)
(To ensure the safety and security of EPISD students, faculty, and staff)
- F. Approval of Campus Accessibility Plans/Pathways for Coronado High School and Tom Lea Elementary School
(As a result of a civil rights visit by the Texas Education Agency, each campus must have a written, Board-approved accessibility plan and pathway identifying the accessible pathway and the alternative plan to any barriers)
- G. Approval of Interlocal Agreement between El Paso County Community College District and El Paso Independent School District for Operation of the Burges Early College High School
(Administration is proposing to open a comprehensive Early College High School as "school within a school" on the Burges High School campus)
- H. Approval of Memorandum of Understanding Between El Paso Independent School District and Ysleta, Socorro, San Elizario, Fabens, Anthony, Canutillo, and Clint Independent School Districts and La Fe Preparatory Charter School for Education Services to Students Hospitalized in a Residential Facility
(To comply with Board Policies EEH [Local] and EHBA [Legal], IDEA, TEA and TAC)
- I. Approval of Cooperation Contracts for the El Paso Independent School District Department of Special Education and Special Services Homebound/Home-Hospital School Instruction for School-Age Students
(To comply with Board Policies EEH [Local] and EHBA [Legal] regarding Homebound Services)
1. El Paso Psychiatric Center
 2. University Behavioral Health of El Paso
 3. Children's Hospital at Providence
 4. Children's Hospital at University Medical Center
- J. Approval of Memorandum of Agreement Between William Beaumont Army Medical Center-El Paso (WBAMC) and El Paso Independent School District for School-Based Health Services for Children of Military Personnel Attending Bliss, Milam, Powell, and Logan Elementary Schools
(WBAMC School-Based Health Teams will benefit covered military dependent children attending designated EPISD campuses located on military owned property through promotion of student wellness and success in school by meeting the behavioral health needs of students)
- K. Approval of Legal Services Retainer Agreement Between the El Paso Independent School District and Walsh, Anderson, Gallegos, Green, and Treviño, P.C. Legal Counsel for Special Education (Budgeted Operating Funds - \$250,000.00)
(To act in accordance with State and Federal law regarding Special Education issues and to limit liability to the District with potential litigation)

- L. Approval of Affiliation Agreement and Memorandum of Understanding Between the El Paso Independent School District and the University of Texas at El Paso to Participate in Teaching, Research Activities, and Professional Development
(To partner with The University of Texas at El Paso to invite undergraduate pre-service teachers to participate in a variety of teaching and/or research activities and professional development)
- M. Approval of Memorandum of Understanding Between El Paso Independent School District and El Paso Community College to Collaboratively Develop and Provide Courses in College Preparatory Mathematics and English Language Arts
(Sec. 28.014. College Preparatory Courses. (a) Each school district shall partner with at least one institution of higher education to develop and provide courses in college preparatory mathematics and English language arts)
- N. Approval of Resolution, Interlocal Agreement, and Fee Addendum Between the El Paso Independent School District and Regional Education Service Center 4 (Region 4 ESC)
(The proposed resolution, interlocal agreement, and fee addendum will support District efforts to provide access to competitively procured benefits plans and enrollment services)
- O. Approval of Airport Lease Agreement – Education Center-Boeing (L001 A-C) and Professional Development Center (L002) (Budgeted Operating Funds - \$329,601.23 for Education Center-Boeing [L001 A-C] and \$32,029.44 for Professional Development Center [L002])
(Approval of the funding for 12-month lease for Ed Center-Boeing and PDC will permit the District to operate out of these facilities for the 2014/2015 fiscal year)
- P. Approval for Commercial Storage and Delivery Service of the United States Department of Agriculture (USDA) Donated Food from Dee's Food Service (Budgeted Federal Funds - \$381,000.00)
(Dee's Food Service is the Texas Department of Agriculture's approved supplier for the District's Region USDA [Formerly Commodities])
- Q. Approval of Expenditures for Commodity Food Processing Utilizing Region 17 ESC Texas Food Service Cooperative (Budgeted Federal Funds - \$610,357.55)
(To utilize USDA contract entitlement funds to support the National School Lunch and Breakfast Programs)
- R. Purchases Requiring Board Approval
1. Final Option to Extend Photography Services RFP #12-089 to A&A Photography, Forever Portraits, Glamour Shots Photography of El Paso, Glen Holbrook Photography, Happy Pictures, Lifetouch National School Studios, M.R. Photography, Photos Pronto, and Pixy Studios
(This option to extend RFP #12-089 will satisfy the requirement of providing photography services for EPISD schools)
 2. Final Option to Extend Frozen Snack Products CSP #12-108 to Blue Bell Creameries (Budgeted Federal Funds - \$152,401.30)
(These items are offered à la carte in the middle and high school snack bars to increase variety of options)
 3. Final Option to Extend Bakery Products CSP #12-109 to Flowers Baking Company (Budgeted Federal Funds - \$710,000.00)
(Grains are a required component of the reimbursable meal for the National School Lunch and Breakfast Program)
 4. Final Option to Extend College Readiness RFP #12-043 to The Princeton Review (High School Allotment - \$1,000,000.00)
(To provide college test preparation services to high school campuses)
 5. Final Option to Extend Motivational Programs RFP #13-033 to Kids Excel El Paso, Inc. (Budgeted Local Funds - \$126,500.00)
(This option will continue to provide District fourth grade students an educational and motivational dance program to enhance their enthusiasm and educational improvement)
 6. Award of School Safety Evaluation RFP #14-042 (Administration Recommendation: SafePlans) (Budgeted Local Funds - \$124,500.00)
(To improve school safety at all schools throughout the District)

