



BOARD OF MANAGERS, EL PASO INDEPENDENT SCHOOL DISTRICT  
OCTOBER 15, 2013  
5:00 P.M.  
EDUCATION CENTER-BOEING  
6531 BOEING DRIVE  
EL PASO, TEXAS

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Announcement of Meeting/Agenda  
As Directed Under the Provisions of the  
Texas Open Meetings Act,  
Texas Government Code, Chapter 551

If, during the course of the meeting covered by this Notice, the Board of Managers should determine that a closed or executive meeting or session of the Board of Managers is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act.

Subject of Meeting

1. CALL TO ORDER
2. UNITED STATES AND TEXAS FLAGS PLEDGES OF ALLEGIANCE
3. RECOGNITION OF OCTOBER 2013 VOLUNTEER OF THE MONTH  
*(To promote and enhance positive community relations by recognizing VIPs)*
4. RECOGNITION OF SEPTEMBER 2013 CUSTOMER SERVICE STARS OF THE MONTH  
*(To recognize outstanding customer service in the District)*
5. RECOGNITION OF SEMIFINALIST IN THE 2014 NATIONAL MERIT SCHOLARSHIP PROGRAM  
*(To promote and recognize outstanding student achievement)*
6. RECOGNITION OF TEAM EFFORT REQUIRED TO TRANSITION PAYROLL INTO TEAMS  
*(To recognize and thank the outstanding efforts by employees involved in the transition into the TEAMS system)*
7. REPORTS
  - A. Progress Report on Dual Language Program  
*(To provide the Board of Managers a Dual Language Progress Report prior to the detailed Dual Language Program Proposal scheduled for the November meeting)*
  - B. Report on Site-Based Decision Making  
*(To provide the Board of Managers with an understanding of the Site-Based Decision Making Initiative)*
  - C. Report on 2007 Bond Projects and Selection Criteria
8. CONSENT AGENDA  
*(Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a Consent Agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review.)*
  - A. Approval of Minutes - September 17, 2013, Board of Managers Meeting

- B. Approval of Proposed Revisions to Board Policies  
*(District Policies may be found at [www.episd.org](http://www.episd.org) under the EPISD Board tab)*
1. DC (Local), Employment Practices  
*(Restructures the process for the selection and employment of all contract and noncontract staff in accordance with the Superintendent's contract)*
  2. DK (Local), Assignment and Schedules  
*(Restructures the process for the selection and employment of all contract and noncontract staff in accordance with the Superintendent's contract)*
- C. Approval of Budget Amendment - 2013-14 Request for Additional Campus Personnel (Unreserved/ Undesignated Fund Balance - \$1,211,047.68)  
*(Requesting additional campus personnel based on needs assessment meetings, class load reviews and Personnel Committee approval on September 24, 2013)*
- D. Approval of Instructional Materials Selection Committee (IMSC) Nominees  
*(Approval of the Instructional Materials Selection Committee (IMSC) nominees from all EPISD campuses for Proclamation 2014 as required by Board Policy)*
- E. Approval of Texas Education Agency Expedited State Waiver Application for Testing Days for School Years 2013-14, 2014-15, and 2015-16  
*(Texas Education Agency requires Board approval for early release days and delayed start)*
- F. Approval of Maximum Class Size Exception Waivers for the 2013-14 School Year from the Texas Education Agency for Burnet, Clardy, Coldwell, Crockett, Mesita, Moreno, Powell, Stanton, and Whitaker Elementary Schools *(The El Paso Independent School District is required to submit a class size waiver if any class in Grades K-4 exceeds the allowable class size limit of 22 students per teacher)*
- G. Approval of Ratification of Facilities Use Agreement Between The University of Texas at El Paso and the El Paso Independent School District for Use of the Sun Bowl Stadium for Interscholastic Athletic and Band Competitions from September 1, 2013, through August 31, 2017  
*(This agreement provides a larger venue for District students to compete and perform in interscholastic activities)*
- H. Approval of Annually Recurring Agreement with the Sun Bowl Association for Participation in the 2013 FirstLight Federal Credit Union Sun Bowl Parade and Use of EPISD Bleachers for Grandstand Areas  
*(Approval of the agreement will authorize the District high school bands to participate in the parade and will promote continued cooperation between the El Paso Independent School District and FirstLight Federal Credit Union Sun Bowl Parade)*
- I. Approval of Annually Recurring Shared Services Arrangement Contract (SSA) for the El Paso Independent School District Regional Day School Program for the Deaf (RDSPD) with the Anthony, Canutillo, Clint, Dell City, Fabens, Fort Hancock, San Elizario, San Vicente, Sierra Blanca, Socorro, Tornillo, and Ysleta Independent School Districts  
*(School Districts in the Region 19 area contract with the El Paso Independent School District to provide services for their students in the Regional Day School Program for the Deaf)*
- J. Approval of Memorandum of Understanding Between the El Paso Independent School District and El Paso Community College - Gateway to College (State Compensatory Education Funds - \$23.88 Per Day/Per Enrolled Student)  
*(This Memorandum of Understanding allows students the opportunity to gain a high school diploma while earning college credit)*
- K. Purchases Requiring Board Approval
1. Options to Extend Existing CSPs and RFPs
    - a. Final Option to Extend Office Supplies CSP #12-004 (Budgeted Local, State, and Federal Funds - Not to Exceed \$1,750,000.00)  
*(This CSP enables schools and departments to obtain office supplies that are not available at the District's Warehouse, as needed, under an approved contract)*  
Extensions Recommended To:
 

- El Paso Office Products	- Express Office Products
- Office Depot	- Pencil Cup Office Products
- Quill	- School Specialty
- Spectrum Paper Co., Inc.	- Staples Advantage

