

Estimated Custodial Work Hours at Athletic Events

The following schedule illustrates, by sport, the number of custodians and the approximate total number of hours athletics will fund for custodial overtime during athletic activities. Please note that the totals illustrated below are estimates only. Custodians are required to record “Actual Hours” worked, by the Fair Labor Standards Act, on their timecards. In all cases, the employee will be paid or receive comp time by the campus for the actual hours worked that are recorded on the timecard submitted to the Athletic Office.

The employee is required to explain (in the Description of Work Performed category on the timecard) cases where they exceed the estimates listed below. **The campus will be required to fund all hours worked overestimate or receive prior approval from athletics.** All timecards must be approved by the campus administrator.

HIGH SCHOOL

SPORT	LEVEL	TOTAL NUMBER OF CUSTODIANS	TOTAL # OF HOURS
FOOTBALL	Varsity	2 or 3 (1 must be female)	12
	9 th and JV (same day)	1	4
	9th	1	2
	JV	1	2
CROSS COUNTRY	On campus only	1	2
BASKETBALL		1	2
	Double header or Three games	1	3
	Four Games	1	4
	Three games (stacked)	1	4
	Sixer	1 or 2	5
	Tournament (3 days)	1 or 2	12
	Tournament (2 days)	1 or 2	10
VOLLEYBALL	Single	1	2
	Doubleheader or three games	1	3
	Three games stacked	1	4
	Four games	1	4
	Sixer	1 or 2	5
	Tournament (2 days)	1 or 2	8
WRESTLING	Duals/Tri/Quad	1	3
	JV Tournament	1	4

	Varsity tournament	1 or 2	5
SWIMMING		0	0
TENNIS		0	0
SOCCER	Single game	1	2
	Double header	1 or 2	3
	Tournament (2 days)	1 or 2	8
	Tournament (3 days)	1 or 2	12
TRACK	1-day meet (weekday)	1	3
	1-day meet (Saturday)	1	5
	2-day meet	1 or 2	7
		(1 must be female for a female meet)	
SOFTBALL	Varsity or JV	1 (when necessary)	1
BASEBALL		1 (when necessary)	1
GOLF		0	0

***MIDDLE SCHOOL**

When a school hosts football and volleyball games on the same day one custodian is allotted 4 hours. The custodian may help with table set up, clean up after games, etc., and should remain active maintaining school facilities during the games.

SPORT	LEVEL	TOTAL NUMBER OF CUSTODIANS	TOTAL # OF HOURS
FOOTBALL	Single game	1	2
	7 th and 8 th same day	1	4
VOLLEYBALL	Single game	1	1.5
	7 th and 8 th same day	1	3
	Tournament (3 days)	1	9
BASKETBALL	Single game	1	1.5
	Double header	1	3
	Tournament (3 Days)	1	9
SOCCER	Single game	1	1
	Double header	1	2

Tournament (3 Days)	1	3
TRACK Open to allow host school access and set up. Custodial needs to pick up at the conclusion and close.	1 (HS)	2
WRESTLING @ H.S. Pick up only.	1 (HS)	2
INTRAMURALS	1 (when necessary)	1

Revised: August 2023