7. Award of Student Accident Insurance, Voluntary Student Accident Insurance, Catastrophic Cash Benefit, and Catastrophic Medical Benefit RFP #14-055 (Administration Recommendation: Rick Hernandez, Insurance Agency, through the Brokerage Store Inc., Texas Star Plan) (Local Maintenance/Insurance and Bonding Act #6429) (Blanket Student Accident Insurance: \$155,000.00; Catastrophic Cash Benefit: \$8,406.00; Catastrophic Medical Benefit: \$18,360.00)
(To provide insurance coverage for University Interscholastic League [UIL] sponsored events, catastrophic coverage and voluntary accident insurance plans)
8. Award of Computer Aided Instruction/Virtual Education Software RFP #14-060 (Administration Recommendation: Compass Learning) (Budgeted SCE Funds - \$283,622.50)
(To provide at-risk students an intervention program, remediation opportunities and credit recovery options, to include credit advancement or accrual and STAAR preparation support)
9. Award of Districtwide Computers and Laptops RFP #14-083 (Administration Recommendation: Primary: Abacus Computers and Secondary: SHI Government Solutions, Inc.) (Budgeted Local, State and Federal Funds – Immediate: \$1,999,899.68 and Future/Ongoing: \$2,700,000.00)
(To allow the District to standardize on desktop and laptop computers. This process will eliminate multiple quoting practices Districtwide and expedite the purchasing and approval process.)
10. Award of Districtwide Printers RFP #14-094 (Budgeted Local, State, and Federal Funds - \$250,000.00)
(To allow the District to standardize on printer and scanner purchases. This process will eliminate multiple quoting practices Districtwide and expedite the purchasing and approval process)
Administration Recommendation:
Item A–Primary: Abacus Computers Inc./Secondary: SHI Government Solutions, Inc.
Item B–Primary: Abacus Computers Inc./Secondary: GovConnection Inc.
Item C–Primary: SHI Government Solutions, Inc./Secondary: Abacus Computers Inc.
Item D–Primary: SHI Government Solutions, Inc./Secondary: Abacus Computers Inc.
Item E–Primary: Abacus Computers Inc./Secondary: SHI Government Solutions, Inc.
Item F–Primary: Toshiba Business Solutions/Secondary: Abacus Computers Inc.
Item G –Primary: SHI Government Solutions, Inc./Secondary: SDF Professional Computers, Inc.
Item H–Primary: CDW Government LLC/Secondary: SDF Professional Computers, Inc.
Item I–Primary: Abacus Computers Inc./Secondary: SHI Government Solutions, Inc.
11. Award of Special Education Services Occupational Therapy (OT), Physical Therapy (PT), Orientation and Mobility (O&M) Specialist and Physicians RFP #14-062 (Administration Recommendation: Accountable Healthcare Staffing, Ardor Health Solutions, Bilingual Therapies, Cell Staff, LLC, Cobb Pediatric Therapy Services, Communities Rehab Associates, Inc., Humanus Corporation, Junction of Function, Inc., MAXIM Healthcare Services, Inc., Pioneer Healthcare Services, Prime Healthcare Staffing, Inc., Providastaff, LLC, Soliant Health Inc., and Staff Rehab) (IDEA Funds - \$150,000.00)
(To comply with the Individuals with Disabilities Education Act [IDEA], students must receive services as stipulated in their Individual Education Plan [IEP]. Human Health Services Commission [HHSC] requires a physician to review evaluations and sign Med-Ed Coordination forms for services provided to students by educationally based OTs and PTs)
12. Award of Special Education Inclusion Services RFP #14-074 (Administration Recommendation: Stetson & Associates) (IDEA Funds – \$362,360.00)
(To implement a comprehensive system of inclusion services throughout the District)
13. Award of Art Supplies CSP #14-073 (Administration Recommendation: Commercial Art Supply, Blick Materials LLC., DGS Educational Products, Electronix Express, Elgin School Supplies Co. Inc., NASCO, Pyramid School Products, S&S Worldwide, Inc., School Specialty, Southwest School & Office Supply, and Standard Stationery Supply Co.) (Budgeted Local Funds - \$130,000.00)
(Art supplies will be purchased, as needed, to replenish the District's warehouse stock)
14. Award of Large Kitchen Equipment CSP #14-064 (Administration Recommendation: ACE Mart Restaurant Supply, Alack Refrigeration Co., Inc., Culinary Depot, J & R Restaurant Equipment, Kamran & Co., Inc., National Restaurant Supply, Pueblo Hotel Supply dba Grady's Restaurant, and Suburban Bowery) (Budgeted Federal Funds - \$989,834.85)
(To upgrade kitchen equipment at all school cafeterias Districtwide and to improve their operations)