- b. First Option to Extend Atlases, Maps and Globes CSP #13-013 (Budgeted Instructional Materials Allotment Funds- \$132,000.00)  
*(To provide District personnel access to needed educational maps and globes used in classrooms as part of the curriculum)*  
Extensions Recommended To:
    - Maps.com, LLC (\$35,000.00)
    - Herff Jones-Nystrom (\$97,000.00)
  - c. First Option to Extend State of Texas Assessments of Academic Readiness (STAAR™) Workshop Training RFP #13-022 to NINE Enterprises, Inc. (Budgeted Federal, State, and Local Funds - \$102,000.00)  
*(To provide District personnel access to needed training to address STAAR requirements)*
  - d. First Option to Extend Motivational Programs RFP #13-033 to Kids Excel El Paso, Inc. (Budgeted Local Funds - \$123,750.00)  
*(To provide 4<sup>th</sup> Grade students at 22 District campuses an educational and motivational dance program to enhance the students' enthusiasm and educational improvement)*
2. Additional Expenditures for Services to Public Consulting Group under Web-Based Special Education Management Software System RFP #12-116 (Budgeted in the General Operating Fund - Increase of \$81,100.00 for a total aggregate amount of \$200,100.00)  
*(To add two additional web-based modules into the existing EasyIEP System)*
  3. Computer Workstations for Career and Technical Education (CTE) Labs RFQ #2014-026 to Decision Tree Technologies, Utilizing Department of Information Resources Contract #DIR-SDD-2030 (Budgeted Carl D. Perkins Federal Funds - \$101,655.00)  
*(CTE and Burges students need updated hardware equipment used in dual credit classes and in industry for certifications and Computer-Aided Design (CAD) applications using Autodesk)*
  4. Chromebook Laptops RFQ #2014-049 to Best Buy for Business Utilizing The Cooperative Purchasing Network Contract #TCPN R5213 (Budgeted Federal and Local Funds - 975 Chromebooks Not to Exceed \$206,423.45)  
*(To provide students access to the Google environment and use available tools and applications)*
- L. Approval of Construction Contract Award – Nixon Elementary School Four Classroom Addition, CSP No. 14-021, Project No. 13.521 (2007 Bond Fund - \$435,862.00)  
*(Approval to proceed with construction of a four classroom addition is requested to relieve classroom overcrowding at the campus)*
  - M. Approval of El Paso Electric Company Easement, Tom Lea Elementary School, Work Order No. DT023429, for a Portion of Block 81, Township 1, Section 22, T & P Survey, El Paso County, Texas  
*(Approval of the easement will allow providing electrical service to two (2) relocated portables)*
  - N. Approval of September 2013 Personnel Report  
*(Reporting on staff of new hires, resignations, retirees, leaves, deaths and terminations for the month of September 2013)*

9. **ACTION ITEMS**

- A. Custodial Products and Supplies, Utilizing Region 19 ESC Purchasing Cooperative Contracts RFP #13-6955, RFP #13-6969, RFP #13-6956, and RFP #12-6797 (Budgeted Local Funds - \$1,249,227.87)  
*(To provide cleaning supplies at competitive pricing to support the educational process)*
- B. Approval of Amended and Restated Contract for Consolidated Tax Collection Between the El Paso Independent School District and the City of El Paso Consolidated Tax Office (General Fund - Approximately \$81,436.00 for Fiscal Year 2014)  
*(The contract has been revised by the City Tax Office and they are requesting formal adoption by the EPISD Board of Managers)*
- C. Approval of License Agreement Between the El Paso Independent School District and Insights - El Paso Science Center, Inc.  
*(Approval of the agreement will benefit the community in general by providing an exhibit hall for Insights - El Paso Science Center and will benefit the District's students by providing free access to the exhibits for District students)*

- D. Discussion and Possible Action on Creation of Board Committees  
*(The establishment of Board Committees is recommended in order to facilitate communication between Board Members and administration)*

10. PUBLIC FORUM

11. MEETING TO BE CLOSED UNDER SECTIONS 551.071, 551.072 AND 551.074 OF THE TEXAS GOVERNMENT CODE AS FOLLOWS:

- A. Airport Lease Agreements, Education Center and Professional Development Center
- B. Consultation with Legal Counsel Concerning Legal Issues Relating To:
  - 1. El Paso Independent School District, Plaintiff vs. Southwestern Roofing, Inc., and SureTec Insurance Company, Defendants; In the 34<sup>th</sup> Judicial District Court, El Paso County, Texas; Cause No. 2009-4619
  - 2. Patricia Villegas, et al., Plaintiffs v. Robert Scott, et al., Defendants; In the 261<sup>st</sup> Judicial District Court, Travis County, Texas; Cause No. D-1-GN-09-000151
  - 3. Inquiries/Investigations by Outside Agencies
- C. Grievance Hearing Appeals
  - 1. Patricia Padilla, Teacher, El Paso High School
  - 2. Laura Otero, Certification Coordinator, Human Resources
  - 3. Lupe Ureña, Assistant Payroll Manager, Financial Services
- D. Report from Superintendent and Discussion Regarding Personnel, Assignments and Organizational Structure of Superintendent's Leadership Team

Any final action as a result of this discussion will be taken at the re-opening of this meeting, later during the Open Session or at a subsequent meeting.

12. ADJOURNMENT

*If not adjourned beforehand, the meeting will recess at 11:00 p.m. or within a reasonable time frame thereafter. If there is any unfinished business, the meeting will be reconvened at 5:00 p.m. on Tuesday of the following week to take up any such unfinished business.*

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Superintendent