15. Award of Dairy and Juice Products RFP #14-091 (Administration Recommendation: GH Dairy El Paso) (Budgeted Federal Funds - \$3,646,830.22)
(Dairy products are a required component of the reimbursable meal for the National School Lunch and Breakfast Program)
 16. Award of Cafeteria Tables and Classroom Furniture RFQ #2014-326 (Administration Recommendation: Group 1: Cafeteria Tables – Virco Inc.; Group 2: Hart Elementary – Indeco Sales, Inc.; and Group 3: Nixon Elementary - Virco, Inc.) (Budgeted Federal Funds-\$507,469.16 and Bond Funds-\$198,506.23)
(Cafeteria tables will be purchased to replenish tables at various campuses. Classroom furniture will be purchased to furnish the new Hart Elementary campus and Nixon Elementary classroom additions.)
 17. Purchase of Annual Food Products and Fresh Fruits and Vegetables Utilizing the West Texas Food Service Cooperative Program from Labatt Food Services (Budgeted Federal Funds - \$12,680,474.15)
(Food and produce are necessary to provide students with reimbursable meals for the National School Lunch and Breakfast Program)
 18. Purchase of Energy Management Control System Module Upgrades from PC Automated Controls, Inc. Utilizing TASB Buy Board Contracts #375-11 and #384-11 (Budgeted Operating Funds - \$250,000.00)
(Maintain, improve and expand Energy Management Control System Modules in facilities and construction of campuses and office buildings to provide a safe and comfortable environment for all students)
- S. Approval of Job Order Contracts
1. Final Option to Extend Districtwide Electrical System Repairs, JOC No. 12-112, Project No. 13.484.03, to El Paso Rio Electric, Inc. (Budgeted Operating Funds - \$250,000.00)
(Electrical system repairs services contract expires June 30, 2014; administration is requesting approval of final option extension to existing contract)
 2. First Option to Extend Districtwide Sound/Clock/Bell Systems, JOC No. 13-113, Project No. 14.419.02, to Sound & Signal Systems of Texas, Inc. (Budgeted Operating Funds - \$150,000.00)
(Administration is requesting approval of first option extension to existing Sound/Clock/Bell Job Order Contract)
 3. First Option to Extend Districtwide Boiler Heating Systems Repairs, JOC No. 13-118, Project No. 14.447.02, to HDG Enterprises dba Airworks Service Co. (Budgeted Operating Funds - \$100,000.00)
(Administration is requesting approval of first option extension to existing Boiler Heating Systems Repairs Job Order Contract)
 4. First Option to Extend Districtwide HVAC Systems Repairs, JOC No. 13-119, Project No. 14.448.02, to HDG Enterprises dba Airworks Service Co. (Budgeted Operating Funds - \$100,000.00)
(Administration is requesting approval of first option extension to existing HVAC Systems Repairs Job Order Contract)
 5. First Option to Extend Districtwide Plumbing Repairs, JOC No. 13-120, Project No. 14.452.02, to HDG Enterprises dba Airworks Service Co. (Budgeted Operating Funds - \$100,000.00)
(Administration is requesting approval of first option to extend existing Plumbing Repairs Job Order Contract)
 6. Award of Districtwide Electrical System Repairs, JOC No. 14-101, Project No. 15.451 (Administration Recommendation: El Paso Rio Electric, Inc.) (Budgeted Operating Funds - \$100,000.00)
(To provide on-call Districtwide Electrical Service/Repair support to District's Maintenance Department)

7. Award of Districtwide Portable Building Relocation, JOC No. 14-108, Project No. 15.438 (Administration Recommendation: "R" Little Enterprises, Inc.) (Budgeted Operating Funds - \$150,000.00)
(Portable building relocation as needed to accommodate growing populations or construction projects)

- T. Approval of Maintenance and Service Agreements
 1. Final Option to Extend Solid Waste Removal and Disposal-Front Load Containers, CSP No. 12-099, Project No. 13.433.03, to Friedman Recycling Company (Budgeted Operating Funds - \$292,000.14)
(Solid Waste Removal and Disposal-Front Load Containers contracted services will end June 30, 2014; administration is requesting approval of the final option extension to the contract)
 2. Final Option to Extend Water Treatment Maintenance and Service Contract, CSP No. 12-101, Project No. 13.418.03, to El Paso Corrosion, Inc. (Budgeted Operating Funds - \$115,435.73)
(Water treatment contracted services will end June 30, 2014; administration is requesting approval of final option extension)
 3. Award of Districtwide Grease Traps Maintenance and Service Contract, CSP No. 14-104, Project No. 15.411 (Administration Recommendation: Valley by Products, Inc.) (Budgeted Food Service Funds - \$192,677.84)
(Grease trap maintenance is required to comply with the Public Service Board Rules and Regulations)

- U. Notification of Items Designated as Surplus and Salvage Property
(As per Board Policy CI [Local], Administration is reporting on proposed disposition of District property that is no longer of any practical use to EPISD)

- V. Approval of May 2014 Personnel Report
(Reporting on new hires, resignations, retirees, leaves, deaths and terminations for the month of May 2014)

7. **PUBLIC MEETING TO DISCUSS THE 2014-2015 LOCAL OPERATING BUDGET, FOOD SERVICE BUDGETS, DEBT SERVICE BUDGET, TAX RATES, AND TITLE I FUNDING – 5:00 P.M.**

8. **ACTION ITEMS**
 - A. Approval of Sole Source Purchases
 1. Purchase of College Board Tests (High School Allotment Funds - \$250,663.00)
(To provide longitudinal data and support for all students with the SAT)
 2. Purchase of Online Campus Improvement Planning Program, Plan4Learning, from 806 Technologies, Inc. (Budgeted Title I Funds – Not To Exceed \$49,999.00)
(To improve efficiency of campus improvement planning process and review)
 3. Purchase of Ballard & Tighe Oral Language Proficiency Test Materials (Budgeted Local Funds - \$72,853.60)
(As per CH [Local], a sole sour purchase must be approved by the Board. This oral language proficiency test is pre-approved by the Texas Education Agency as an appropriate instrument to use in screening and reclassifying English language learners)
 - B. Discuss and Take Appropriate Action on 2014-2015 Benefit Package Options
(To discuss and take action on the proposed 2014-2015 benefit package options)
 - C. Approval of 2014-2015 Employee Compensation Package
(Administration has developed recommendations for compensation that will continue to provide internal equity and external market competitiveness)
 - D. Adoption of the 2014-2015 Fiscal Year Local Operating, Debt Service and Food Service Budgets
(As per Board Policy CE [Legal])
 - E. Approval of Proposed Sale or Exchange of Real Property
(Declaring underutilized properties surplus will allow Administration to prepare appraisals and surveys to offer properties for sale)

- F. Discuss and Take Appropriate Action on the Proposal from the Medical Center of the Americas to Partner with EPISD on Infrastructure and Learning Opportunities to Benefit the Jefferson/Silva Campuses
- G. Nomination of Board Member to TASB Board of Directors (Region 19, Position A)
(The TASB Board supervises, controls, and directs the affairs of TASB, within the limits of and consistent with the bylaws, beliefs, resolutions, and Advocacy Agenda Priorities and Positions approved by the Delegate Assembly)

9. REPORTS

- A. Monthly Technology Update
(To provide a monthly update on Technology Plan activities)
- B. 2013-2014 Internal Audit Plan Projects' Status
(To provide the Board of Managers an update on the status on the 2013-2014 Internal Audit Plan projects)
- C. Status of Past Due Corrective Action Plans (CAPs)
(To provide the Board of Managers the status of past due CAPs in accordance with Policy CFC, Internal Audit Charter)
- D. Ethics and Compliance Hotline Reports Statistics
(To provide the Board of Managers statistics on Ethics and Compliance Hotline Reports)
- E. Report on 2013-2014 STAAR Examination Results
(To provide the Board a review highlighting the areas of greatest concern and plans underway to address concerns)
- F. Presentation on Facility Condition Assessment and Strategic Planning
(Update requested by the Board of Managers A/E Procurement and Facilities Management Committee)

10. PUBLIC FORUM

11. MEETING TO BE CLOSED UNDER SECTIONS 551.071 AND 551.074 OF THE TEXAS GOVERNMENT CODE AS FOLLOWS:

- A. Consultation with Legal Counsel Concerning Legal Issues Relating To:
 - 1. Lesli Lichlyter-Castruccio, Plaintiff vs. El Paso Independent School District, Defendants; in EEOC Charge No.: 453-2012-01046 [Previous] TAPS Claim No.: 2078601
 - 2. Charles N. Taylor, Jr., Plaintiff vs. Dee Margo and Michael Williams, Defendants; In the County Court at Law Number 3, El Paso County, Texas; Cause No. 2013DCV2873
 - 3. Inquiries/Investigations by Outside Agencies
- B. Proposed Termination and/or Non-Renewal of Employment Contract of Teacher, Clendenin Elementary School
- C. Grievance Hearing Appeals
 - 1. Cynthia Esparza, Former Testing Coordinator, Henderson Middle School
 - 2. Isa Pinales-Torres, Teacher, Alta Vista Elementary School

Any final action as a result of this discussion will be taken at the re-opening of this meeting, later during the Open Session or at a subsequent meeting.

12. ADJOURNMENT

If not adjourned beforehand, the meeting will recess at 11:00 p.m. or within a reasonable time frame thereafter. If there is any unfinished business, the meeting will be reconvened at 5:00 p.m. on Tuesday of the following week to take up any such unfinished business.

The El Paso ISD does not discriminate in its educational programs or employment practices on the basis of race, color, religion, sex, national origin, age, disability, military status, genetic information, or on any other basis prohibited by law. Inquiries concerning the application of Title VI, VII, and IX, and Section 504 may be referred to the District Compliance Officer, Patricia Cortez, at 230-2033; 504 inquiries regarding students may be referred to Cecilia Whiteman at 230-2836.